

MINUTES OF A REGULAR MEETING OF  
THE COMMISSIONERS AND OFFICERS OF  
THE GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022  
HELD TUESDAY, OCTOBER 19, 2010

The meeting was called to order at 7:33 p.m. and the roll was called. Present were Commissioners Michael Brohman (President), Bob Kimble (Treasurer), Hilary Lee, and Jack Weinberg. Staff present included Executive Director/Secretary Don Van Arsdale, Director of Parks Rick Bold, Director of Recreation Cheryl DeClerck, Manager of Marketing and Communications Sandra Pullara, Early Childhood Program Manager Heather Burns, Children's Circle teacher Marsha Cohen, and Executive Secretary Nancy Symonds.

Members of the public included Glencoe resident Ms. Kelly Glauberman, Glencoe Junior Kindergarten and Nursery School liaison.

Consent Agenda Items Commissioner Kimble moved to approve the consent agenda items as presented. Commissioner Weinberg seconded the motion. The result of the roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

Financial Report Executive Director Van Arsdale indicated the Recreation Department programs and the Children's Circle program continue to show great improvement over the previous years.

This concluded the financial report.

Matters from the Public There was no one present wishing to address the Board at this time.

Ten Year Service Resolution No. 738: Marsha Cohen President Brohman stated he was pleased to read aloud a service resolution honoring Children's Circle teacher Marsha Cohen for her ten years of loyal and dedicated service to the Park District. Mr. Brohman then presented Ms. Cohen with a framed certificate and a token of the Park District's appreciation.

Vice President Lee then moved to approve the Ten Year Service Resolution Number 738 as presented. Commissioner Kimble seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

Ms. DeClerck thanked Ms. Cohen for her dedication to the children in the Children's Circle program and the District. Ms. Burns stated she also thanked Ms. Cohen for her devotion and love toward the children in the program. Ms. Burns stated Ms. Cohen has changed countless diapers and given many hugs over her years with the District and she was appreciative of Ms. Cohen's contribution to the District.

Ms. Cohen thanked the Board for its recognition of her service and stated each day is fun.

Recreation Committee Report Committee Chair Weinberg indicated the Committee met earlier in the evening. Several items were discussed and two needed Board approval.

*Discussion and Approval of New Refund Policy* Mr. Weinberg indicated the Committee reviewed the current refund policy when a patron needs to withdraw from a program due to a medical issue. Under the current policy, the patron is charged a \$20 refund fee. Mr. Weinberg stated the Committee reached consensus to eliminate the refund fee when a patron needs to withdraw from a program due to medical reasons.

After discussion, Commissioner Weinberg moved to approve the refund policy as presented effective October 20, 2010. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

*Discussion and Approval of 2011 Winter Programs* Commissioner Weinberg indicated the Committee reviewed new winter programs to be offered. Discussion ensued. After discussion, Commissioner Weinberg moved to approve the 2011 New Winter Programs as presented. President Brohman seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

Mr. Weinberg indicated the Recreation Committee also discussed future programs and fees. This concluded the Recreation Committee report.

Personnel Committee Report Vice President Lee gave a summary of the Personnel Committee meeting held immediately before the regular meeting on this date.

*Discussion of Organizational Change* Ms. Lee indicated the Committee was in agreement with the staff organizational change creating the Director of Operations

position and phasing out the position of Director of Facilities. She indicated Mr. Van Arsdale was directed to start advertising for the new position. Mr. Van Arsdale hoped the position would be filled by the end of the calendar year.

*Discussion and Approval of 2011 Health Insurance Renewal* Ms. Lee reviewed for the Board the Committee's discussion of health insurance for full-time staff. Ms. Lee continued by stating the PDRMA Health Program includes 84 member agencies covering over 2,116 employees. PDRMA Health Program increased membership significantly in the past year with the addition of four new member agencies which added 349 new employees and resulted in a 21% increase in total covered lives and last year, member agencies approved a new "blended rate" premium structure for which employees are now charged the same *premium rate* for each coverage type (single, employee + spouse, employee + child, family. According to PDRMA Health, the actuarial loss funding for medical costs for 2011 is 6.0%, which compares to the current national average of 10.0%.

Many changes and enhancements to health insurance coverages are required by the Patient Protection and Affordable Care Act (PPACA) enacted in March 2010, as well as the Mental Health Parity and Addiction Equity Act of 2008. Also impacting the premium rate increase this year is an estimated 25% cost increase for the stop loss reinsurance coverage, as well as some administrative increases involved in adding 21% more covered lives to the plan in the past year. Discussion continued. For all of these reasons, PDRMA Health Program is increasing premiums by 10.1% for 2011. Last year, the District actually experienced a 2.4% decrease in premium cost due to the change over to the blended rate structure.

After further discussion, Commissioner Lee moved to approve the District continue current coverage levels with the PDRMA Health Program (\$500 deductible with \$200 reimbursement from the District), there be no change in employee contribution amounts, and \$3,300 be used from the Medical Reserve towards the premium increase. Commissioner Weinberg seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

*Discussion and Approval Flexible Spending Account Plan for 2011* Committee Chair Lee indicated last year, the Board approved the implementation a Flexible Spending Plan (FSA) for the District's full-time employees. FSA Plan is administrated by a third party administrator and allows eligible employees to contribute pre-tax dollars to pay for either medical expenses or to pay for dependent care expenses not paid for by the health insurance plan. Executive Director/Secretary Van Arsdale outlined the details of a proposed Flexible Spending Account available for full-time employees. The plan gives full-time employees the opportunity to have pre-tax money deducted from their paychecks to cover medical expenses which are not reimbursable or covered under the Park District's health insurance plan. This is a voluntary program for employees, "pre-funded", rather employees can only receive reimbursement as funds are deposited (contributed) in the account.

Discussion continued. After discussion, Commissioner Lee moved to approve the continuation of the Flexible Spending Account Plan for the Park District's full time employees as of January 1, 2011. Commissioner Weinberg seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

This concluded the Personnel Committee report.

Special Projects and Facilities Committee Report: Discussion and Approval of Sprayground Proposal Commissioner Kimble brought the Board up-to-date on discussions with Peter Dyke of Thompson Dyke & Associates (TDA) regarding TDA's proposal for a sprayground at Glencoe Beach. Executive Director/Secretary Van Arsdale indicated monies for this project are in a separate donation account for funds from members of the Safran family for use at the Glencoe Beach. He also indicated this proposal was discussed by the Committee in August and it was the consensus of the Committee to recommend the approval of this proposal, subject to legal counsel review. Attorney Holtz has reviewed the proposal being considered.

Mr. Van Arsdale indicated Glencoe Beach was last renovated with an Open Space Land Acquisition and Development (OSLAD) grant from the State of Illinois. The District has monies available and would like to renovate the pieces as inexpensively as possible. An existing 1" water line currently supplies water to the beach facilities. He continued by stating he met with Thomas Safran, one of the donors to the District for beach amenities, and Mr. Safran was enthusiastic about the planned renovation.

After discussion, Commissioner Kimble moved to approve an agreement with Thompson Dyke & Associates to provide professional services in the amount of \$3,950 plus additional reimbursable expenses not-to-exceed 9% of the base fee. Commissioner Weinberg seconded the motion. The result of a roll call vote follows:

AYES: Weinberg, Kimble, Lee, Brohman  
NAYS: None  
ABSENT: Retsky

This concluded the Special Projects and Facilities Committee report.

Set Committee Meeting Date Executive Director/Secretary Van Arsdale indicated that a Finance Committee of the Whole meeting will need to be scheduled to review the tax levy, a Special Projects and Facilities Committee meeting will need to be scheduled to review Requests for Proposals submitted for the Watts Ice Center concession and a Special Board meeting will need to be scheduled for the approval of the Watts concession bid. These meetings are tentatively scheduled on the evening of Tuesday, November 9 starting at 7 p.m. Each meeting should be brief.

Staff Reports President Brohman asked Ms. Pullara about updates from her area of responsibility. She indicated she is receiving information for revising the Website. She also indicated the ParkViews newsletter was recently sent to residents. Director of Parks Bold indicated the Parks Department is transitioning from summer activities to fall and helping to get the ice rink open after Thanksgiving. Director of Recreation DeClerck thanked her staff members for the dedication they have shown for the special events sponsored by the District. She also indicated that enrollments for programs have increased by 7-1/2% over the previous season and reduced the number of classes being offered which has lead to a reduction in class cancellations.

Executive Director/Secretary Van Arsdale stated a draft report has been prepared by the Public Research Group (PRG) from the survey information it obtained from residents. The report should be available at the November Board meeting.

He continued by stating a Yule hockey tournament will be held at Watts Ice Center adding to the other tournaments that are already scheduled. The beach has been closed for the season and the boating beach will officially end this weekend.

Mr. Brohman indicated he was looking forward to reviewing the strategic plan report and to start evaluating it.

Other There was no further business for the Board.

Adjourn With no further business, the meeting adjourned at 8:20 p.m. on a motion from Commissioner Lee and a second from Commissioner Kimble.

Respectfully submitted,



Donald P. Van Arsdale  
Secretary