

APPROVED

MINUTES OF OCTOBER 15, 2013 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:15 p.m. and roll was called. Present: Commissioners Bob Kimble (President), Hilary Lee (Vice President), Seth Palatnik (Treasurer), Andre Lerman, and Steve Gaines. Staff present: Executive Director/ Secretary Lisa Sheppard, Director of Finance/Human Resources Carol Mensinger, Director of Operations Steve Nagle, Director of Parks Rick Bold, Manager of Marketing and Communications Erin Maassen, and Executive Assistant Nancy Symonds.

Members of the public in attendance included Glencoe residents: Enna Allen, 1109 Old Elm, and Judy Bold, 1015 Green Bay Road. Also in attendance were Village of Glencoe representatives Larry Levin, Village President, Paul Harlow, Village Manager, Will Jones, Assistant Village Manager, and Dave Mau, Director of Public Works..

Consent Agenda A motion was made by President Kimble to approve the consent agenda items as presented. Vice President Lee seconded the motion. Roll call vote taken:

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

35 Year Service Resolution Number 808: Rick Bold President Kimble congratulated Mr. Bold on his years of service. Executive Director Sheppard asked Mr. Bold what was his favorite memory while working at the District. He indicated one of his first comments was from a Lakefront Park neighbor who did not like people grilling at the park. He put up "no grilling" signs. Currently grilling is permitted at Lakefront Park.

President Kimble read aloud the resolution recognizing Mr. Bold and thanked him for his service to the District. Motion made by Commissioner Gaines to approve Resolution Number 808 as presented. Vice President Lee seconded the motion. Roll call vote taken:

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT:None

Truth in Taxation Resolution Number 809 Commissioner Palatnik moved to approve the Truth in Taxation Resolution Number 809 as presented. Commissioner Lerman seconded the motion. Roll call vote taken:

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT:None

Matters from the Public There was no one present wishing to address the Board.

Financial Report Director of Finance/Human Resources Mensinger stated the District has completed seven months in its current fiscal year. She stated the recreation programs have increased in comparison to last year, the beach financials improved, and a contractual payment to Glencoe Junior Kindergarten and Nursery School (GJK) was made earlier this year than last year. She continued by stating with the new Rectrac registration system, invoices are electronically sent to participants rather than sent through the mail.

Staff Reports President Kimble asked if any staff members had any additional comments to the written divisional reports included in the Board packet.

Executive Director Sheppard recognized staff members Schnoor and Panizo, in attendance at the meeting this evening, and Kraig Owens, Athletic Program Manager, who was unable to attend the meeting this evening, for their great summer camp programs. She wanted to thank them for their creative and popular summer camps. The 2013 Summer Camp report was included in staff reports for Board review.

Executive Director Report As Executive Director Sheppard wrote in her report, the Village of Glencoe approached the Park District requesting that the District consider the possibility of a Land Swap that would exchange Perlman Park for land under the current Water Filtration Plant once demolished sometime in the future. She mentioned in the board packet that Paul Harlow, Village Manager would be present at the October Board Meeting for questions. In attendance with Harlow was Larry Levin, Village of Glencoe President, Dave Mau, Director of Public Works for the Village of Glencoe, and Assistant Village Manager Will Jones. Sheppard recognized Harlow who asked to address the Board at this time.

Village Manger Harlow began his comments by indicating Village officials have been meeting with representatives from the Northwest Water Commission (NWC), which provides its member municipalities of Arlington Heights, Buffalo Grove, Palatine, and Wheeling with potable water. Village Manager Harlow indicated the Village of Glencoe in mid-2012 issued Requests for Proposals for Water System Master Plan; the current water plant needs many large cost replacement mechanical parts (intake, suction well, mixers, basins, pumps, etc.). By working with the NWC and with the increased water processing capabilities, the Village will have the ability to supply water to other municipalities. According to US Environmental Protection Agency estimates, the life expectancy of a water treat plant is 60 – 70 years. Assistant Village Manager Jones then led the Board through a PowerPoint presentation, which described the project in further detail. Village Manager Harlow indicated Park Board President Kimble and Executive Director Sheppard have already met with Village officials on this project.

The water plant project would have an impact on the District's beach property. One option under consideration is a land swap between the Village and the District that could connect the two separate District-owned properties into one beach. Attorneys for the Village and the District are reviewing potential land swap details; the Perlman Boating Beach was donated to the District in 1967 and it is important that covenants in the land donation are not impacted. There will be intergovernmental agreements involved with all the public entities in this project. Letters to neighbors of the beach were hand delivered to them so they are aware of the project. It is envisioned that the footprint for the new water plant will be smaller than the current water plant. Many details need to be considered including funding, timeline, and the construction process. As this project moves forward, there will be public meetings so the residents are knowledgeable about this project.

Currently the NWC receives water from the City of Evanston and the proposed project would be a second line for redundancy and control and would maintain extraterritorial authority and the ability to fund the proposed project. Village officials have had several meetings and tours with the NWC and CLCJAWA officials regarding the preliminary analysis of new facility option; recent discussion includes 100 MGD treatment plant to service the Village and NWC or 6 MGD plant for the Village + 100 MGD pump station. It has been discussed the 100 MGD plant has been determined to be too large. Next steps in this project include NWC hiring AECOM to accomplish the analysis feasibility and the cost of 6 MGD plant + 100 MGD pump station.

The Village hired Strand for research and analysis of various concepts, costs, and technology. Strand and AECOM analyses identified an option to construction a new plant on North Boating Beach; the existing plant would be razed and new boating facilities and improvements would be constructed on the Glencoe Beach. If the new plant is constructed, it is necessary to keep the existing water plant operational to supply water; a continuous water supply via interconnections with neighboring communities is not feasible.

Additional steps, which are necessary include a joint opinion on the legal basis for land swap between the Village of Glencoe and the District, intergovernmental agreements between the Village of Glencoe and the Northwest Water Commission for the design/cost of the new water plan, cost of beach relocation, and pump station lease and access.

The Village of Glencoe and the Glencoe Park District would need to have both Boards approve an intergovernmental agreement, and the Village of Glencoe and the Northwest Water Commission would also approve an intergovernmental agreement, and the Lakefront Master Planning process can proceed.

President Kimble indicated the presentation this evening is very preliminary and it is important to get concerns and questions answered in order to educate all the segments of the community.

Village President Levin indicated the water plant project will save residents money overall and it is an opportunity for the public entities to work together to improve Glencoe.

Commissioner Lerman commented that he felt that it was unfortunate that this topic was not listed as an agenda item for the October Board meeting. He said that this lack of transparency effectively denied the community the opportunity to hear first hand of the Village's request to the Park District, and requested any future discussions on this topic be held as part of an open meeting agenda item. He also asked Village President Levin as to whether the Village was considering other location options for a replacement Water Plant besides a Beachfront option, which may not be in the best community interest. Levin replied that there are no other options that would be financially feasible.

President Kimble thanked the Village officials for their participation and information.

Executive Director Sheppard then continued her written report. She said mold was found near a drain in a cabinet in a classroom. Director Nagle indicated he was in contact with representatives from Henry Brothers, the construction manager for the Takiff Center renovation project, with regard to safely removing the mold in the cabinet. Executive Director Sheppard said parents of children in the impacted classroom have been of the situation and the remediation. The classroom was closed during the mold removal process and will reopen when repairs are completed.

Commissioner Gaines indicated it was important to get a written report of the mold removal process.

Executive Director Sheppard next indicated the Annual Conference of the Illinois Association of Park Districts/Illinois Park and Recreation Association would be in January. The District needs to select a delegate to attend the IAPD annual meeting on Saturday, January 25, 2014. A preliminary brochure was available for each Commissioner to review. Commissioner Lee said this is a good opportunity to learn about park districts for Board members as well as staff members. Selection of the District's delegate will be at the November Board meeting.

Action Item

Recommendation on Health Insurance Commissioner Palatnik moved that the District maintain its \$500 deductible plan with the PDRMA Health Plan with no further reimbursement to employees who meet this deductible and further that there be an increase in employee contribution levels and that the District utilize \$4,300 of the current Medical Reserve. Vice President Lee seconded the motion. Roll call vote taken:

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Discussion then resumed on the proposed water plant project. Commissioner Gaines thought it was important for the Commissioners to think about a master plan for the

beach as the water plant project moves forward. Executive Director Sheppard indicated the ideas for the “new” beach should realistic. Commissioner Lerman felt it was important to have input from the Glencoe Beach and Lakefront Advisory Group; he said the group has already developed a mission and vision for the beach. The Mission and Vision from the advisory group is on the District’s website. Executive Director Sheppard indicated the water plant project from the Village of Glencoe is in the very preliminary stages and Village officials felt it was important to have the Park Board learn more about this project as it moves forward.

The Board Will Enter Closed Session At 8:10 p.m., a motion was made by President Kimble to adjourn into closed session to consider information regarding appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1). Vice President Lee seconded the motion. A roll call vote taken:

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Return to Open Session At 8:50 p.m., the meeting reconvened in regular session.

Adjourn Commissioner Palatnik moved to adjourn the meeting at 8:55 p.m. President Kimble seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary