

APPROVED

MINUTES OF JULY 16, 2019 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Lisa Brooks, President
Michael Covey, Treasurer
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Commissioner Absent:

Stefanie Boron, Commissioner
Josh Lutton, Commissioner

Members of the public in attendance who signed in or spoke: Marc Jones, Jasmine Jones, January Stramaglia

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of June 18, 2019 Finance Committee of the Whole meeting, June 18, 2019 Regular Board meeting, July 9, 2019 Committee of the Whole meeting, and Approval of the Bills. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Onderdonk, Brooks

NAYS: None

ABSENT: Boron, Lutton

Matters from the Public: Mark Jones, president of the Waukegan Park District Board, thanked the Board and staff for busing Waukegan children to experience beach safety yesterday at Glencoe Beach on behalf of the entire Waukegan Board. The Union Boys and Girls Club were paired with Waukegan children for the program.

Financial Report: The District is four months into the fiscal year. Beach revenue is down due to weather. This past weekend was great and we are hoping to move forward and cut down on the difference. The Recreation Dept. is showing a decrease due to timing of camp payments, field trip planning, GJK payment collection, and capital expenditures. Watts's compressor preventive maintenance was done earlier instead of in October just before opening. Beach financial comparisons were reviewed; this weather year is similar to four years ago.

After the last storm at the beach, staff were able to use equipment to move rock to the other side of the beach to create a ramp. There is catastrophic damage by the beach lockers. One big storm could affect the boating beach.

Watts experienced increased revenue due to the cold snap allowing Watts to stay open until March 10 although the normal closing date is March 1.

Staff Reports: Staff shared additional information not included in their Board Reports.

Director of Finance and Human Resources: Staff is gearing up for fall registration on July 31.

Director of Recreation and Facilities: The Director thanked Rotary for cosponsoring/funding the Beach Safety event. This past Saturday, 14 families with mostly 2 year olds visited our preschool expo to experience new enrichments. Our new athletics manager should be chosen before the next meeting. A trend since 2017, children are staying in Children's Circle year-round instead of participating in summer camp. Summer camp is affected by weather and staff are utilizing the summer training received that included downtime activities for rainy days. Summer camp's 8-week to 4-week shift is due to people wanting to try new things and travel plans. Action Camp's newly implemented one-week session was extremely successful resulting in considerably increased revenue, as well as more specialty camps without taking away from traditional camps. Pickleball has a small but mighty following. Watts tennis courts will have both tennis and pickleball lines.

Director of Parks and Facilities Maintenance: This season went from too much rain to no rain, so staff is out in force watering plants and fields. Staff also wrapped up Fourth of July festivities. Strategic planning of field improvements to Berlin Field and other fields annually make it less labor intensive in spring. Tennis court resurfacing will take place at the end of the month as well as nets/posts replacement at Lakefront tennis courts. Park pathways at Lakefront Park pathways will be resurfaced and benches replaced and Watts Park pathway resurfaced.

Superintendent of Marketing and Communications: The fall brochure went out last week, there was a push for Fourth of July and the Beach Safety event.

Safety and Wellness Committee: The loss control review's revamped process to improve existing current policies and procedures is in the works. The District will have a number of fire and tornado drills and a new emergency action plan. The Village assists with fire drills and intruder training. The District has the same training as the school district, however we are an open community center versus a locked down school with the exception of our ELC wing.

Executive Director's Report: Executive Director Sheppard thanked our staff and Board for the Fourth of July that was bigger and better than ever. An event wrap up meeting with the Village is upcoming. Changes necessitated by wet parks ended up being successful and will be kept in future, for example, the stage move created a street theatre atmosphere. Some features will be scaled back due to this year being the 150th. The Village was in charge of the parade, beer tent, food trucks, and partially the fireworks. The District, Village, and community will need to discuss holding the event on July 3 or 4 next year, because the staff are paid double-time on Saturday holidays. The patriotic committee, donations, and funding were reviewed.

North Shore dive training on the beach is on July 18.

The August committee meeting is canceled. The August 20 Board meeting begins at Watts with a couple action items then on to a park tour via District bus. There is a Lakefront Advisory Group meeting on July 30 and a Dog Park Task Force meeting on July 31.

Executive Director Sheppard is on vacation Thursday through Monday and will be able to answer texts and phone calls, but not emails.

We received a letter from Representative Brad Schneider congratulating us on our Gold Medal Finalist status.

Staff is continuing on work applying for the OSLAD Grant due August 15 and waiting for the result of our trail grants.

Action Items:

Approval of Resolution No. 901: A Resolution for the Commitment of \$650,000 of the Corporate fund Balance and \$850,000 of the Recreation Fund Balance for Future Capital Projects of the Glencoe Park District: A motion was made by Commissioner Onderdonk to approve Resolution No. 901: a resolution for the commitment of \$650,000 of the corporate fund balance and \$850,000 of the recreation fund balance for future capital projects of the Glencoe Park District as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Onderdonk, Brooks
NAYS: None
ABSENT: Boron, Lutton

Approval of the Annual Treasurer's Report: A motion was made by Commissioner Onderdonk to approve the Annual Treasurer's Report as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Onderdonk, Brooks
NAYS: None
ABSENT: Boron, Lutton

Approval to Cancel the August Regular Committee Meeting: A motion was made by Commissioner Onderdonk to approve canceling the August Regular Committee meeting. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Onderdonk, Brooks
NAYS: None
ABSENT: Boron, Lutton

Matters from the Public: There was no one wishing to address the Board.

Other Business: There was no other business.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 7:39pm.
Commissioner Covey seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary