

MINUTES OF SEPTEMBER 17, 2018 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Dudley Onderdonk, Treasurer
Josh Lutton, Commissioner
Bob Kimble, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Maassen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Michael Covey, Lynn Donaldson, Dan Dorfman, Betsy Leibson

Consent Agenda: A motion was made by Commissioner Lutton to approve the consent agenda items as presented including Minutes of July 10, 2018 Special Projects and Facilities Committee Meeting, Minutes of July 17, 2018 Regular Board Meeting, Minutes of August 7, 2018 Special Projects and Facilities Committee Meeting, September 11, 2018 Special Projects and Facilities Committee Meeting, Minutes of September 11, 2018 Special Board Meeting, and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

Motion passed.

Matters from the Public: There was no one wishing to address the Board.

Approval of Resolution No. 887 – Brad Janis 20 Years’ Service: President Brooks read the resolution. A motion was made by Commissioner Onderdonk to approve the Resolution No. 887 – Brad Janis 20 Years’ Service as presented. Commissioner Boron seconded the motion. Commissioners and staff commented on Brad Janis’ service. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

Motion passed.

Financial Report: Director of Finance/Human Resources Mensinger stated we are six months into the fiscal year. The District is in line with the last two years in comparison. The Beach is slightly lower, but when all the numbers are in the Beach will be close to the last year at least if not the last two years.

Director Mensinger answered commissioner questions. Contractual Recreation indicates that the District takes in GJK's registration and then pays it back to them as a contractual provider, the bulk of that line item. Shared services with District 35 includes tree trimming and mowing of athletic fields, they do reimburse for fertilizer, etc. A standard agreement has been in place for years.

Presentation by the Friends of the Green Bay Trail on SOSA Project: President Brooks introduced Betsy Leibson who thanked the Board and staff and presented the SOSA Project including removal of invasive species, fencing, timeline, estimated expenses, and scheduled work. The Buckthorn BBQ event is October 17 featuring Bill Kurtis.

Presentation of the 2018 Summer Camp Report: Bobby Collins, Stephani Briskman, Chris Pietrini, and Jessica Stockl presented the 2018 Summer Camp Report attached to these minutes.

Commissioner comments included the caring and nice staff and likes the swim shirts and camp docs online for next year. Safety Town reduced revenue and changes were reviewed. ACA (similar to DCFS, but for day care) requirements are slowly being added. We also follow PDRMA and IPRA Camp Committee regulations. Camp Adventure was randomly boy heavy although this group of girls had no problem playing sports with the boys. Aging trends through our programs was reviewed.

Staff Reports: Staff shared additional information not included in their Board Reports.

Director Mensinger informed the Board that the financial legal calendar is included in the packet.

Director Collins announced that the swimming beach closed for the season although the boating beach remains open until October 14. Camp ended and staff are planning for next year. A successful Mud Run with 330 children signed up who enjoyed beautiful weather and created so much positivity in the community. Full programs and expanded Children's Circle started the first week in September.

Director Leiner expounded on the department synergy for the Mud Run event execution. Staff are working on closing the beach, prepping the ice rink, and just finished the shutdown. He thanked Erin for doing signage for the closure when Takiff's main entrance was closed. The final layer of asphalt during Columbus Day weekend, plantings and bench installation as well, with the project wrapping up in October.

Superintendent Classen has been busy with Mud Run social media feeds, construction, and winter brochure starting in about one week.

The Safety and Wellness Committee is working on the loss control review. Administrative will be next followed by the park section of the review.

Executive Director Report: Executive Director Sheppard shared that the Distinguished Agency two-year process is coming to an end at 8:00am tomorrow. A panel of 5 commissioners and executive directors make up the committee to review our information. Please join in for the welcome at 8:00am for about 5-10 minutes.

NRPA this coming Monday through Tuesday to find out if we win Gold Medal. Three commissioners are attending the opening session.

Old Elm Park opening is Friday, September 28. Woodlawn playground construction is just starting. Woodlawn construction will take about two months, the playground will be first and then the remainder of the work.

Takiff/Watts Facility Manager Adam Wohl welcomed his first child Henry.

Action Items:

Approval of IGS Natural Gas Contract: A motion was made by Commissioner Lutton to approve the and authorize the Executive Director to sign an agreement for a 36 month contract for fixed, per therm natural gas with IGS Energy at the rate of .3240 per therm as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Kimble, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

Motion passed.

Other Business: There was no other business.

Executive Session: There was no reason to go into closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 7:49pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary