

MINUTES OF JANUARY 19, 2016 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:03 p.m. and roll was called.

Commissioners present:

Seth Palatnik, President
Dudley Onderdonk, Vice President
Lisa Brooks, Treasurer
Steve Gaines, Commissioner
Andre Lerman, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks & Maintenance
Erin Maassen, Manager of Marketing & Comm.
Jenny Runkel, Administrative Assistant

Members of the Public in Attendance: Dan Dorfman, Fouad Egbaria

Consent Agenda: A motion was made by Commissioner Lerman to approve the consent agenda items as presented including Minutes of the December 15, 2015 Regular Board Meeting, Minutes of the January 5, 2016 Special Board Meeting, Minutes of the January 5, 2016 Special Projects and Facilities Committee Meeting, Approval of the Bills, and FY2016/17 Regular Board Meeting Schedule. Commissioner Gaines seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Matters from the Public: There were no matters from the public.

Financial Report: Director of Finance/Human Resources Mensinger stated we are ten months into the fiscal year. Consistent to prior month's activity, revenue was recouped in Day Care, Watts revenue is slightly off due to weather and delayed opening. Cash increased due to a private donation received at the beginning of December. A commissioner requested Watts trends be included in the Watts Season Report.

Update from Glencoe Beach and Lakefront Advisory Group: Advisory Group Chair, Commissioner Lerman, led the update based on a meeting held on December 8, 2015. Advisory Group comments and suggested improvements were reviewed.

Staff Reports: Staff shared additional information not included in their Board Reports. Director Mensinger stated that the Budget is being worked on and should be delivered by Wednesday allowing the Board two weeks for review. Director Leiner added that the staff residence at 1015 Green Bay Road is demolished. Manager Maassen is gearing up for the Preschool Open House and Messy Morning on January 30, with a focus on promoting ELC programs and the new infant room. Communication went out to Glencoe and beyond to families with children under the age of five.

Executive Director Report: Executive Director Sheppard stated that staff has been evaluating the possibility of an infant room for over a year. The program will begin in the early fall allowing families with multiple children the opportunity for childcare at one location. Watts Below Zero was rescheduled to Monday, February 15 from 10a-12p due to temperatures with wind chill at 35 below zero. Manager Maassen and Liz Visteen created sponsorship packages for special events to create revenue to offset the expenses of special events. Similar packages will be created for future park improvements.

Other Business: Executive Director Sheppard stated plans for a Special Projects and Facilities Committee meeting on Tuesday, February 2 at 7:00pm to discuss the Takiff roof, Kalk Park, and Shelton Park and a Finance Committee of the Whole meeting on Tuesday, February 9 at 7:30pm to discuss the FY2016/17 Budget First Draft; both meetings to be held at Takiff Center.

The Park District achieved an A rating from PDRMA in safety standards with an award given of \$1,500.00. This was not a review year; however, we are required to complete a checklist of tasks.

Adjourn: Commissioner Gaines moved to adjourn the meeting at 7:27 p.m. Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary