

**APPROVED**

MINUTES OF NOVEMBER 18, 2014 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01 p.m. and roll was called. Commissioners present: President Hilary Lee, Vice President Seth Palatnik, Treasurer Steve Gaines, Commissioner Bob Kimble, Commissioner Andre Lerman; Staff present: Executive Director/Board Secretary Lisa Sheppard, Director of Finance/Human Resources Carol Mensinger, Director of Parks and Maintenance Rick Bold, Director of Recreation and Facilities Dave Figgins, Manager of Marketing and Communications Erin Maassen, and Administrative Assistant Jenny Runkel

Members of the public in attendance including Dudley Onderdonk, Lisa Brooks, and Glencoe News Reporter Dan Dorfman

Adjourn to Closed Session: President Lee moved to adjourn to closed session at 7:02 p.m. Commissioner Palatnik seconded the motion, which passed by unanimous voice vote.

Return to Open Session: President Lee moved to return to open session at 7:45 p.m. Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Consent Agenda: A motion was made by Commissioner Lerman to approve the consent agenda items as presented including Minutes of the October 21, 2014 Regular Board Meeting, Minutes of the November 10, 2014 Special Board Meeting, and Approval of the Bills. Commissioner Palatnik seconded the motion. Roll call vote taken:

AYES: Gaines, Kimble, Lerman, Palatnik, Lee  
NAYS: None  
ABSENT: None

Matters from the Public: There were no matters from the public.

Truth in Taxation Hearing: President Lee opened and closed the hearing on Levying the Taxes for the Glencoe Park District, Cook County, IL for 2014. There were no public comments.

Financial Report: Director of Finance/Human Resources Mensinger reiterated the three-year analysis included in the Board Packet indicates that recreation and day care revenue are up over last year, a trend that has held true throughout this fiscal year. A Tribune article indicated that IMET, an investment group, including 300 municipal groups is being investigated. The Park District did not invest with IMET. In regards to the budgeting for the next fiscal year, we will be communicating with the Board in the next couple of months as the budgeting process progresses. The budget meeting will

be held in late January-early February to start discussions for the next fiscal year. To date, finances for the Park District look good.

Staff Reports:

Director Mensinger stated she had nothing further to add to her report in the packet.

Director Figgins gave a reminder that Watts opens Friday, November 28, the weekend following Thanksgiving.

In response to a question from Commissioner Lerman, Director Figgins confirmed that beach damage following the Halloween storm required a claim to PDRMA. We will have some repairs in spring and more sand than normal will need be replaced on both the boat and beach sides. Repairs to the piers on both the beach and boating sides may be necessary.

Director Bold added that getting Watts ready has been a priority this month. The Village fixed the transmission, hydraulics, and replaced the tires on the Zamboni. Due to the Zamboni's age, a new Zamboni will be budgeted for next year, but we do believe it will work for this season.

Manager Maassen shared excitement of the TV in the lobby where we are not broadcasting the Takiff facility schedule and ads for GPD programs and special events. The Watts Brochure is out and the Winter Brochure is at the printer.

Executive Director Report: Executive Director Sheppard asked the Board to please review her report included in the Board Report and asked if the Board had any further questions.

Action Items:

Approval of Ordinance 822: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2014 Tax Year

Director Mensinger gave an overview including the 3.35% levy increase. We do not need a hearing, because we are under 5% increase, however we still have a hearing for the public and opened the hearing. We have eight different operating funds that break down for the 3.35% increase. Our debt service levy decreased and the net increase for the total levy is 1.19%. The ordinance will be filed next week; and the law for the filing deadline is the last week in December.

With no public comment, the hearing was closed by Director Mensinger. A motion was made by President Lee to approve Ordinance 822: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2014 Tax Year as presented. Commissioner Kimble seconded the motion. Roll call vote taken:

AYES:           Gaines, Kimble, Lerman, Palatnik, Lee  
NAYS:           None  
ABSENT:       None

Approval of Ordinance 823: An Ordinance providing for the issue of not to exceed \$8,750,000 General Obligation Park Refunding Bonds, Series 2014, for the purpose of refunding certain outstanding bonds of the Park District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

Director Mensinger stated that following extensive discussion and BMO Capital, Eric Anderson's presentation this past Monday, there is money to be saved by refunding our current 2006 bonds based on the rate of 4-5% the remaining year's maturity of those bonds as compared to the approximate 2% rate currently. Even with the negative arbitrage, we can save money. The question is when. The parameters ordinance gives Mr. Anderson a six-month time period to act on the behalf of the Board of Directors with the President, Vice President, Executive Director Sheppard and Director Mensinger acting if the timing is right. There still needs to be some discussion of timing, unless Mr. Anderson calls to tell us that the savings have changed and immediate action needs to be taken.

Our bonds rating from Moody's upgraded from an A2 to an A1. It is very positive and will save the Park District additional money. This ordinance needs to be in place in order to take action when the right time presents itself.

President Lee and the Board stated their pride in Director Mensinger's hard work in making this happen.

