AGENDA

I. Call to Order

II. Roll Call

III. Temporary Field Lights at West Park Due to Parking and Trail Construction at Takiff

IV. Three-Year Capital Project Plan Discussion

V. Matters from the Public

VI. Other Business

VII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030.

Executive Director Email: lsheppard@glencoeparkdistrict.com
III. Temporary Field Lights at West Park Due to Parking and Trail Construction at Takiff

Glencoe Park District
Special Projects and Facilities Committee Meeting
July 10, 2017
INTEROFFICE MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: LISA SHEPPARD, EXECUTIVE DIRECTOR
SUBJECT: TEMPORARY LIGHTS AT WEST PARK DUE TO CONSTRUCTION AT TAKIFF
DATE: JULY 7, 2017
CC: 

Due to the construction of the parking lots and walking trail at Takiff, it will be necessary to close Reinsdorf Field this fall. We are planning on putting temporary field lights at West Field to accommodate the athletic groups that use Reinsdorf Field. The lights will be directed away from the houses as much as possible and will be shut off by 9:00pm.

Do the Commissioners have any objection to this?
IV. Three-Year Capital Project Plan Discussion

Glencoe Park District
Special Projects and Facilities Committee Meeting
July 10, 2017
INTEROFFICE MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: LISA SHEPPARD, EXECUTIVE DIRECTOR
SUBJECT: THREE-YEAR CAPITAL PROJECT PLAN
DATE: JULY 5, 2017

Attached is the current three-year capital projects plan in its new format. During the July special projects meeting, we would like to update the plan to reflect the next three years and later. The staff will bring their recommendation to start the discussion. Master plan projects identified are:

- Shelton Pathway (grading and minor drainage)
- Playground Replacement- Lincoln & Crescent
- Playground Replacement - Vernon and Jefferson
- Lakefront Park-Playground /Tennis Court Replacement
- Takiff Parking Lot-Phase D

- Playground Replacement - Old Elm
- Playground Replacement - Woodlawn
- Secret Garden Park and WLC Park
- Everly Wildflower Sanctuary
- Playground Replacement-Milton Park and pathway

- Playground Replacement-Takiff Early Childhood
- Playground Improvements-Friends Park Phase 2
- Park Maintenance Garage

- Lakefront Park Master Plan
- Bluff Stabilization
- Beach Renovation
- Reinsdorf Athletic Field
- Watts Ice Rink
- Clara Dietz Bird Sanctuary
- Old Green Bay Linear Parks
- Replacement Skate Park - TBD
- Kalk Park - Phase 2
- Sports Fields at West Park
- Sports Fields at Watts Park
- Takiff Parking Lot-Phase E
- Takiff Parking Lot-Phase F
- Veterans Park
- Dog Park
## 3YR Master Plan Current as of June 2017 (New Format)

<table>
<thead>
<tr>
<th></th>
<th>2017/18</th>
<th>2018/19</th>
<th>2019/20</th>
<th>2020/21</th>
<th>Later</th>
<th>Notes</th>
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<tbody>
<tr>
<td><strong>Beginning Balance, 3/1/xx</strong></td>
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<tr>
<td></td>
<td>1,500,569</td>
<td>1,628,882</td>
<td>1,611,882</td>
<td>1,026,882</td>
<td>1,161,882</td>
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<tr>
<td><strong>Funding Sources:</strong></td>
<td></td>
<td></td>
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<tr>
<td>Transfer from Corp Fund</td>
<td>600,000</td>
<td>500,000</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>Transfer from Recreation Fund</td>
<td>1,100,000</td>
<td>500,000</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>Transfer from Impact Fund</td>
<td>28,313</td>
<td>8,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Must be used in areas near development</td>
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<tr>
<td>Sale of Linden house</td>
<td>Unknown</td>
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<tr>
<td>Interest Income</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
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<tr>
<td>Annual ADA monies - Special Recreation Fund</td>
<td>120,000</td>
<td>125,000</td>
<td>125,000</td>
<td>125,000</td>
<td>125,000</td>
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<tr>
<td>New bonds (Non-Referendum -- replace Watts debt being retired)</td>
<td>TBD</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Unknown; placeholder only based on bond issue amount</td>
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<td><strong>Total Funds Available</strong></td>
<td>3,358,882</td>
<td>2,771,882</td>
<td>1,746,882</td>
<td>1,161,882</td>
<td>1,296,882</td>
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<tr>
<td><strong>Projects To Be Funded:</strong></td>
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<tr>
<td>Playground - West School (approved base bid)/design svc</td>
<td>550,000</td>
<td></td>
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<tr>
<td>Less: SD 35 contribution</td>
<td>(275,000)</td>
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<td></td>
<td></td>
<td>Per agreement, SD 35 will pay 50% of cost.</td>
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<tr>
<td>West Playground (Alternates 1, 2, and 3)</td>
<td>170,160</td>
<td></td>
<td></td>
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<tr>
<td>Less: SD 35 contribution for Alternates 1, 2, and 3</td>
<td>(170,160)</td>
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<tr>
<td>Playground - Astor Place (appvd bid/design svc/owner items)</td>
<td>215,000</td>
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<tr>
<td>Fitness Center including Fitness Equipment</td>
<td>460,000</td>
<td></td>
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<tr>
<td>Laketfront Park Improvements - tabled for this year - wait for geotech</td>
<td>-</td>
<td></td>
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<tr>
<td>Takiff Parking</td>
<td>700,000</td>
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<tr>
<td>Beach Geotech and LT Maintenance Plan - moved from 18/19</td>
<td>80,000</td>
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<tr>
<td>Playground - Old Elm</td>
<td>215,000</td>
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<tr>
<td>Shelton Pathway and Prairie Restoration</td>
<td>70,000</td>
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<td></td>
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<tr>
<td>Dog Park - Only if Donation Secured/Site Located</td>
<td>TBD</td>
<td></td>
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<tr>
<td>Old Green Bay Linear Parks</td>
<td>300,000</td>
<td></td>
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<tr>
<td>Replacement Skate Park - TBD</td>
<td>350,000</td>
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<tr>
<td>Playground - Lincoln &amp; Crescent</td>
<td>225,000</td>
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<tr>
<td>Playground - Woodlawn</td>
<td>500,000</td>
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<tr>
<td>Secret Garden Park near Writers Theatre (rebuild wall and install pathway)</td>
<td>200,000</td>
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<tr>
<td>Everly Wildflower Sanctuary</td>
<td>20,000</td>
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<tr>
<td>Bluff Restoration</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>West Baseball Field</td>
<td>TBD</td>
<td>TBD</td>
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<td></td>
<td></td>
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<tr>
<td>Playground - TBD</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>Beach Master Plan</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>Playground(s) - TBD</td>
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<td>TBD</td>
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<tr>
<td><strong>Total Projects</strong></td>
<td>1,730,000</td>
<td>1,160,000</td>
<td>720,000</td>
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<tr>
<td><strong>Ending balance, 2/28/xx</strong></td>
<td>1,628,882</td>
<td>1,611,882</td>
<td>1,026,882</td>
<td>1,161,882</td>
<td>1,296,882</td>
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</tbody>
</table>
The Plan: Action Plan Chapter outlines strategies for the District over the next ten years. This should be updated annually to respond to the ever-changing District context. For detailed information regarding the sites listed in the action plan, refer to Chapter 6: Preferred Strategies.

2015
- Develop Design Guidelines for Parks and Open Space Properties
- Review Intergovernmental Agreement with Village of Glencoe
- Develop Sponsorship Standards Guidelines for Park Naming
- Incorporate Mission, Vision, and Values into all District Marketing Materials
- Prepare Capital Replacement Strategy for Existing and Future Amenities
- Master Plan Discussion on Dog Park
- Master Plan and Develop Phasing Strategy for Takiff Park and Center Fitness
- Fund Takiff Park Improvements
- Design and Engineer Takiff Park and Center Fitness Phase 1
- Master Plan Central Park Site Improvements and GYS Teen Center
- Design and Engineer Central Park Site Improvements and GYS Teen Center
- Bid and Construct Central Park Site Improvements and potentially the GYS Teen Center
- Design and Construct Parcel 7N

2016/2017
- Design and Engineer Takiff Center Parking Improvements
- Complete and Close-out Melvin Berlin, Kalk, and Shelton Park improvements
- Design and Engineer Lakefront Park Improvements
- Design and Engineer West Park Improvements
- Design and Engineer Astor Park Improvements

