



BID NOTICE

Notice is hereby given that sealed proposals will be received by the Board of Park Commissioners of the Glencoe Park District, Glencoe, Illinois for apparel needs, in accordance with the available specifications. Specifications will be available via email.

Sealed bids will be received until **1:00 P.M. Monday, April 2, 2018** at the office of the Glencoe Park District at 999 Green Bay Road, Glencoe, Illinois 60022 at which time all bids will be publicly opened and read. Firm bid quotations are requested for a period of sixty (60) days after the bid opening.

Bidders are required to use the proposal form supplied with the specifications. All proposals must be enclosed in a sealed envelope and marked on the outside on the front of the envelope "Proposal for 2018 Apparel Bid." Proposals should be addressed to Attn: Bobby Collins, Glencoe Park District, 999 Green Bay Road, Glencoe, Illinois, 60022.

The Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois reserves the right to reject any or all bids and waive any informalities, irregularities, or technicalities to bidding and to accept any bid that it determines in its sole discretion is in the best interest of the Glencoe Park District.

Any questions regarding the specifications or bid information must be directed to Bobby Collins at (847) 835-7535 or at bcollins@glencoe parkdistrict.com prior to bid submitting.

By the order of the Board of Park Commissioners of the Glencoe Park District, Glencoe, Illinois.

Dated this 19th Day of March 2018.



To: Board of Commissioners

April 5, 2018

From: Lisa Sheppard, Executive Director and Bobby Collins, Director of Recreation & Facilities

SUBJECT: Annual Apparel Bid

On April 2, 2018, bids for Glencoe Park District's FY2018/19 apparel needs were opened and recorded at 1:00pm. Seven bid packets were sent out to interested bidders. Two bids were submitted for consideration, but only one of the bids was correctly completed. American Outfitters bid was successfully completed and the only bid we considered, for an annual cost of \$21,772.75.

American Outfitters

Section A	Camp T-shirts	\$ 9,704.25
Section B	Watts T-shirts	\$ 1,042.65
Section C	Aquatic Apparel	\$ 1,705.40
Section D	Maintenance Apparel	\$ 1,192.35
Section E	Special Events Apparel	\$ 1,093.50
Section F	Admin Apparel	\$ 6,503.35
Section G	Backpacks	\$ 531.25
Total Bid		\$21,772.75

Recommendation

It is recommended to award the one year Apparel Bid for FY2018/19 to American Outfitters for an annual cost of \$21,772.75, based on their qualified bid, outstanding references, and past work they have completed for the District. Staff has worked with American Outfitters for the past seven years and has had an excellent experience. They have consistently hit delivery deadlines, many times with shortened notice.