

APPROVED

MINUTES OF JUNE 7, 2016 SPECIAL PROJECTS AND FACILITIES COMMITTEE
MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00 p.m. and roll was called.

Committee Members present:

Andre Lerman, Chair/Commissioner
Lisa Brooks, Treasurer
Steve Gaines, President

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks & Maintenance

Commissioners present:

Dudley Onderdonk, Vice President
Seth Palatnik, Commissioner

Members of the Public in attendance who signed in or spoke: Eleanor Black, Tom Zordan

Discussion of Takiff Center Roof and Clock Tower Bids: Executive Director Sheppard handed out a memo on bid results and staff recommendation and then turned the discussion over to Director Leiner who gave an overview of the bid opening, lowest bids, life expectancy of each material, and staff recommendation. Tom Zordan of ACG Architectural Consulting Group reviewed the warranty and the difference between life expectancy of materials. Director Leiner reviewed alternate components and additional funds remaining for contingency.

Discussion ensued by commissioners.

Executive Director Sheppard emphasized that a vote on the roof bids should occur at the June Regular Board meeting in order to start the project in August. Executive Director Sheppard and Director Leiner stated that staff recommends approving the slate base bid from A-1 roofing for \$283,900, Alternate 1 (Items 1 & 2 only) for \$113,700, Alternate 2 for \$53,400 and Alternate 5 for \$26,000 for a total bid cost of \$477,000. They indicated that \$535,000 was budgeted in the Operational Account for this project, so this leaves a contingency of \$58,000.

Executive Director Sheppard directed Mr. Zordan to provide samples of the architectural shingles so that commissioners may look at the samples prior to the Board meeting. Executive Director Sheppard will notify commissioners when the samples arrive.

Special Projects Chair Lerman recommended that staff move forward with approval of the Takiff Center Roof and Clock Tower Bids at the June Regular Board meeting.

Other Business: Graphic Standards and Style Guide, specifically the park sign guide, was reviewed along with types of wood, finishes, and size options.

Adjourn: Commissioner Brooks moved to adjourn the meeting at 8:08 p.m. President Gaines seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

 Lisa M. Sheppard

Lisa M. Sheppard
Secretary