A motion was made by President Lee to approve Ordinance 823: A Parameters Ordinance providing for the issue of not to exceed \$8,750,000 General Obligation Park Refunding Bonds, Series 2014, for the purpose of refunding certain outstanding bonds of the Park District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds as presented. Commissioner Kimble seconded the motion. Roll call vote taken:

AYES: Gaines, Kimble, Lerman, Palatnik, Lee  
NAYS: None  
ABSENT: None

Approval of Ordinance 824: An Ordinance Declaring as Surplus and Authorizing the Sale of Other Conveyance or Disposal of Surplus Personal Property.

Director Bold reviewed the items for sale and replacements.

A motion was made by President Lee to approve Ordinance 824: An Ordinance Declaring as Surplus and Authorizing the Sale of Other Conveyance or Disposal of Surplus Personal Property as presented. Commissioner Palatnik seconded the motion. Roll call vote taken:

AYES: Gaines, Kimble, Lerman, Palatnik, Lee  
NAYS: None  
ABSENT: None

Approval to Authorize the Executive Director to enter into a License Agreement with Hakafa with the terms outlined in the Hakafa License Fee 2015-2016 Agreement

A motion was made by President Lee to approve to Authorize the Executive Director to enter into a License Agreement with Hakafa with the terms outlined in the Hakafa License Fee 2015-2016 Agreement as presented. Commissioner Lerman seconded the motion. Roll call vote taken:

AYES:           Gaines, Kimble, Lerman, Palatnik, Lee  
NAYS:           None  
ABSENT:       None

Discussion on Master Plan: Executive Director Sheppard reviewed for meeting guests the full timeline of the Master Plan to date including community survey, online portal, and focus groups. Executive Director Sheppard indicated that she would like the Board to go over each item and look to see if there is anything the Board would like added or anything they would like deleted. We will not delete anything unless we have a consensus from everyone to delete an item. So just because one person says I don't want it, it would have to be all five of the Board members saying yes we don't want to present that idea to the community, if that is a fair assessment. There was no objection from the board regarding the review process. Executive Director Sheppard further stated to remember just because something is listed doesn't mean we are going to do everything listed under each item. These are ideas and suggestions and when we are actually ready to do a certain park, at that point, more community input would be taken.

She reiterated that it is a broad scope of projects for the next ten years. The master plans for any park or business plan for any facility additions would come when that particular project was scheduled to begin. Today is more of a wish list without cost information. A cost estimate for the top projects will be provided at a later date.

Executive Director Sheppard stated that we will need to budget for playground upgrades and park signage annually and a certain amount of capital resources should be put aside for maintaining our infrastructure.

There will be one more meeting with the Board in December and then a town hall will be planned in January to go over the Master Plan with the community.

Commissioners came to a consensus on the following Master Plan Alternative Strategies priorities that were included in the Board Packet. Identity (A) should include Glencoe's charming rustic nature, in that, not every space needs signage and to combine adjacent parks when being named. Assets (B) was agreed upon as listed, but the Board indicated that we have a lot more open space in Glencoe not owned by Glencoe Park District including Botanic Gardens, Glencoe Golf Course, and Turnbull woods. Level of Services (D) and Service Area Equity Mapping (E) were agreed upon as listed. Facility Needs / Capital Replacement Strategy (F) It was agreed upon that we should have the dog park removed from Lakefront Park and Beach. They noted that they did not want a dog park located next to homes or private property. New Amenities

(H) discussion ensued regarding the necessity of electronic playground equipment, but came to a consensus to leave it on the list. Trails/Green Bay Trail (I) and Trails (J) should include connecting our assets to downtown Glencoe. Takiff Park (outside) (K) discussion ensued regarding the timeline. Commissioner Lerman does not want to wait to add a fitness center. Executive Director Sheppard brought light to the fact that the parking issue needs to be addressed prior to installation of a fitness center. We do not currently have enough parking for programs and staff parks off-site on certain days, therefore the maintenance project, parking and fitness area would need to be address at the same time. Watts Park (L) sled hill and Frisbee golf are really popular; however the safety perspective to consider is that the first hole Frisbees go into the street (by the tennis courts) which should be added. They reached consensus that they do not like the conceptual layout, and when the time comes to redo Watts Park and Facility, that more community input would be needed on amenities. Swimming Beach (N) was agreed upon as listed. Pearlman Boating Beach (O) needed better signage to boating beach. Takiff Center (P) was agreed upon as listed, however the roof is currently an annual maintenance item. Watts Park (Q) refrigeration needs to be upgraded by 2020, so we will need to look at upgrading that system or close Watts. Two locker rooms on the main level should be changed to four, as the stairs are dangerous for those walking in skates. Also add to replace the scoreboard and add heat to the scoring room. Commissioner Gaines added that we need to have a timeline discussion regarding upgrading refrigeration along with the structure and locker room needs. Glencoe Youth Center (R) was agreed upon and discussion ensued on how much longer that facility will be able to be used due to the building designed as a warming shelter and not a year-round facility. Maintenance Facility (S), Beach House (T), and Boat House (U) were agreed upon as listed.

The Board asked how many tennis courts are needed in the community and came to consensus that more tennis courts are not needed, however current tennis courts could be converted into pickle ball courts.

In a priorities exercise including Board, staff, and guests; fitness area, Takiff Park, dog park, and active trails were the highest rated priorities.

Matters from the Public: There were no matters from the public.

Other Business: There was no other business.

Adjourn: Commissioner Lerman moved to adjourn the meeting at 9:10 p.m. Commissioner Gaines seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard  
Secretary