

**APPROVED**

MINUTES OF OCTOBER 20, 2015 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02 p.m. and roll was called.

Commissioners present:

Seth Palatnik, President  
Dudley Onderdonk, Vice President  
Lisa Brooks, Treasurer  
Steve Gaines, Commissioner  
Andre Lerman, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Chris Leiner, Director of Parks & Maintenance  
Dave Figgins, Director of Recreation & Facilities  
Erin Maassen, Manager of Marketing & Comm.  
Jenny Runkel, Administrative Assistant  
David Johnson, Beach Manager

Staff absent:

Carol Mensinger, Director of Finance/HR

Members of the public in attendance who signed in or spoke: Eric Dinkens, Dan Dorfman, Tom Finke, Kathy Janega

Consent Agenda: A motion was made by Commissioner Gaines to approve the consent agenda items as presented including Minutes of the September 17, 2015 Regular Board Meeting, Minutes of the October 6, 2015 Finance Committee of the Whole Meeting, Minutes of the October 6, 2015 Special Projects and Facilities Committee Meeting, and Approval of the Bills. Commissioner Onderdonk seconded the motion. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik  
NAYS: None  
ABSENT: None

Matters from the Public: There were no matters from the public.

Financial Report: President Palatnik stated we are seven months into the fiscal year with no new information at this time. Our fiscal outlook is going smoothly.

2015 Lakefront Report and Presentation: Executive Director Sheppard introduced Beach Manager David Johnson who presented the 2015 Lakefront Report and presentation; both attached to these minutes.

Staff Reports: Director Figgins reminded that Boo Bash is this Thursday from 5:00p-7:00p. Director Leiner stated that we are continuing with emergency tree removal on our properties.

Commissioner Gaines added that the SNAP Halloween Party is on October 27 from 6:00p-8:00p at Watts, an annual event provided by special needs adults for special needs youth in the community.

Executive Director Report: Executive Director Sheppard attended the District 35 Board meeting to update their Board on District updates. A 6-month goals and objectives update has been included in the Board Packet. Our portion of Harvest Fest was very well attended with an unfortunate end putting a damper on the second half of the event due to rain. The IAPD Legal Symposium is next week; also attending will be Director Mensinger. The IAPD/IPRA Conference will be held January 29-30; the Board will need to appoint a representative next month, to represent the Park District at the annual IAPD meeting on Saturday night. Executive Director Sheppard can be our Park District representative if the Board prefers. There will be two focus groups on adult programming on Tuesday, January 26 from 10:00a-11:00a and 6:30p-7:30p to receive feedback on what adult programming the community is looking for.

Action Items:

Approval of the Truth In Taxation Resolution No. 842: A motion was made by Commissioner Gaines to approve the Truth in Taxation Resolution No. 842 as presented. Commissioner Onderdonk seconded the motion. This resolution was submitted for review and was discussed at the Finance Committee of the Whole meeting on October 6, 2015. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik  
NAYS: None  
ABSENT: None

Approval of the Recommended Health Insurance for Employees: A motion was made by Commissioner Gaines to approve the Health Insurance program with PDRMA Health for eligible Park District employees as presented by staff. Commissioner Onderdonk seconded the motion. This insurance recommendation was submitted for review and was discussed at the Finance Committee of the Whole meeting on October 6, 2015. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik  
NAYS: None  
ABSENT: None

Approval of Addendum to the Berlin Donation Agreement: A motion was made by Commissioner Gaines to approve the Addendum to the Berlin Donation Agreement as presented. Commissioner Onderdonk seconded the motion. Executive Director Sheppard reviewed that the original agreement did not list the name as Melvin Berlin Field and Park. Legal Counsel James Rock spoke on two provisions not in the original agreement. The first is an indemnification provision with language slightly different than normally agreed to, but provides protection as requested by the donor. The second provision amended in the addendum is the contribution amount. In sections 5 and 8, if the bids come in over \$1 million dollars, it will set forth a process for a conversation with the Park District on how to engineer this project to fit within the \$1 million dollar donation

and still include all major elements of the project. The number of signs was approved in the original agreement. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik  
NAYS: None  
ABSENT: None

Approval of Agreement with Hitchcock Design Group for Central Park Final Design and Engineering: A motion was made by Commissioner Gaines to approve and authorize the Executive Director to sign the Agreement with Hitchcock Design Group for Central Park Final Design and Engineering as presented. Commissioner Onderdonk seconded the motion. Clarification on incidental fees included soil boring, mapping of the current irrigation system on upper central, and incidentals for printing and mileage was reviewed. Hitchcock will competitively bid on our behalf. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik  
NAYS: None  
ABSENT: None

Also clarified was the permitting phase, when we will need to get RWD and Village permits.

Matters from the Public: Kathy Janega spoke on public meetings within the Hitchcock contract, and the date the Board Packet is released to the public.

Tom Finke reviewed lack of detail regarding the Melvin Berlin Field and Park project and requested a more intimate meeting with the Park District and neighbors.

Other Business: A tentative Special Projects and Facilities Committee meeting is scheduled for Tuesday, November 3, 2015.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 7:47 p.m. Commissioner Gaines seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary