

**APPROVED**

**GLENCOE PARK DISTRICT  
999 Green Bay Road  
Glencoe, Illinois 60022**

**SPECIAL PROJECTS AND FACILITIES COMMITTEE**

**6 p.m.**

**Wednesday, February 15, 2012**

**Minutes**

**Roll Call.** The meeting was called to order at 6:04 p.m. Present were Committee members Andre Lerman (Chair), Max Retsky, and Trent Cornell. Staff present included Executive Director/Secretary Don Van Arsdale, Director of Operations Steve Nagle, Beach/Watts Facilities Manager David Johnson, and Executive Assistant Nancy Symonds.

Also present was John Fitzgerald, commodore, Glencoe Boat Club, 1114 Franklin, Buffalo Grove, Illinois.

**Approval of Meeting Minutes** Commissioner Retsky moved to approve the minutes held on December 6, 2011. President Cornell seconded the motion that passed with a unanimous voice.

**Matters from the Public** Committee Chair Lerman asked if anyone in attendance wished to address the Committee. Mr. Lerman then recognized Mr. Fitzgerald.

Mr. Fitzgerald began his comments by stating he had recently attended a sailboat exhibition where he had the opportunity to see new sailboats. While there, he had the opportunity to meet with Northwestern University (NU) students who are members of NU's sailing team. He continued by stating the team races against other colleges in September and October. He also learned about the opportunities for renting sailboats at NU's beach. He continued by stating the college students could be available for guarding at the Glencoe Beach during the summer and possibly extending into the early fall.

Discussion ensued. One of the concerns expressed by members of the Glencoe Boat Club and at the Glencoe Beach and Lakefront Advisory Group meeting is having lockable changing areas or showers at the boathouse that would be open for the sailing community when the Safran Beach House is closed for the season. Another concern expressed by Boat Club members is having additional harbormasters and/or guards available in the fall until the boating beach closes for the season in October. Mr. Fitzgerald indicated the Glencoe Boat Club could be willing to pay for the additional lifeguards and/or the lockable doors for the boathouse.

Mr. Van Arsdale stated there are many beach and boating staff who leave at the end of summer and qualified and experienced NU sailing students could be hired for end of season lifeguard duties. Mr. Nagle indicated that the NU students could offer sailing lessons during the summer season.

**Report of the Glencoe Beach and Lakefront Advisory Group Meeting** Committee Chair Lerman indicated the group recently met and reviewed the proposed 2011 Beach and Boating

Report and 2012 Beach and Boating Recommendations. He continued by stating one of the issues that concerns the group is street parking near the beach and he stated any change in restrictions for on street parking would require Village action.

Discussion of the advisory group meeting comments continued. Mr. Nagle indicated there is a price differential for weekend and weekday use. He continued by stating non-residents come to the beach to sail. Mr. Lerman indicated expanding the sailing program is marketing dependent and he thought it was important to have sailboats rigged and ready when patrons want to rent them. He also felt it was important to have skipper sailing opportunities.

He concluded the Glencoe Beach and Lakefront Advisory Group meeting summary by stating the group would meet again in March or April.

2011 Beach and Boating Final Report and Recommendations for 2012 Director of Operations Nagle reviewed the report. He stated opening the beach earlier each day would require additional staff costs and at the end of the season, the beach could be closed earlier in the later afternoon/early evening with the sun setting. The report recommends a different rate for weekend and weekday use. He continued by stating the 2011 report and the 2012 recommendations include comments from four surveys which were completed by various user groups of the beach.

Mr. Lerman indicated customer service is important and he felt it was important for the beach staff to feel committed to the beach and the District. Beach Facility Manager Johnson indicated new and returning summer staff receives extensive pre-season training. Mr. Lerman then stated it was important for staff to feel respected.

Discussion ensued. Mr. Nagle indicated that renting a kayak is an opportunity for patrons and it is easier to navigate than a sailboat. Mr. Nagle continued that the beach sprayground is scheduled to be completed before the beach season opens and that should entice patrons to the facility. He also stated with the proposed larger swimming area, there is also the increased cost of an additional lifeguard.

Discussion then focused on the fees for residents and non-residents. It was the consensus of the Committee to raise the age for senior citizens to 65; residents and non-residents under 65 would pay a daily fee or purchase a season token.

Mr. Van Arsdale indicated the larger swimming area may accommodate lap swimmers; the rescue response time would still be within the District's risk management agency's limits. It was important to have a buffer between the swimmers and the sailing area.

Commissioner Kimble arrived at 7 p.m.

Mr. Nagle then reviewed the proposed dates for sailing regattas. He continued by stating staff was supportive of the abandon boat removal recommendations as proposed by the District's attorney and staff would work with Public Safety for the legal removal of abandoned boats.

Update on Aquatic Services Exchange with Northbrook Park District Director of Operations Nagle indicated he has held discussions with representatives of the Northbrook Park District regarding a one-year pilot program. The Glencoe Park District would allow Northbrook residents to pay resident fees for the Glencoe Beach and the sailing program. In return,

Glencoe residents would have access to the two outdoor swimming pools operated by the Northbrook Park District. After the agreement is signed by both districts, Mr. Nagle indicated information about this program would be included in the next brochure.

Commissioner Lee arrived at 7:15 p.m.

Midseason Watts Report Watts Facility Manager Johnson indicated the skating season is going well; the weather has been very conducive for skating. He continued by stating the skating director is offering ISI mini skating lessons, and additional cross training has been offered to the managers. Executive Director Van Arsdale indicated there were unexpected mechanical issues and there could be additional mechanical breakdowns in upcoming years, as the mechanical equipment is getting older. He indicated that staff would be trained to perform on going the repairs rather than having an outside vendor service the equipment.

Mr. Van Arsdale expressed his thanks to the staff for the new skating opportunities, which have been introduced this season. He continued by stating the Watts Advisory Group will meet this spring.

Discussion of Takiff Center Room Pricing Philosophy Director of Operations Nagle stated staff is working on developing a fair pricing philosophy for the various groups that use space at the Takiff Center. He continued by stating there are peak and off-peak times when the Center has space available. Committee Chair Lerman felt it was important to be flexible in rentals. President Cornell stated overall use of the rooms is important. Mr. Van Arsdale indicated it is important to target market potential users of the Takiff Center.

Mr. Lerman requested that at the next Committee meeting a more information on the rental philosophy be presented.

Update on Shared Services with the Village of Glencoe Mr. Van Arsdale indicated the shared program with the Village officially starts on March 1; the District has developed financial tracking information. Staff members of the District have been in contact with their counterparts at the Village.

Update on Writers' Theatre Project Mr. Van Arsdale stated President Cornell and he recently met with representatives of Writers' Theatre. Mr. Cornell stated Writers' Theatre is applying for a grant from the NEA and the District will include letter of support.

Matters from the Public There were no matters from the public.

Other There was no other business brought before the committee.

Adjourn At 7:35 p.m. Commissioner Retsky moved to adjourn the meeting, President Cornell seconded the motion which passed by unanimous voice vote.

Sincerely,

Donald P. Van Arsdale  
Secretary