

**APPROVED**

MINUTES OF OCTOBER 18, 2016 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:22 p.m. and roll was called.

Commissioners present:

Steve Gaines, President  
Dudley Onderdonk, Vice President  
Lisa Brooks, Treasurer  
Andre Lerman, Commissioner  
Seth Palatnik, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Mike Lushniak, Director of Recreation/Facilities  
Erin Maassen, Manager of Marketing/Comm.  
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Stephanie Boron, Dan Dorfman, Neil Milbert

Consent Agenda: A motion was made by Commissioner Lerman to approve the consent agenda items as presented including Minutes of the September 20, 2016 Regular Board Meeting, Surplus Property Disposal Ordinance No. 853, and Approval of the Bills. Commissioner Palatnik seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines  
NAYS: None  
ABSENT: None

Matters from the Public: There were no matters from the public.

Financial Report: Director of Finance/Human Resources Mensinger stated we are seven months into the fiscal year. The Beach looks great and Day Care (revenue) is going up. Recreation is down a bit; however, we planned for that in the budget due to the new District 35 all-day Kindergarten program. In budgeting for the next fiscal year, we are continuing to refine projected numbers as we go through each month toward that end of year date.

2016 Glencoe Lakefront Report and Presentation: Director Lushniak and Beach Manager Bobby Collins presented the report included in the Board meeting packet. Board discussion ensued.

Staff Reports: Staff shared additional information not included in their Board Reports. Director Mensinger stated that there was discussion at the October 18 Committee meeting on the levy and health insurance.

Director Lushniak shared that Watts Ice Center equipment is being purchased and staff hired. Takiff is busy with popular rentals. Boo Bash, our Halloween event, is this Thursday from 5:30p-7:00p.

Manager Maassen and the Safety Committee had nothing to add to their reports.

Director Leiner thanked Mike and Bobby for all their hard work and appreciated their recognition for the work the Parks team completed at the Beach. There are a few small issues with the Gazebo, but it is all coming together and the project will be completed this month. Berlin Park's additional sod delivery is expected tomorrow and the project is nearing completion. The Takiff roof is 40% complete. The project is slow going due to the installation of the copper gutters, which are custom fitted. The new molding is being installed on the clock tower. Clock hoisting is expected to happen the first week in November. The roof project should be completed in November.

Executive Director Sheppard added to the park projects report. Berlin Park's construction fence will remain until May 1. With the phenomenal use of Phil Thomas Playground once opened, we would like Berlin Park's sod time to take and grow in. The park has turned out very nice. The dugouts are a metal frame structure painted brown to mimic wood with a cedar roof that will turn grey.

Kalk Park is going well also moving toward completion with the Grand Opening the Friday after Thanksgiving.

Executive Director Report: Executive Director Sheppard expounded upon items in her Board Report. A very successful meeting with the parents of Children's Circle was held to address their concerns and receive input of how staff can improve communication. We are recommending doing a Children's Circle Advisory Group with President Gaines serving as park liaison. The next Advisory Group meeting is Monday, October 23 at 5:30pm. Open dialogue will continue and overall everyone is pleased with changes implemented so far. Executive Director Sheppard will be setting a Committee of the Whole meeting to review ELC and Children's Circle.

Special Projects and Facilities Committee meeting followed by a Committee Meeting of the Whole meeting was scheduled for November 1, 2016 at 6:00pm.

Action Items:

Approval of December Regular Board Meeting Date Change: A motion was made by Commissioner Lerman to approve the December Regular Board meeting date change to December 13, 2016. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines  
NAYS: None  
ABSENT: None

Approval of the Truth in Taxation Resolution No. 852: A motion was made by Commissioner Brooks to approve the Truth in Taxation Resolution No. 852 as presented. Commissioner Palatnik seconded the motion. This resolution was submitted for review and was discussed at the Finance Committee of the Whole meeting on October 18, 2016. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines  
NAYS: None  
ABSENT: None

Approval of the Recommended Health Insurance for Employees: A motion was made by Commissioner Palatnik to approve the Health Insurance program with PDRMA Health for eligible Park District employees as presented by staff. Commissioner Lerman seconded the motion. This insurance recommendation was submitted for review and was discussed at the Finance Committee of the Whole meeting on October 18, 2016. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines  
NAYS: None  
ABSENT: None

Other Business: There was no other business.

Adjourn to Closed Session: At 7:54 p.m., Commissioner Lerman moved to adjourn into closed session to discuss property as mandated by Section 2.06. 5 ILCS 120/2 (c)(5) Commissioner Palatnik seconded the motion. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines  
NAYS: None  
ABSENT: None

Return to Open Session: President Gaines moved to return to open session at 8:12 p.m. Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Action, if any, Taken following Executive Session: There was no action taken.

Adjourn: Commissioner Palatnik moved to adjourn the meeting at 8:12 p.m. Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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*Lisa M. Sheppard*

Lisa M. Sheppard  
Secretary