2018/2019
- Bid and Construct Takiff Park Phase 1
- Design, Engineer, Bid, and Construct OGB Linear Parks / Lincoln and Crescent Playground
- Design, Engineer, Bid, and Construct Old Elm Playground Improvements
- Design, Engineer, Bid, and Construct Shelton Pathway and Prairie Restoration
- Master Plan and apply for OSLAD grant for Woodlawn Playground (Universal ADA Play)
2019/2020
- Design and Engineer Takiff Park and Center Fitness Phase 2
- Design, Engineer, Bid, and Construct Woodlawn Playground (Universal ADA Play)
- Design, Engineer, Bid, and Construct Secret Garden Park and Everly Windflower Sanctuary
- Fund Old Green Bay Road Parkway
- MASTER PLAN / Apply for New Skate Park and/or Dog Park (and complementary improvements)

2020/2021
- Bid and Construct Takiff Park and Center Fitness Phase 2
- Administer Community Needs Assessment
- Update Glencoe Park District Comprehensive Master Plan

2021/2022
- Design and Engineer Old Green Bay Road Parkway

2022/2023
- Bid and Construct Old Green Bay Road Parkway
- Master Plan Glencoe Beach and Lakefront Park Improvements

2023/2024
- Design and Engineer Glencoe Beach and Lakefront Park Improvements

2024/2025
- Design and Engineer Glencoe Beach and Lakefront Park Improvements

ANNUAL TASKS
- Explore Acquisition Opportunities in Key Planning Areas
- Capital Replacements
- Construct Park Signage for Park Properties
- Remove and replace playgrounds per Capital Replacement Strategy/Schedule.
- Develop and maintain land maintenance guidelines and priorities for existing park land.

Updated December 13, 2016
## Annual Tasks

<table>
<thead>
<tr>
<th>Year</th>
<th>Tasks</th>
</tr>
</thead>
</table>

**Note:** All tasks are to be completed by the end of the respective year unless otherwise noted.
### Annual Tasks

#### 2021 - 2022
- **Design & Engineer** Old Green Bay Road Parks and Trail
- **Design & Engineer** Takiff Park Phase 1
- **Design & Engineer** Woodlawn Playground
- **Design & Engineer** Lakefront Park
- **Design & Engineer** Secret Garden Park and Everly Windflower Sanctuary
- **Design & Engineer** Takiff Park Phase 1
- **Design & Engineer** Woodlawn Playground (Universal ADA Play)
- **Design & Engineer** Astor Park
- **Design & Engineer** West Park
- **Design & Engineer** OGB Linear Parks / Lincoln and Crescent Playground
- **Design & Engineer** OGB Linear Parks / Lincoln and Crescent Playground

#### 2022 - 2023
- **Design & Engineer** Old Green Bay Road Parks and Trail
- **Design & Engineer** Glencoe Beach and Lakefront Park improvements
- **Design & Engineer** Takiff Park Phase 1
- **Design & Engineer** Astor Park
- **Design & Engineer** West Park
- **Design & Engineer** OGB Linear Parks / Lincoln and Crescent Playground
- **Design & Engineer** Woodlawn Playground (Universal ADA Play)
- **Design & Engineer** OGB Linear Parks / Lincoln and Crescent Playground

#### 2023 - 2024
- **Design & Engineer** Glencoe Beach and Lakefront Park improvements
- **Design & Engineer** Takiff Park Phase 2
- **Design & Engineer** Glencoe Beach and Lakefront Park improvements
- **Design & Engineer** Takiff Parking
- **Design & Engineer** Old Green Bay Road Parks and Trail
- **Design & Engineer** Takiff Center Fitness Area Phase 1
- **Design & Engineer** Old Green Bay Road Parks and Trail

#### 2024 - 2025
- **Design & Engineer** Glencoe Beach and Lakefront Park improvements
- **Design & Engineer** Takiff Center Parking Improvements
- **Design & Engineer** OGB Linear Parks / Lincoln and Crescent Playground
- **Design & Engineer** Old Green Bay Road Parks and Trail
- **Design & Engineer** Old Green Bay Road Parks and Trail

### Key
- **Policy**
- **Acquire**
- **Fund**
- **Plan**
- **Design & Engineer**
- **Bid & Construct**

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*Updated December 13, 2016*