

MINUTES OF DECEMBER 15, 2015 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:09 p.m. and roll was called.

Commissioners present:

Seth Palatnik, President
Dudley Onderdonk, Vice President
Lisa Brooks, Treasurer
Steve Gaines, Commissioner
Andre Lerman, Commissioner
*(Commissioner Lerman arrived
at 7:28 p.m.)*

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks & Maintenance
Dave Figgins, Director of Recreation & Facilities
Erin Maassen, Manager of Marketing & Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance: Eleanor Black, Dan Dorfman, Tom Finke,
Hamilton Hill, Bill Inman, Steve Konters, Michael Perlberg

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of the November 17, 2015 Regular Board Meeting and Approval of the Bills. Commissioner Gaines seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Onderdonk, Palatnik
NAYS: None
ABSENT: Lerman

Financial Report: Director of Finance/Human Resources Mensinger stated we are nine months into the fiscal year and answered Commissioner questions including a principal payment in regards to the 2006 bond issue, transfer of funds into Fund 69, and increased expenses due to dead and diseased trees.

Action Item:

Approval to Postpone: A motion was made by Commissioner Gaines to postpone Agenda Items V and VI until later in the agenda. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Onderdonk, Palatnik
NAYS: None
ABSENT: Lerman

Staff Reports: Director Leiner stated that the maintenance yard home is ready for demolition and reviewed the process of opening Watts Ice Center. Director Figgins reviewed two upcoming special events. Executive Director Sheppard added that Manager Breanne Schnoor has made many changes to the Before and After School

program benefitting participants and Manager Maassen has revamped signage at all three facilities; streamlining the look of all signage.

Commissioner Lerman arrived at 7:28 p.m.

Executive Director Report: Executive Director Sheppard touched on the year in review included in the Board packet. Writers Theatre will be replacing landscaping around the facility with plans and fundraising is still in progress. The NSSRA day program, to be held at Takiff Center, is on hold until they have 8 participants. They are still interested in using our facility and may utilize it for a different program, which has a wait list. In November, 22 staff members participated at Feed My Starving Children.

Action Items:

Approval of Property Conditions Assessment: A motion was made by Commissioner Lerman to accept the Property Conditions Assessment as presented. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Approval of Updated Fixed Asset Policy: A motion was made by Commissioner Gaines to approve the Updated Fixed Asset Policy with a change under 1.03 to remove the duplication "Park Renovation" as amended. Commissioner Lerman seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Approval of 3 Year Printing Bid: A motion was made by Commissioner Lerman to approve 3 Year Printing Bid as presented. Commissioner Onderdonk seconded the motion. Recycled paper and soy ink were reviewed. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Approval of 2016/2017 Goals: A motion was made by Commissioner Gaines to approve 2016/2017 Goals as presented. Commissioner Brooks seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Executive Director Sheppard reminded the Board and public of a Special Board Meeting on January 5, 2016 at 6:30p.m. to be immediately followed by a Special Projects and Facilities Committee meeting.

Review of Melvin Berlin Park Designs (formerly Central Park): Director Sheppard introduced Steve Konters and Bill Inman of Hitchcock Design Group who led a presentation attached to the end of these minutes. A commissioner commented that the design is open and a blend of the old and new.

Matters from the Public: Hamilton Hill commented on designs and requested a change to the shelter location.

Other Business: There was no other business.

Adjourn to Closed Session: There was no reason to go into Executive Session.

Adjourn: Commissioner Lerman moved to adjourn the meeting at 8:18 p.m. Commissioner Onderdonk seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary