

APPROVED

MINUTES OF A REGULAR MEETING OF  
THE COMMISSIONERS AND OFFICERS OF  
THE GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022  
HELD TUESDAY, DECEMBER 18, 2012

The meeting was called to order at 7:35 p.m. and the roll was called. Present: Commissioners Max Retsky (President), Trent Cornell (Vice President), Bob Kimble (Treasurer), Hilary Lee, and Andre Lerman. Staff present included Interim Executive Director/Secretary Steve Nagle, Director of Parks Rick Bold, Director of Recreation Cheryl DeClerck, and Manager of Marketing and Communications Sandra LoCascio.

Members of the public in attendance included Glencoe residents Phyllis Cheskin, 863 Peach Tree; Seth Palatnik, 1191 Fairfield Road; Robyn Tavel, 602 South; and Caren Thomas, 423 Northwood. Also in attendance was Terry Porter from Voorhees Associates.

Consent Agenda Commissioner Cornell moved to approve the consent agenda items. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Lerman, Lee, Kimble, Cornell, Retsky  
NAYS: None  
ABSENT: None

Matters from the Public There was no one in attendance who wished to address the Board.

Interim Executive Director Report Mr. Nagle began his report by thanking the staff for the Centennial Gala. He received positive feedback from the community. The events throughout the year were very successful.

Commissioner Lee complimented the staff on the Centennial Gala. Commissioner Lerman echoed Ms. Lee's comments. Vice President Cornell stated several of the centennial events would be continued.

Mr. Nagle stated the beach stairway repair is complete. He stated the contractor did an excellent job and the project was completed under budget.

To a question from President Retsky, Mr. Nagle stated before he goes on vacation he will forward to the Board who will be in charge while he is out of town.

He then reminded the Board to plan to attend the staff appreciation party in January.

Financial Report Mr. Nagle stated the warm weather has influenced attendance at Watts. The Watts Classic will be held over the winter break. Colder weather, which is more conducive to ice skating, will improve the Watts financial outlook

Recreation Committee Report Director of Recreation DeClerck stated the Committee met to discuss private classes, rental payment to the District, and integrating these private classes with the RecTrac registration software. The program fees charged for private classes will be included in the Spring/Summer Brochure. Private instructors fees will be based on revenue sharing.

To a question from President Retsky, Ms. DeClerck stated summer camp information would be sent to residents shortly. There will be an early bird rate and other incentives to enhance summer camp registration

### Special Projects and Facilities Committee Report

*A. Update on Friends Park Playground Plan* Committee Chair Cornell stated the Committee has had two recent meetings regarding the renovation of Friends Park. Mr. Cornell gave a quick overview of proposed concept plans for the renovated park. The Committee has coalesced on one proposed design. He continued by stating the staff was directed to review the Train Concept for base line costs, including surface and play equipment. He stated the Committee would meet again and then ask for additional community input. He would like to have the renovated park open by early summer. He then thanked the staff for their response to this project.

*B. Discussion and Possible Acceptance of Glencoe Beach and Lakefront Advisory Group Report* Mr. Cornell stated the advisory group met several times in the past year and discussed its Mission and Vision Report for Board consideration. Commissioner Lerman thanked the members of the advisory group in developing this report. He stated the advisory group members are supportive of District staff. President Retsky then moved to accept the Glencoe Beach and Lakefront Advisory Group Mission and Vision Report as presented. Commissioner Kimble seconded the motion. The result of the roll call vote follows:

AYES: Lerman, Lee, Kimble, Cornell, Retsky  
NAYS: None  
ABSENT: None

The Mission and Vision Report will be placed on the District's website.

*C. Discussion and Possible Approval of Changes to Greenhouse Operations* Mr. Cornell stated at the last Committee operations of the greenhouse operations was discussed. Director of Parks Bold stated many of the plants, which are sold, are purchased from outside vendors and not grown at the District's greenhouses. Mr. Cornell stated the District's resources could be better served by limiting the plant sale. Without the inventory required for the plant sale, Mr. Bold stated there would be more

room in the greenhouses to grow plants for District properties and other community organizations.

Commissioner Kimble stated the plant sale is an opportunity for non-users of the Takiff Center or other District facilities to get a sense of the offerings available through the District. He respected staff's thoughts and reiterated the importance of having more residents become familiar with the District. Discussion ensued regarding the costs involved, including staff time, to run the greenhouse operations, along with the educational opportunities available for District's programs having more participation in the greenhouse operation.

President Retsky then recognized resident Ms. Cheskin. She began her comments by highlighting her horticultural background. She stated she also works at the greenhouse plant sale. She stated she was in support of not continuing the plant sale and indicated that quality plants are now available to the public at a number of local retail outlets. She offered the development of educational workshops without using staff, whether or not the plant sale is continued. She stated ultimately this would be for the benefit of residents and it would be advantageous to link Village, school, and Takiff Center initiatives under one umbrella or mandate.

Discussion continued. Mr. Kimble stated one of the Board's responsibilities is to manage policies of the District including the operation of the greenhouse. President Retsky was concerned about eliminating the plant sale without giving any notice to the community. If the District reduces the plant sale operation, the District would be able to start plants later in the spring. Discussion ensued. Discussion continued with regard to having residents and non-Glencoe residents participate in District programs including the plant sale. The plant sale is currently an excellent source for specialty plants, which are not available at other garden supply stores.

After further discussion Commissioner Lee moved to approve the proposed revisions to the greenhouse operations, discontinue the plant sale operations as previously offered, and have the opportunity to continue to explore the greenhouse operation. Mr. Cornell seconded the motion. The result of the roll call vote follows:

AYES: Lerman, Lee, Cornell  
NAYS: Kimble, Retsky  
ABSENT: None

Staff Safety Committee President Retsky expressed concern about the lack of communication to reach out to the community in response to the tragic school shooting in Connecticut. Mr. Nagle stated the staff's initial concern was on-site support that day and the internal review of procedures going forward. He stated that in the future there would be additional messaging. He stated there would be a full-time staff meeting on December 19 to provide staff with additional intruder safety measures. Mr. Nagle stated the District's security consultant is highly regarded by PDRMA in the security industry.

Old Business There was no old business.

New Business

*A. Discussion and Possible Approval of Staff Attendance at Government Finance Officer Association Conference* Commissioner Cornell moved to approve Director of finance/Human Resources Mensinger's attendance at the Government Finance Officer Conference in June 2013. Commissioner Kimble seconded the motion. The result of the roll call vote follows:

AYES: Lerman, Lee, Kimble, Cornell, Retsky  
NAYS: None  
ABSENT: None

Discussion and Possible Approval of Holiday Hours Mr. Nagle stated that in previous years the District has allowed full-time staff to have Christmas Eve and New Year's Eve day off as paid holidays. Essential staff who would be required to work on those days will receive two paid days off to use at another time. Vice President Cornell felt this was appropriate for all the extra work staff has performed this year. He then moved to approve the holiday leave proposal as outlined in a memorandum for grade 1 full-time staff dated December 14, 2012. Commissioner Kimble seconded the motion.

President Retsky then inquired about employee classifications for full-time grade 1 and grade 7 staff members. Director of Recreation DeClerck stated Children's Circle staff members will be on vacation on December 24 and will be working until 5 p.m. on December 31. Ms. Retsky stated she was concerned that not all full-time employees would receive the benefit and asked that the motion be withdrawn.

Commissioner Cornell requested that his motion be withdrawn. Commissioner Cornell then moved to approve that all full-time staff (grade 1 and grade 7) receive Christmas Eve day and New Year's Eve day as holidays as revised. President Retsky seconded the motion. The result of the roll call vote follows:

AYES: Lerman, Lee, Kimble, Cornell, Retsky  
NAYS: None  
ABSENT: None

*C. Information Item Regarding Glencoe Plan Commissioner Resolution on Joint Open Space Planning* Commissioner Lerman wanted to communicate a resolution passed by the Village of Glencoe for a community-wide open space plan to discuss moving forward on open space on governmental property.

Freedom of Information Act Report Mr. Nagle stated there is one outstanding FOIA request that will be completed by the District on December 19, 2012. He stated Director of Parks Bold has worked diligently on this request.

Staff Reports There were no additional comments to staff's written reports.

Matters from the Public President Retsky thanked the audience members for their participation and attendance at this time.

Other There was no other business.

Closed Session in Accordance with Section 2(c)1 of the Open Meetings Act At 9:02 p.m. Commissioner Kimble moved to adjourn into Closed Session in Accordance with Section 2(c)1 of the Open Meetings Act. Commissioner Lerman seconded the motion. The result of the roll call vote follows:

|         |                                      |
|---------|--------------------------------------|
| AYES:   | Lerman, Lee, Kimble, Cornell, Retsky |
| NAYS:   | None                                 |
| ABSENT: | None                                 |

The meeting reconvened in regular session at 10:17 p.m.

Adjourn At 10:18 p.m., Commissioner Lerman moved to adjourn the meeting. Commissioner Kimble seconded the motion which passed by unanimous voice vote.

Respectfully submitted,

*Steven T. Nagle*

Steven T. Nagle  
Secretary