MINUTES OF A REGULAR MEETING OF
THE COMMISSIONERS AND OFFICERS OF
THE GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022
HELD TUESDAY, MARCH 15, 2011

The meeting was called to order at 7:30 p.m. and the roll was called. Present were Commissioners Michael B. Brohman (President), Hilary Lee (Vice President), and Bob Kimble (Treasurer). Staff present included Executive Director/Secretary Don Van Arsdale, Director of Parks Rick Bold, Director of Recreation Cheryl DeClerck, Director of Finance/Human Resources Carol Mensinger, Director of Operations Steve Nagle, and Executive Assistant Nancy Symonds.

In attendance were Glencoe residents: Trent Cornell, 538 Monroe Street; Kelly Glauberman, 1029 Fairfield; and Robert Ury, 263 Dennis Lane.

Also present was Craig Culp, Executive Director, Northern Suburban Special Recreation Association, 3105 MacArthur, Northbrook, Illinois.

Commissioner Retsky arrived at 7:31 p.m.

Consent Agenda Items  Commissioner Kimble moved to approve the consent agenda items as presented. Commissioner Lee seconded the motion. The result of the roll call vote follows:

   AYES:  Retsky, Kimble, Lee, Brohman
   NAYS:  None
   ABSENT:  Weinberg

Financial Report  Director of Finance/Human Resources Mensinger indicated that fiscal year ended February 28, 2011. The financial report does not reflect payroll and other accrual items. The Day Care department continues to grow.

Commissioner Weinberg arrived at 7:34 p.m.

Matters from the Public  There was no one present wishing to address the Board at this time.

Northern Suburban Special Recreation Association Report  Executive Director Van Arsdale introduced Craig Culp, Executive Director, of the Northern Suburban Special Recreation Association (NSSRA). Mr. Culp thanked the Board for being invited to present information on NSSRA. He continued by saying the Glencoe Park District is one of 13 park districts and villages in the surrounding area.
Mr. Culp continued by showing a promotional movie highlighting many of the activities offered by NSSRA to eligible residents of the area. He stated that Enriched Lifestyles for Adults with Disabilities (ELA) is a collaborative program presented by the Center for Enriched Living and NSSRA to serve the needs of adults.

Mr. Culp thanked the District staff who played basketball games with the NSSRA Gators; the Gators won each game. Mr. Culp concluded his presentation by inviting the Board to NSSRA’s Shining Stars Awards and Recognition Banquet which will be held on Friday, May 6, 2011.

Ms. Lee extended her appreciation to NSSRA as NSSRA participates in the Glencoe School District’s gym program be sharing adaptive sports so the children in gym play sports using adaptive equipment such as wheelchair basketball. Mr. Culp indicated NSSRA is planning to increase the number of adaptive sports to include wheelchair curling. Mr. Weinberg inquired about hockey being offered as an adaptive sport. Mr. Culp indicated that program is being considered.

President Brohman thanked Mr. Culp for the excellent presentation of the opportunities offered through the NSSRA.

Appointment of Negotiating Team: Glencoe Junior Kindergarten and Nursery School License Agreement Renewal Mr. Brohman indicated that the License Agreement is due to expire in May 2012 and there is a one year renewal notification in the current agreement. As such, it is important to have renewal discussions begin. After discussion, Commissioner Lee moved to appoint President Brohman, Executive Director Van Arsdale and Attorney Holtz to serve as the negotiating team for renewal of the Independent Contractor Agreement with Glencoe Junior Kindergarten and Nursery School. Commissioner Weinberg seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Retsky, Kimble, Lee, Brohman
NAYS: None
ABSENT: None

Discussion and Approval of Fiscal Year 2011/2012 Budget Director of Finance/Human Resources Mensinger indicated the approval draft being presented included the changes discussed at the Finance Committee of the Whole meeting held in February. Discussion ensued. Ms. Mensinger indicated the Budget and Appropriations Ordinance is the legal document which Cook County uses to collect taxes.

After discussion, Commissioner Kimble moved to approve the Fiscal Year 2011/2012 Budget as presented. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Retsky, Kimble, Lee, Brohman
NAYS: None
ABSENT: None
Discussion and Approval of Use of Kalk Park  Executive Director Van Arsdale indicated the District has been contacted by Ragnar Relay for approval of its use of Kalk Park as an exchange for the relay race which will be in June. The race begins in Madison, Wisconsin and will end of Chicago and is a fundraising event for Back on My Feet, a nonprofit organization to help homeless people build self esteem through running. Discussion ensued. After discussion, Commissioner Kimble moved to approve the use of Kalk Park for the Ragnar Relay on Saturday, June 11, 2011, subject to the Policy on Use of Parks by Groups, Organizations and for Commercial Purposes requirements are met. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Retsky, Kimble, Lee, Brohman
NAYS: None
ABSENT: None

Strategic Plan Action Plan  Executive Director Van Arsdale shared with the Board an action plan for staff for the fiscal year in order to process with the implementation of the Strategic Plan which was accepted by the Board last month. He continued by stating this is a roadmap for goals for the year.

Staff Reports  Director of Recreation DeClerck indicated that the District’s own “March Madness” is planned for this weekend for teens. Ms. DeClerck continued by stating plans for summer camps plans are progressing well.

Commissioner Retsky inquired about staffing for summer camps and enrollments for camps. Ms. DeClerck replied by indicating summer camp registration is on-going with real time registration information. Regarding summer camp groups, there is no gender specific registration. Discussion ensued.

Mr. Weinberg inquired about fuel costs which are increasing. Mr. Bold indicated that Park District uses the Village of Glencoe’s fueling facility and then reimburses the Village. He indicated he is working close with the Village on this.

Director of Operations Nagle indicated that Watt is now officially closed for the season’ parties which were postponed due to snow have been rescheduled and those renters were satisfactorily accommodated. Mr. indicated that Executive Director Van Arsdale and me recently met with Village officials to review ways to share services when possible. Discussion ensued.

Director of Parks Bold indicated that the ash borer is in some ash trees and he is looking for ways to treat the trees rather than remove them and chemicals have some impact. Mr. Bold indicated weather permitting, there could be a burn at Everly Sanctuary during spring break week. Discussion ensued.

Director of Operations Nagle reviewed a summary of room use at the Takiff Center. Commissioner Retsky inquired regarding the frequent renters, some of which included Sky High, Weight Watchers, and Congregation Hakafa.
Executive Director indicated if there is a burn at Everly Sanctuary, information about it will be posted on the Website and shared with the neighbors. The burn is an important part maintenance of trees.

Other Executive Director Van Arsdale indicated with School District #35 extending its calendar year due to a snow day, the last school day for 1st to 7th graders will be June 6. Discussion ensued.

Discussion centered around summer camps and sharing information about the programs with the residents. Ms. DeClerck indicated that long-time Sun Fun Director Sarah Leavitt will not be returning this summer. She indicated Recreation Department staff is receiving applications from prospective candidates and interviews will occur in the near future, in plenty of time to have the summer camp staff hired and trained.

Mr. Van Arsdale reminded the Board of the regular meeting scheduled for next month on the 12th of April beginning at 7:30 p.m.

Adjourn With no further business for this meeting, the meeting adjourned at 8:25 p.m. on a motion from Commissioner Kimble and a second from Commissioner Lee.

Respectfully submitted,

Donald P. Van Arsdale
Secretary