

APPROVED

MINUTES OF NOVEMBER 6, 2018 SPECIAL PROJECTS AND FACILITIES
COMMITTEE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee Members present:

Dudley Onderdonk, Chair/Treasurer
Lisa Brooks, President
Stefanie Boron, Vice President
Josh Lutton, Commissioner
Bob Kimble, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.

Members of the Public in attendance who signed in or spoke: Daniel den Hoed, John Ealeologos

Matters from the Public: There were no matters from the public.

Discussion on IT Infrastructure: Director Mensinger explained that the District completed the five-year IT plan. Discussion at budget and strategic planning meetings looked at the opportunity of saving things to the cloud to save on ongoing maintenance cost. Mensinger introduced Daniel den Hoed and John Ealeologos from Excalibur, our current IT and maintenance consulting firm utilized since 2012, who gave an overview of options, answered questions, described the analysis of moving to the cloud, and potential costs.

Daniel den Hoed explained that the current software packages in use, RecTrac & Incode, do not offer cloud-based products and moving everything else from the park district to the cloud will cost almost double what the District is currently paying. Our current setup over the next five years would cost \$284,000 whereas the cloud would be \$530,000. Other additionally expensive options were reviewed. Replacing the hardware/software of the current system over the next five years is the least expensive option. Discussion ensued.

Additional hardware space may be needed. Moving only the Microsoft workload to the cloud was reviewed as well as history of the current server room. Cooling is already an issue, adding more components would compound the problem as well as storing them on the floor. Budget was reviewed.

Chair Onderdonk, based on the discussion by the committee, directed park district staff to upgrade the current system as outlined in the scenario included in the Board meeting packet. Staff will provide more details for additional Board discussion.

Update on Current Year Capital Projects: Director Sheppard shared that Old Elm Park is complete, coming under budget by \$30,551.73, due to feedback from neighbors who wanted the playground scaled back.

Vernon Park is almost complete coming in at \$9759.26 under budget, if a Glencoe swing is added at the cost of \$10,000 it would take the project over budget.

Takiff parking lot turned out beautiful. Staff is waiting on solar lights for the old skate park parking lot portion. Directional arrows and signage will be installed to help direct traffic.

Woodlawn is making progress looking to be done early December; weather dependent. Plantings scheduled for spring. A pop up opening in December and a commissioner suggested another in the spring.

Discussion on Three Year Capital Projects Plan: The design costs are based off conceptual designs estimated by the architects and staff at worst-case scenario rates. The detailed design will include more information based on topography. Changes like path width, number of benches, path location, can be made while finalizing the detailed design. The Board needs to determine if they want to commit to this project before going ahead with a \$250,000 detailed design including the design for the path, future design for the water feature, playground, train, and Veteran's Park. A \$200,000 contingency is included in the project budget. Based on feedback from the Board for fundraising, the budget includes money for a feasibility study.

Approaching the Village to fund the Park Ave overlook renovations and intersections in the Old Green Bay project was reviewed. The Park District will contact the Village, but they are under no obligation to fund a Park District project. The District has an easement agreement for the Park Ave overlook. The overlook project has a 10% contingency advised by the mechanical engineer. The Village will begin fundraising for the 150th Anniversary in July including celebratory activities and an anniversary gift to the community. We have submitted several of our projects for consideration. The Board gave a consensus to leave the overlook on the Three-Year Capital Plan.

ADA improvements will continue to be a legal obligation.

For Lincoln & Crescent playground, design, bids, infrastructure, ADA, safety, drainage, curb retainers, and the difference between a playground supplier designs versus playground architect designs were reviewed. Past park project cost comparisons were reviewed. If \$50,000 less was spent on this project, it would be smaller and more basic than the design concept previously viewed. Discussion ensued.

Fund 69 has been receiving funds for Takiff playground from ELC, GJK, and Children's Circle revenue for the last four years in the amount of over \$2 million dollars not including this year. When parents ask where those additional funds from their program fees are going, they were told building and future playground improvements. The program has grown every year and the playground is the most heavily used playground in our system from 7:00am-6:30pm Monday-Friday twelve months a year as well as by

the community. A playground is a DCFS requirement. This playground has lighting, retaining wall along the back of the tracks, synthetic safety surface, water, fencing, three facility exits, multipurpose exit, and shade structures taking up most of the project costs. Equipment is a small component of the project. Timeline and teacher and community input will be sought and reviewed prior to designing. Playground versus other projects for the community were discussed. Per DCFS, the areas need to be designated per age. Infrastructure changes should allow for playground regulation changes in the next 20 years. Discussion ensued.

Fundraising was discussed.

This conversation will continue at the December regular committee meeting. Projects for FY2019-20 would need to be approved at the December regular Board meeting. The last two years in the Three-Year Capital Plan could be discussed in January.

Other Business:

Adjourn: Commissioner Kimble moved to adjourn the meeting at 9:20pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary