

APPROVED

MINUTES OF SEPTEMBER 3, 2019 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications

Members of the Public in attendance who signed in or spoke: There was no one in attendance.

Matters from the Public: There were no matters from the public.

Park Tour: Commissioners voiced being familiar with the remaining parks that they did not get to see at the last meeting due to darkness and decided not to take the park tour. Staff reviewed park conditions of Kalk Park parkway, South Ave and Green Bay Rd Park, and Shelton Park. No other parks were discussed. Discussion ensued.

Discussion on 3-Year Capital Projects Plan (Fund 69): Executive Director Sheppard presented the three-year capital plan to the committee, the discussion of which started this past July. The Executive Director reviewed the conditions assessment and answered committee questions. Project funds, available funds, fund sources, and project prioritizing were reviewed. Committee discussion ensued. This conversation will continue; there is no rush as next year's project discussion is complete.

Discussion on Community Group Rental Classification and Fees: Director Collins explained that currently 40% of building use is by community groups who pay a minimal fee or nothing. Staff would like to set parameters for Glencoe and non-Glencoe community groups and qualify them for free or discounted rates. This is not an action item however, staff would like the Board to voice their approval for the procedures set forth. Staff reviewed suggested classifications. Discussion ensued.

Commissioner Boron requested charging nonresidents more. Staff will collect data over the next year for review with the Committee at that time.

Commissioners were in agreement to follow the new community group rental classification and fees as presented by staff.

Other Business: Executive Director Sheppard shared that District 35 is looking to renovate South playground behind Watts. They request the assistance of the Park

District for planning purposes only; no funds are being requested. They need to expand fall zones to the required legal size, this requires the playground to be partially on Park District property. We would enter into an IGA lease agreement with the school district. The area would be a small portion of Everly Wildflower Sanctuary and would require removal of scrub growth and trees in a muddy area just around the existing playground. No Oak trees would be removed.

In addition, the school district plans on installing geothermal at South School in the next two summers. They are asking for an agreement to put the geothermal tanks under the athletic field next to South School. They are also going to approach their board about using turf instead of grass to solve the grass growth problems like the Central School project. Turf would allow for more use during the year. The District is looking into the cost. Executive Director Sheppard will keep the Board posted on this item.

In addition, District 35 will be renovating the entrance into Misner Auditorium and the upper center field with a walking track and other amenities for older children including bocce, basketball, ping-pong, and bags. This will also be a benefit to the teen center. Altamanu is their landscape architect for this project.

Through the Distinguished Agency process, we realized we did not have an IGA agreement with the school district and will be creating a broad spectrum version encompassing our shared services.

The Zirlin family lives across from the Linear Trail project would like to donate \$300,000 in honor of Sherri Takiff Zirlin, who recently passed away. The donation will enable us to install unfunded items to the playground including the poured-in-place safety surface and children hand-cranked train. They do not want the playground named after the Sherri, because they believe she would not want that, but instead for a beloved pet who she adored. The park would be named Duke Park and a bench plaque would be installed with her name on it.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 8:38pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary