

**APPROVED**

MINUTES OF SEPTEMBER 5, 2017 SPECIAL PROJECTS AND FACILITIES  
COMMITTEE MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:03 p.m. and roll was called.

Committee Members present:

Lisa Brooks, Chair/Vice President  
Stefanie Boron, Commissioner  
Steve Gaines, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Maassen, Marketing/Comm. Manager

Commissioners present:

Josh Lutton, Treasurer

Members of the Public in attendance who signed in or spoke: Dan Dorfman

Discussion on Three Year Capital Projects Plan: Executive Director Sheppard presented the Three Year Capital Projects Plan with the changes made at the July Committee meeting (attachment A) and the Three Year Capital Projects Plan with Staff Recommendations (attachment B) based on staff review, site inspections, and planning. Discussion ensued. The committee questioned whether we should do two instead of four playgrounds for planning purposes. Executive Director Sheppard and Director Leiner indicated that based on Commissioner feedback in the past it was not the desire of the Board to remove playgrounds without immediately replacing them. Based on the condition of the current playgrounds staff could not guarantee that a playground would not have to be removed due to safety concerns and do not want to be in the situation of taking down playgrounds and not be able to immediately replace the playground. Staff prefers to be proactive rather than reactive. Staff also indicated that by bidding the playgrounds together this might lead to savings. Discussion ensued.

Shelton Park: The committee discussed budgeting \$20,000 for a site master plan at Shelton Park and then budget \$70,000 in 2019/20 for repairs to the pathway. The site plan will help us perform a detailed analysis of the entire park and future improvements so 2019/20 improvements will not be affected when future work is done. The committee agreed with this course of action.

Woodlawn Park: Executive Director Sheppard and Director Leiner indicated the desire to raise the budget on this park. Staff felt this is a community park with a large footprint that could accommodate a universally accessible playground, larger tot area, and various other unique concepts. For reference staff indicated that West and Friends Park cost approximately \$500,000. Discussion ensued. After discussion, the committee felt based on usage they felt this was a neighborhood park and would approve to spend \$300,000 for a traditional playground with one unique element.

Old Green Bay Park Master Plan: The committee discussed the recommendation that a site master plan for Old Green Bay Park be developed for a budgeted amount of \$35,000 and that this plan be completed prior to the design of Lincoln and Crescent Playground so that it fit into that plan. The committee expressed an interest that the playground and master plan feature play equipment that would be appropriate to middle school children and include paths for bikes, skateboards, and scooters. The discussed budgeted amount of the playground would be \$225,000 and another \$365,000 be budgeted for 2019/20 phase A of the Old Green Bay Linear Park Master Plan.

Vernon and Jefferson Playground: The committee discussed that this was the playground removed this spring due to structure deterioration and would be replaced this spring using the same footprint with a budget of \$225,000.

Takiff Early Childhood Playground: Executive Director Sheppard and Director Leiner discussed the need to move Takiff playground replacement to 2019/20. Staff is concerned about the condition of the playground and the importance of this playground in the programming of the early childhood programs at Takiff Center. The committee agreed with the recommendation of a \$400,000 budget.

Executive Director Sheppard and Director Leiner discussed that expenses associated Everly Wildflower Sanctuary maintenance and sand replenishment for the beach would be budgeted in the operating budget.

The committee also asked about the status of the Boating Beach. Executive Director Sheppard indicated that we have experienced erosion at the Boating Beach due to the high water levels and wave events. In addition, the Village water pipe is exposed, which the Village will be addressing with Park District input. Staff will be formulating a plan on how to address the changing conditions and will report to the Board on the plan of action.

Chair Brooks, based on the discussion by the committee, directed Park District staff to advance the Three Year Capital Projects Plan to the Board for approval at the September meeting.

Update on Current Projects: Director Leiner gave a brief update ongoing projects.

Matters from the Public: There were no matters from the public.

Other Business: Executive Director Sheppard introduced the agreement with the consultant to complete a Strategic Plan this year. Staff is recommending Barbara Heller of Heller and Heller to lead the process. Ms. Heller worked with the District on their recent Master Plan. 18.5 This plan will be presented to the Board for approval at the September Board meeting.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:17 p.m.  
Commissioner Gaines seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary