



**GLENCOE PARK DISTRICT
999 Green Bay Road
Glencoe, Illinois 60022**

**CENTENNIAL COMMITTEE MEETING
7 p.m.
Thursday, October 4, 2012**

A G E N D A

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes – January 17, 2012
4. Matters from the Public
5. Centennial Plan Discussion
6. Other
7. Adjourn

TO BE HELD AT 999 GREEN BAY ROAD, GLENCOE



**GLENCOE PARK DISTRICT
999 Green Bay Road
Glencoe, Illinois 60022**

**CENTENNIAL COMMITTEE
6:30 p.m.
Tuesday, January 17, 2012**

Roll Call. The meeting was called to order at 6:33 p. m. Present was Committee members Hilary Lee (Chair). Staff present included Executive Director Don Van Arsdale, Director of Recreation Cheryl DeClerck, Manager of Recreation Services Emily Vanderkamp, and Executive Assistant Nancy Symonds.

Approval of Meeting Minutes Commissioner Lee asked that the approval of the minutes of the December 13, 2011 be deferred until later in the meeting.

Matters from the Public. There was no one present wishing to address the Committee.

Centennial Plan Discussion Ms. Lee stated she attended the Winter Carnival held last Saturday and she enjoyed it and would like to have the Winter Carnival continue to grow. Executive Director Van Arsdale stated there were approximately 500 people who attended the Carnival. He stated an ice sculpture of the District's logo was carved, which was one of the activities taking place during the afternoon. He said the weather was great because it was the first winter weekend with snow; the sledding hill in Watts Park was also a popular destination.

Mr. Van Arsdale continued by stating the February Centennial event is a "Leap in the Lake" on Saturday, February 24. The back up date for this event in case of inclement weather (icy or winding conditions so participants could not safely use the ramps to the beach) is Sunday, February 25. There is a registration fee for the "Leap in the Lake" with the proceeds going to the District's C.A.R.E. scholarship program. The actual participants will receive an "I Survived the Leap in the Lake" sweatshirt for their efforts.

President Cornell arrived at 6:40 p.m.

Mr. Van Arsdale stated an informational flyer was mailed to residents with details for the first events in the Centennial year. He continued by stating other Centennial events will be posted on the District's Website and in upcoming brochures.

The third event planned is a tree scavenger hunt at the unveiling of the Centennial Arboretum at Veteran's Memorial Park in April. A local tree expert will discuss North Shore Native American trails and plant a tree marker.

Discussion continued. The Committee then discussed the date for the final event for the Centennial year. Staff was going to contact area schools to review dates for school events which in November and December to try to eliminate any date conflicts.

Approval of Meeting Minutes At this time, President Cornell moved to approve the minutes from the Centennial Committee meeting held on December 13, 2011. Chair Lee seconded the motion which passed by unanimous voice vote.

Other There was no further business for the Committee.

Adjourn With no further business, the meeting adjourned at 6:40 p.m. on a motion from Chair Lee and a second from President Cornell.

Respectfully submitted,

Donald P. Van Arsdale
Secretary

Past, Present, Future – Activities & Demonstration Schedule

Gym:

- 6:00 – 9:00 p.m.: DJ, Dancing, and Inflatable on the ¼ closest to the main entrance
- 6:00 – 6:45 p.m.: Electronic Trivia Game, near DJ booth
- 6:00 – 6:45 p.m.: Hitting Clinic (in batting cage) and Quick Start Demo
- 7:00 – 7:15 p.m.: Hip Hop Classes Flash Mob w/DJ
- 7:30 – 9:00 p.m.: Dancing and Open Basketball

Activity Room:

- Happy Birthday Glencoe Park District Theme
 - Feature activities by our Birthday Party personalities **(TBD)**

Ceramics Studio:

- 6:00 – 9:00 p.m.: Open studio & paint a ceramic piece project
- 6:45 – 7:15 p.m.: Natalie Steinmetz demonstrates wheel throwing

Art Room:

- 6:00 – 9:00 p.m.: Trash Monster, Moon Sand in Media Table, and Coloring Sheets

Fitness Studios:

- 6:00 – 9:00 p.m.: Rotation of Fitness Class / Karate Demonstration **(TBD)**

Lower Lobby:

- 6:00 – 9:00 p.m.: Summer 2013 Camp Preview and Registration
 - Every manager will complete a three-fold table top display for their camp(s)
 - Offer a special one-night only discount for registering
 - Free give-a-way for each registration

Upper Lobby:

- 6:00 – 9:00 p.m.: Presentation by the Glencoe Historical Society
 - Official unveiling of 10 commemorative banners for each decade
 - Electronic kiosk full of Glencoe and Glencoe Park District fun facts

Community Hall:

- 6:00 – 9:00 p.m.: Stage caterers and dessert **(TBD)**
- 6:00 – 9:00 p.m.: Create a rotation for in-house music teachers to perform
 - piano, guitar, saxophone

Community Room #1:

- 6:00 – 9:00 p.m.: ELC/CC Room; promote guided tours w/teachers, story time, preschool art project, and promotional material on CC/ELC School Year '13/'14

Community Room #2:

- 6:45 - 7:15 p.m.: Creative Cookers project
- 7:30 – 8:00 p.m.: Chef's Around the World project

Centennial Year Celebration Budget Update as of 07/16/12

| Event Name | Revenue | Expenses | Net | Budgeted | Notes |
|---------------------------------|---------|----------|-----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Winter Carnival | | | | | |
| Ice Sculptor | | \$625 | | | Winter Carnival was a pre-existing event we selected to add Centennnial enhancements. The major enhancement was a dog sled demonstration due to the weather and contract issues the dog sled team did not perform. Therefore the only cost was to create a now and then information board on the history of Watts Ice Center. |
| Face Painter | | \$350 | | | |
| Carnival Games | | \$350 | | | |
| Smores/Candy | | \$200 | | | |
| Wages | | \$200 | | | |
| Misc | | \$74 | | | |
| | | | <\$1,799> | <\$2,350> | |
| Leap in the Lake | | | | | |
| Participant Fees | \$2,017 | | | | We donated all proceeds to C.A.R.E. fund. |
| Tent/Heaters | | \$1,080 | | | |
| Sweaters/Blankets | | \$1,452 | | | |
| Beverages/Food | | \$90 | | | |
| Mats/Tarps | | \$80 | | | |
| Portable Toilets | | \$238 | | | |
| Wages | | \$152 | | | |
| | | | <\$3,092> | <\$3,900> | |
| Arbor Day | | | | | |
| Banner/Signage | | \$470 | | | |
| Tree Plaques | | \$298 | | | |
| Dennis Downes | | \$300 | | | |
| Coffee/Bagels | | \$28 | | | |
| | | | <\$1,096> | <\$1,350> | |
| Dixieland Band/Ice Cream | | | | | |
| Band | | \$1,000 | | | |
| Giveaway Cups | | \$290 | | | |
| Ice Cream | | \$478 | | | |
| Signs | | \$506 | | | |
| | | | <\$2,274> | <\$3,500> | |

| Fourth of July | | | | | |
|----------------------------|--|---------|-------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parade Float | | \$1,003 | | | As the implementation got underway we created additional ways to make this an outstanding event for the community. We did a complete overhaul of the morning games including 2 bounce houses, a dunk tank, and a children's entertainer. We also added more elements to the parade float including signage. Lastly, we spent extra money on signage at the Preschool and Family, Watermelon Eating Contest, and Patriotic Treasure Hunt. There were left over monies from other Centennial events in the account to help off set the additional costs. |
| Trolley/Treasure Hunt | | \$383 | | | |
| Staff Shirts | | \$735 | | | |
| Preschool/Family Games | | \$1,887 | | | |
| Patron Water Bottles | | \$1,677 | | | |
| Misc. | | \$572 | | | |
| | | | <\$6,257> | <\$3,000> | |
| Miscellaneous | | | | | |
| Centennial Stationery | | \$1,359 | | | |
| Monthly Giveaways | | \$214 | | | |
| | | | <\$1,573> | <\$3,400> | |
| | | | | | |
| Total as of 7/16/12 | | | <\$16,091> | <\$17,500> | |