APPROVED

999 Green Bay Road Glencoe, Illinois 60022

RECREATION COMMITTEE Tuesday, July 20, 2010

MINUTES

Roll Call The meeting was called to order at 6:10 p.m. and the roll was called. Present were Chair Tim Stratton and Mike Brohman. Staff present included Don Van Arsdale, Executive Director, Cheryl DeClerck, Director of Recreation, Carol Mensinger, Director of Finance/Human Resources, Emily Vanderkamp, Manager of Recreation Services, Kraig Owens, Athletic Program Manager, and Lorise Weil, Registration Office Manager.

<u>Approval of Meeting Minutes</u> Commissioner Brohman moved to approve the minutes of the Recreation Committee meeting held on May 12, 2010 as presented. The motion was seconded by Chair Stratton and carried by unanimous voice vote.

<u>Matters from the Public</u> There was no one present from the public.

Scholarship Policy Ms. Mensinger began the discussion by reviewing the discussion on this topic held during the May 12, 2010 Committee meeting. The staff is recommending that effective August 1, 2010 the District's scholarship policy be revised to per household cap of \$3,000 for preschool or "childcare" programs only with an additional \$1,500 maximum possible (i.e. \$4,500 maximum) if the household enrolls more than one child. This would include Early Learning Center and Before and After School program, but not Adventures in Learning. Next, based on the participant's status of enrollment, families that exceed the \$3,000 cap will need to meet with the Registration Office Manager no later than two weeks before the first day of the program to review all of their assistance options, answer any questions, and establish a Special Payment Agreement Budget to equalize payments over the full nine month period. Third, proof of residency in the Park District's boundaries will be required prior to the beginning of the new school year.

Discussion ensued. It was the consensus of the Committee to recommend for Board approval the new scholarship policy.

Affiliate/Community Group Agreement and Field Use Mr. Van Arsdale began the discussion by recapping the May 12, 2010 Recreation Committee meeting and reported on staff's follow up per the Committee's request to have staff revisit the Affiliate Agreement. Director Van Arsdale discussed the proposed Agreement and his conversation with Mark Rice from Glencoe Football Association during which Mr. Rice expressed that GFA was in opposition to much of Affiliate Agreement and would be open to discussing other possible field use alternatives, including field rental. Discussion continued. After discussion, it was

the consensus of the Committee to recommend for Board approval the Affiliate Group Agreement as presented and further explore alternative field use options for Glencoe Football Association.

HUF Agreement Ms. DeClerck lead the Committee on a discussion of the proposed new License Agreement between Helen's Ultimate Workout Center, Inc. and the Glencoe Park District with Ms. Boris to continue to offer group fitness, yoga and dance fitness classes programs through the Park District. Ms. Boris is in agreement with the terms of the new License Agreement which will be for a one year period beginning on September 1, 2010 and ending on August 31, 2010. This new agreement will include revenue sharing of registration and drop in fees of 80% to the contractor and 20% to the Park District, and non-resident fee of 5% is added to the resident fee which will be retained by the Park District. Mr. Brohman recommended Attorney Holtz review the agreement and consideration be given to adding a written notice of contractor's intent to renew after the initial term, similar to the provision included in the Pride Dojo License Agreement. Since the HUF Agreement is not automatically renewable, written notice would provide an adequate transition time between HUF and Park District staff if the initial term is not renewed. It was the consensus of the Committee to recommend for Board approval the new License Agreement with Helen's Ultimate Fitness Center pending review, revisions and approval by Attorney Holtz.

Pride Doio Agreement Final changes were made and presented to the Recreation Committee. Ms. DeClerck indicated this License Agreement is similar to the current one which is due to expire on August 31, 2010. The new agreement is for a two year period with an automatic renewal if the District agrees to Pride Dojo's notice of desire to extend within 120 days prior notice of the Initial Term. This new agreement will include revenue sharing of registration and drop in fees of 80% to the contractor and 20% to the Park District, and non-resident fee of 10% added to the resident fee which will be retained by the Park District. Discussion continued. It was the consensus of the Committee to recommend for Board approval the new License Agreement with Pride Dojo pending review and approval by Attorney Holtz.

<u>Basketball Steering Committee Appointments</u> Mr. Owens presented information regarding the 2010 - 2011 Basketball Steering Committee appointments for the Committee. After discussion, there was Committee consensus of the Committee to recommend for Board approval the appointment of Dani Rusnak, Greg Horvitz, and Mitchell Loveman to the Basketball Steering Committee.

<u>Fall Fitness</u> This item was presented for informational purposes. Ms. DeClerck updated the Committee on staff's collaboration with Ms. Boris of Helen's Ultimate Workout Center, to offer promotional unlimited fall fitness pass and the marketing of this and similar initiatives in the future.

<u>Recreation Reports</u> There were no questions from the Committee on the 2009 - 2010 evaluation and enrollment reports.

Other Business There was no further business for the Committee.

Clina

<u>Adjourn</u> With no further business, the Committee adjourned at 6:45 p.m. on a motion from Commissioner Brohman and a second from Commissioner Stratton.

Respectfully submitted

Cheryl DeClerck Director of Recreation