

**APPROVED**

**GLENCOE PARK DISTRICT  
999 Green Bay Road  
Glencoe, Illinois 60022**

**RECREATION COMMITTEE  
March 10, 2010**

**MINUTES**

**Roll Call** The meeting was called to order at 7:07 p.m. and the roll was called. Present were Recreation Committee members Max Retsky and Mike Brohman. Staff present included Executive Director Don Van Arsdale, Director of Recreation Cheryl DeClerck and Athletic Program Manager Kraig Owens. Members of the public in attendance: Steve Gaines, Brian Brandt, Ellie Peterka, Andy Millman, Mark Rice,

**Approval of Minutes of 12/14/09, 02/11/10**

Commissioner Brohman made a motion to approve the minutes of the Recreation Committee meetings held December 14, 2009 and February 11, 2010, as presented.

The motion was approved by voice vote.

**Matters from the Public** There were no matters from the Public

**Glencoe Junior Kindergarten**

This agenda item was deferred.

Shawna Drobny, Glencoe Junior Kindergarten's Park District liaison, was scheduled to attend the meeting. Recreation Director DeClerck reported that Mrs. Drobny was unable to attend the meeting. Mrs. Drobny requested she be notified when the next Recreation Committee date is scheduled and asked that GJK be included on that agenda.

**Glencoe Youth Services**

Steve Gaines, President of Glencoe Youth Services introduced GYS staff members Andy Millman and Ellie Peterka. Mr. Gaines, Mr. Millman spoke to the Committee about the history of GYS, its new YAP program and their request for an additional \$1,000 for the annual stipend. GYS representative Brian Brandt also spoke to the Committee about their Young Adult Program, benefits of the program to the community and reported that 23-25 adults are attending the program weekly on Tuesday nights.

After hearing from the staff and representatives from GYS, there was Committee consensus to make a recommendation to the full Board to award Glencoe Youth Services an additional \$1,000 and direct staff to include said amount in Fiscal Year 2010/2011 budget. Discussion ensued about ways in which NSSRA might be able to assist GYS. Executive Director Van Arsdale suggested he facilitate a meeting between Northern Suburban Special Recreation Staff and Glencoe Youth Services. Mr. Van Arsdale stated he would contact Mr. Gaines to schedule a meeting.

Commissioner Retsky asked if the bathroom at Holmes Shelter was wheelchair accessible. Mr. Gaines indicated the bathroom is not currently accessible and modifications are necessary. Executive Director Van Arsdale stated staff would tour the facility, look into the accessibility of the bathroom and report back to the Committee.

### **Affiliate/Community Group Agreement and Field Use**

Kraig Owens introduced the new Affiliate and Field Use Policy to the Recreation Committee and explained that the current Affiliate Agreement and Field Use Policy did not outline essential rules and regulations needed to have a solid working relationship between the Glencoe Park District and its affiliates. Ms. DeClerck reported that the proposed Agreement meet's PDRMA'S recommended Affiliate Agreement Policy. Whereas the Agreement currently does not. The new Agreement was also reviewed and approved by District Attorney Holtz.

Commissioner Brohman raised two areas of concern with the proposed Affiliate Agreement. The first being the stipulations that each Affiliate must have at least 51% of its participants reside within the Glencoe Park District boundaries. The second concern was the ability of each Affiliate group to conduct background checks on its volunteer coaches. Commissioner Brohman asked if it would be possible for the Park District to assist the Affiliates in facilitating this process. Director of Recreation Cheryl DeClerck said that these two issues would be reviewed and addressed in the final draft of the Agreement/Policies.

After lengthy discussion and hearing from Mr. Mark Rice's Glencoe Football Association's representative concerns about the Affiliate Agreement and Field use guidelines, Commissioners Brohman and Retsky requested that staff email the proposed Affiliate Agreement to the District's Affiliates, AYSO, Glencoe Baseball Association and Glencoe Football Association, and allow the groups 30 days to review the Agreement and submit their feedback in writing. After the thirty days, the Recreation Committee would review the proposed Affiliate Agreement and Field Use Policy again.

Mr. Rice asked if there was a space at the Takiff Center for GFA to place a storage box. The Committee asked Director of Parks Rick Bold to meet with Mr. Rice a location to store GFA's equipment that is suitable for GFA and the Park District.

### **Tennis Court Signage**

Director of Recreation DeClerck presented the Recreation Committee with two options of the revised wording for tennis courts court signage. Option 1 contained a revised copy of the rules currently posted at all of the courts. Option 2 followed the Park District Conduct

Ordinance's rules governing tennis court use. Commissioners Retsky and Brohman agreed Option 2 was the preferred choice, but asked staff to clearly define the time and age limits that were to be posted and further refine the rules. Commissioner Retsky requested that these items be addressed and have the Recreation Committee meet prior to the March Board Meeting to review the changes.

**Other Business** None.

**Adjourn** With no further business, the meeting adjourned at 8:28 p.m. on a motion from Commissioner Brohman.

Respectfully submitted,

Cheryl DeClerck  
Director of Recreation