

**APPROVED**

MINUTES OF A REGULAR MEETING OF  
THE COMMISSIONERS AND OFFICERS OF  
THE GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022  
HELD TUESDAY, JUNE 15, 2010

The meeting was called to order at 7:35 p.m. and the roll was called. Present were Commissioners Michael Brohman (President), Bob Kimble (Treasurer), Hilary Lee, and Max Retsky. Staff present included Executive Director/Secretary Don Van Arsdale, Director of Finance/Human Resources Carol Mensinger, Director of Facilities Rob Ward, Director of Parks Rick Bold, and Executive Secretary Nancy Symonds.

Members of the public included Glencoe residents Kelly Glauberman, representing Glencoe Junior Kindergarten and Nursery School, 1229 Fairfield, and Carolyn Birkenstein, 892 Thornapple Lane. Also in attendance were Katie Okon, reporter for the Pioneer Press, and Dave Emanuelson, partner with the Public Research Group.

Consent Agenda Items Commissioner Kimble moved to approve the consent agenda items as presented. Commissioner Lee seconded the motion. The result of the roll call vote follows:

AYES: Retsky, Lee, Kimble, Brohman  
NAYS: None  
ABSENT: Stratton

Financial Report Director of Finance/Human Resources Mensinger stated that the fiscal year 2010/2011 is now 25% complete and at this point, the numbers are in line with the previous two years. The Day Care Department is doing quite well and enrollment for these programs has increased. Expenditures are consistent. The greenhouse and beach revenues are also improved this year.

Commissioner Stratton arrived at 7:38 p.m.

This concluded the financial report.

Matters from the Public There was no one present wishing to address the Board at this time.

Strategic Plan Update/Survey Approval President Brohman asked Mr. Van Arsdale to introduce Dr. Dave Emanuelson from Public Research Group. Mr. Van Arsdale stated Dr. Emanuelson has extensive experience working with park districts, including being a former Director of the DeKalb Park District. He teaches at local colleges and also is a partner in Public Research Group, the firm which was hired by the Park Board to develop information for the District's strategic plan.

Dr. Emanuelson gave a summary of the town hall meeting held in Glencoe last week. He stated park districts need comprehensive plans and the strategic plan which is being

developed by the Park District is an important tool. He stated there are several ways to receive input from resident.

First, is meeting with residents. Last week a town hall meeting was held with about 40 residents in attendance. Many of those in attendance had a vested interest in the Glencoe Junior Kindergarten and Nursery School (GJK) program and were concerned about the future of GJK in the Takiff Center. Dr. Emanuelson also heard from those present at the town hall meeting issues about the beach, parking at the beach, having the park district facilities for the exclusive use of Glencoe residents and if a non-resident surcharge was implemented, what would be a fair amount. Other items mentioned in the free wheeling discussion at the town hall meeting were pollution, amenities at various parks, the programs offered by the District, cancellation of programs, too many programs being offered, private and public competition with programming (i.e. GJK programs and the Park District's enrichment offerings), having a dog park, and the beach. Dr. Emanuelson stated a meeting of members of an advisory group called the Delphi Group is taking place the same time as the Board meeting and other meetings with users and affiliates of the District are scheduled for later this week. Discussion ensued.

Dr. Emanuelson continued his comments by stating the next step in getting information for the strategic plan was to mail a survey to all households served by the Park District to learn what residents want from the District, areas which need improvement, program opportunities. The Board reviewed a draft of the survey. The survey will be mailed to Mr. Van Arsdale after its completion by residents and then forwarded to the Public Research Group for tabulation. Dr. Emanuelson said over 3,000 surveys will be mailed to households in Glencoe and households in the Park District's boundaries. He stated good response is to have 20% – 25% of the surveys returned. Further discussion ensued.

Dr. Emanuelson then stated the third step is follow up with a telephone survey to selected households in Glencoe. The telephone survey will occur in mid-July. The professional telephone solicitor will ask for the youngest male in the household 18 or older. Discussion continued.

After further discussion, President Brohman thanked Dr. Emanuelson for the detailed information he presented to the Board.

Discussion and Approval of Fiscal Year 2010/2011 Capital Projects Director of Finance/ Human Resources Mensinger reviewed the list of capital items to be approved. She stated when the budget was approved earlier this spring there were carryover capital items and new capital items which were classified as undesignated. Due to the improved financial position of the District, including receipt of final donation monies, staff is now recommending specific "priority" capital items to be purchased in fiscal year 2010/2011. After discussion, Commissioner Lee moved to approve staff's itemized capital projects for completion in fiscal year 2010/2011 in an amount not to exceed the budgeted amount of \$250,000. Commissioner Kimble seconded the motion. The result of a roll call vote follows:

AYES: Retsky, Lee, Kimble, Stratton, Brohman  
NAYS: None  
ABSENT: None

Staff Reports Ms. Mensinger and Mr. Van Arsdale were interviewed on June 15 with a representative of Moody's regarding the District's bond rating. Staff is still waiting the new rating for the refunding bonds which are scheduled to be sold in the next couple of weeks.

Director of Facilities Ward thanked Beach Supervisor Shannon Lamaster on the caliber of staff at the beach. He continued by stating there are many new staff members at the beach this summer and they have all been thoroughly trained by Ms. Lamaster and her returning staff members.

Mr. Van Arsdale stated the work requested by the Village of Glencoe for an easement through Shelton Park is just about complete.

This concluded staff reports.

Closed Session At 8:25 p.m. Commissioner Kimble moved to adjourn into closed session to consider employment, discipline, performance or dismissal of specific employees under Section 2(c)1 of the Open Meetings Act. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Retsky, Lee, Kimble, Stratton, Brohman  
NAYS: None  
ABSENT: None

The meeting reconvened in regular session at 8:35 p.m.

Action, If Any to be Taken on Matters Discussed in Closed Session Mr. Brohman summarized the action taken in closed session. He then moved to approve a 2% salary increase for Executive Director/Board Secretary Van Arsdale effective July 6, 2010. Commissioner Stratton seconded the motion. The result of a role call vote follows:

AYES: Retsky, Lee, Kimble, Stratton, Brohman  
NAYS: None  
ABSENT: None

President Brohman then moved to renew the Employment Agreement for Mr. Van Arsdale for a period of three years commencing on July 6, 2010 and expiring on July 5, 2013, subject to the termination rights of Mr. Van Arsdale and the District provided in the Employment Agreement. Commissioner Stratton seconded the motion. The result of a roll call vote follows:

AYES: Retsky, Lee, Kimble, Stratton, Brohman  
NAYS: None  
ABSENT: None

Other After discussion, Commissioner Retsky moved to authorize Mr. Van Arsdale and representatives from Public Research Group to finalize the details of the strategic plan survey discussed earlier in the meeting and have the survey sent to households served by the Glencoe Park District. Commissioner Kimble seconded the motion. The result of a roll call vote follows:

AYES: Retsky, Lee, Kimble, Stratton, Brohman  
NAYS: None  
ABSENT: None

Adjourn With no further business to discuss, the meeting adjourned at 8:40 p.m. on a motion from Commissioner Stratton and a second from Commissioner Lee.

Respectfully submitted,

s/s Donald P. Van Arsdale  
Donald P. Van Arsdale  
Secretary