



**Recreation Committee  
Monday, December 3, 2012  
7:30 p.m.  
or at the conclusion of a previous Board Committee meeting**

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Meeting Minutes . October 4, 2012
4. Matters from the Public
5. Discussion of Private Lessons
6. Other Business
7. Adjourn

**TO BE HELD AT 999 GREEN BAY ROAD, GLENCOE, ILLINOIS**

*Celebrating 100 Years of FUN!*

GLENCOE PARK DISTRICT  
999 Green Bay Road  
Glencoe, Illinois 60022

RECREATION COMMITTEE  
Thursday, October 4, 2012  
7:40 p.m.  
Minutes

Roll Call The meeting was called to order at 9:02 p.m. and the roll was called. Present were Commissioners Trent Cornell (Chair), Max Retsky (President), and Andre Lerman. Staff present included Interim Executive Director Steve Nagle, Director of Recreation Cheryl DeClerck, and Kraig Owens, Athletic Program Manager.

Matters from the Public There was no one present wishing to address the Committee.

Approval of Meeting Minutes ó September 4, 2012 Committee Chair Cornell moved to approve the minutes of the meetings held on July 31, 2012 as amended. Chair Cornell seconded the motion. The result of the roll call vote follows:

AYES: Lerman, Retsky, Cornell  
NAYS: None  
ABSENT: None

Discussion of Private Lessons Director of Recreation DeClerck stated at a Special Projects and Facilities Committee there was discussion about rental rates for private service providers. Ms. DeClerck stated staff would like to discuss rental rates for provide service providers. To a question from Committee Chair Cornell, Ms. DeClerck stated there are some service providers who rent space to offer private lessons for up to three students. Committee Chair Cornell was concerned that these private lessons are in direct competition with Park District program offerings. Ms. DeClerck stated these private lessons are often offered at non-peak times at the Takiff Center. Discussion ensued.

Athletic Program Manager Owens stated the karate programs offered by Pride Dojo are only taught at the Takiff Center. Other fitness centers offer classes by membership only. Discussion ensued. President Retsky was concerned about private instructors renting space and teaching classes.

Lengthy discussion continued with regard to fairness for private classes versus District offered programs and revenue sharing. Ms. DeClerck stated discussions are being held with private lesson providers. Ms. Retsky was not concerned about the fee charged by private instructors rather than having the private students registered through the District.

Committee Chair Cornell was concerned about the District not receiving the appropriate rental fee for private lessons. Ms. Retsky was concerned that private instructors might get a better rate or deal than other renters.

Mr. Cornell stated Glencoe Junior Kindergarten and Nursery School has a revenue sharing program with the District. Mr. Cornell wanted the rental rate to be fair and not for private lessons which would compete with District programs. Discussion continued with regard to some of the private instructors wanting to include their information in District brochures.

Discussion of Fitness Schedule Mr. Owens stated he held focus groups with patrons enrolled in fitness programs. He stated the patrons enjoy the instructors and instruction they are received. He stated focus group participants wanted classes earlier in the day and family fitness classes. Mr. Owens continued by stating it was important to retain qualified teachers. He would like to offer strength classes. He stated some additional equipment will need to be purchased for fitness programs.

Mr. Owens stated in the future he would like to have a drop in registration initially as the new programs are offered and then begin the punch card system as the new programs progress. He would like to have a list of published for a three month time period because the times of classes will probably change frequently.

Mr. Cornell stated it was important to have marketing of these programs on the website, the brochures, and also in local stores to reach a new audience. Discussion ensued. Mr. Cornell stated since the District is now providing fitness opportunities and not through Helen's Ultimate Fitness, it is important to acknowledge that there will be changes to be made.

Mr. Cornell stated it was the consensus of the Committee to have staff continue to review fitness programs.

Mr. Owens stated another item that was addressed by members of the focus group was the noise level in the yoga classes. Ms. DeClerck would like to revisit yoga room soundproofing as a capital item to see if the noise level could be reduced. Discussion continued.

Mr. Owens stated with the new registration system, it will be much easier for patrons to use a punch card system. Ms. DeClerck stated it was important to have easier administrative registration for programs.

Discussion of Summer Camps Ms. DeClerck stated following the summer camp programs staff met to review surveys from the campers and their parents. The brainstorming session included all aspects of the summer programs and included many new ideas for next summer. Ms. DeClerck stated keeping the fees in accordance with the Consumer Price Index (CPI) was important. She stated staff is proposing a shorter registration option (two weeks or four weeks) for those patrons who wanted more flexibility.

To a question from President Retsky, Ms. DeClerck felt it was important to have a limited number of campers registering for the shorter week sessions. Ms. Retsky indicated the older campers who might attend an overnight camp would appreciate this option. Discussion ensued.

There will be information about summer camps available at the District's Centennial Gala on December 6. Discussion ensued regarding summer camp registration.

Discussion ensued regarding the fees to be charged and encouraging early registration as the fees will increase closer to the start of the camps. It was recommended that the deposit not be refundable unless there are extenuating circumstances when the deposit could be refunded.

Ms. DeClerck stated there will be a camp reunion in December at Watts for 2012 campers.

To a question from Committee Chair Cornell, Ms. DeClerck stated that Lisa Pazino will continue with summer camps next year.

Discussion of 2013/2014 Program Fees Ms. DeClerck stated in keeping with CPI, staff is proposing a 3% increase in athletic programs, Early Learning Center, kindergarten enrichment, preschool enrichment, and youth general interest; 2% for Children's Circle, and considering further analysis for karate classes.

Other Business Commissioner Lerman and Committee Chair Cornell expressed their thanks to the staff for the improved summer camps programs.

Adjourn At 10:36 p.m. Commissioner Lerman moved to adjourn the meeting. Commissioner Cornell seconded the motion.

Respectfully submitted,

Steven T. Nagle  
Secretary