

APPROVED

MINUTES OF AUGUST 20, 2019 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:

Lisa Brooks, President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Attend Via Phone Conference:

Stefanie Boron, Commissioner

Members of the public in attendance who signed in or spoke: Dan Dorfman, Brandon Hinkle, Shannon Love, Adam Weinberg

Approval for Commissioner Boron to attend via Phone Conference: A motion was made by Commissioner Onderdonk to permit Commissioner Boron to attend the August Regular Board meeting via phone conference. Commissioner Lutton seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None
ABSTAIN: Boron

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of July 16, 2019 and Approval of the Bills. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

Matters from the Public: There was no one wishing to address the Board.

Action Items:

Approval of the Takiff IT room expansion/HVAC replacement bid: A motion was made by Commissioner Covey to approve the lowest responsible bidder Blue Reef LLC of Chicago IL, for Base Bid A and Base Bid B, for a total of \$67,500 as presented. Commissioner Onderdonk seconded the motion.

Based on research and the majority of our current systems not being cloud-based, the decision was made to upgrade the existing IT closet at Takiff Center and replace the

existing cooling unit on our current IT closet. The renovation and expansion of the current IT closet and the second floor closet next to the elevator will remove equipment in the current IT closet off the floor. The bid tonight represents the electrical work and cooling necessary. Both the current room and the new room will make it easier for Excalibur to navigate rooms for repairs.

Commissioner Lutton voiced concern on spending funds to outfit a new room for more IT space when it would be more prudent to go in the direction the IT industry is going and spend the minimum amount of money to replace outdated hardware in the current space we have. Director Leiner replied that our current servers are in need of replacement and cannot wait. Additionally, the provider highly, highly recommends not putting the new servers back on the floor. Their suggestion was to add more space. Executive Director Sheppard added that we need more servers, which requires even more space.

In response to a question from Commissioner Covey, staff explained that all registration, household information, financial software, Pdrive documents, Hdrive documents, everything is saved on those servers. A backup of this information is located at an alternate location.

The presented expansion is the most cost effective way to solve the problem.

Roll call vote taken:

AYES: Boron, Covey, Onderdonk, Brooks
NAYS: Lutton
ABSENT: None

Approval of agreement for services related to the development of the Watts Recreation Center Master Plan and PARC Grant Application: As seen in Master Plans through the years, Watts Ice Rink components are beginning to fail. This year, the State of Illinois announced the availability of park grants in 2020 with a total of \$50 million to fund those projects. They fund up to \$2.5 million per project as 75% matching funds, so we would fund 25%. Staff anticipates applications due in January 2020. Park grants specifically target infrastructure enhancement and improvements to current infrastructure. Staff believes Watts Recreation Center to be an ideal candidate for this grant as a current infrastructure with strong backing of the community, the only outdoor ice rink in the area, and the building itself has morphed into a programming facility including our before and after school program. The program has reached its max with a higher need coming in the next five years. The facility is also heavily programmed with STEM, dance, and more. The additional possibility of converting the second floor into programming space would be beneficial to the before and after school program.

Staff would need to know costs for these projects. A master plan on this facility and a conceptual design with costs would be helpful to make an educated decision. The architects would complete a facility assessment and conceptual design with costs. If we do not go for the grant, we would have the plans for future use when funds become available.

There is a threat that the ice rink will not operate. The refrigerant is being phased out in 10-15 years and beginning this year is more expensive to purchase.

In order to achieve year-round use, we are working with Dek Hockey who is installing and maintaining a sport court on the rink for a two-month lease at their cost. We will be gaining knowledge on drainage, maintenance, and cleaning with very little risk to test the concept. In addition, they will provide equipment, run leagues, and the community will have the opportunity for free clinics, discounts on tournaments for Glencoe residents, open shoot/hockey/street play, and the opportunity to learn a new sport. This is not only for the grant, but also to help gauge a community need. The two months will be for street hockey only, if the District makes it a permanent amenity, then the court would be used for other recreation activities.

Staff then responded to Commissioner questions as follows. Grant writing is included in the budget, however can be done in-house to save those funds. Director Leiner expects to see a stop date in the study telling us how long the compressor will last as well as a detailed assessment. The study will only include the building and the ice rinks because of the grant scope, which does not include parks. Commissioner Covey asked if the grant is free and clear or is it like the beach, which included stipulations on fees. Staff responded that it is likely there will be facility fee restrictions in the grant. The grant match is 25% and we have a group interested in helping in the effort to raise funds.

A motion was made by Commissioner Lutton to approve Wight & Company agreement for services related to the development of the Watts Recreation Center Master Plan and PARC Grant Application for a total not to exceed \$41,000 as presented. Commissioner Onderdonk seconded the motion. No further discussion ensued. Roll call vote taken:

AYES:	Boron, Covey, Lutton, Onderdonk, Brooks
NAYS:	None
ABSENT:	None

Approval of Lincoln Playground Design: The existing playground area was 2,951 and the proposed playground will be 4,720. The design uses existing elevations to make exciting amenities like the slide. It is a playground for all ages with a poured in place surface, is ADA accessible, and works in our OSLAD grant. The project is in budget at \$275,000 and the poured in place is \$160,000. The interactive fountain and train are not included. A citizen came forward with a donation for naming rights for the poured in place and the interactive train for \$300,000. They are not naming the park after a person, but after something that is near and dear to their heart. It is also not a business and not controversial. The Board will need to agree if it is acceptable for naming rights with future approval. Staffing costs, security, attendants, and night storage were reviewed. The amounts of \$200,000 are guaranteed from the IDNR trail grant, \$300,000 from the playground donation, and we recently found out we are a finalist for a \$667,000 grant. Our total grant and donation funds, if we receive the CMAP grant, are \$1,167,000. We are also applying for an OSLAD grant for \$400,000. If we have matching funds from a donation, there are additional funds available through OSLAD. The Board can revisit if they want to spend funds on current infrastructure or on the Linear Trail pods once all grant fund amounts are known.

A motion was made by Commissioner Boron to approve Lincoln playground design as presented. Commissioner Lutton seconded the motion. No further discussion ensued.

Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

Approval of emergency repairs of Takiff Center air handler #1 & 3 compressors: A motion was made by Commissioner Lutton to approve emergency repairs necessary on the Takiff Center's air handler 1 & 3 by Althoff Inc. of Crystal Lake for a total of \$28,170 as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks
NAYS: None
ABSENT: None

Other Business: Staff responded to a Commissioner question as to why the beach was closed due to bacteria when there was no rain. Run off or bacteria growth in warmer water are the two main reasons or could be a source we don't know. We legally have to close the beach when the bacteria count is over 236 parts per million. Even if the water is closed the splash pad and facility are open.

Park Tour: Commissioners, members of the public, and staff left for the park tour aboard the District bus and adjourned the meeting at the conclusion of the tour. This portion of the meeting was not recorded. The tour of parks included Watts Park, Milton Park, Kalk Park pathway, Lakefront tennis courts and the maintenance center. Discussion ensued regarding the parks and facilities.

Adjourn: Commissioner Brooks moved to adjourn the meeting at 8:45pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary