

APPROVED

MINUTES OF A REGULAR MEETING OF
THE COMMISSIONERS AND OFFICERS OF
THE GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022
HELD TUESDAY, MARCH 16, 2010

The meeting was called to order at 7:31 p.m. and the roll was called. Present were Commissioners Michael Brohman (President), Hilary Lee, Max Retsky and Bob Kimble. Staff present included Executive Director/Secretary Don Van Arsdale, Director of Finance/Human Resources Carol Mensinger, Director of Facilities Rob Ward, Director of Parks Rick Bold, Director of Recreation Cheryl DeClerck, and Office Manager Lorise Weil. Absent: Commissioner Tim Stratton.

Also in attendance was Glencoe resident Kelly Glauberman, Glencoe Junior Kindergarten and Nursery School representative, 1229 Fairfield Road.

Consent Agenda Items Commissioner Brohman moved to approve the consent agenda items as presented. Commissioner Kimble seconded the motion. The result of the roll call vote follows:

AYES: Kimble, Lee, Retsky, Brohman
NAYS: None
ABSENT: Stratton

Financial Report Director of Finance/Human Resources Mensinger stated that all the numbers looked good. She further reported that the auditors were coming in early May. Additional comments and/or concerns for Ms. Mensinger were as follows: (1) Commissioner Lee commented on Daycare stating that she was very happy with the status of it. (2) Commissioner Brohman asked where we stood with the renovation project on the house. Ms. Mensinger gave a status update. Mr. Ward added that we were at about \$32,000 into the project. This concluded the financial report.

Matters from the Public There was no one present wishing to address the Board.

Standing Committee Reports

Recreation Committee:

1. *Glencoe Your Services – Stipend Adjustment*

Commissioner Retsky stated that Glencoe Youth Services has added new programs for disabled adults. Subsequently, GYS was asking for \$1,000 more than was previously approved. Commissioner Retsky further mentioned that the bathroom at Watts is not handicapped accessible and it is a Park District building. Executive Director Van

Arsdale commented that he and Director of Parks Bold looked at the building and that it may need a sprinkler system, too. Commissioner Brohman asked if we have a legal obligation. Mr. Ward commented that he would find out.

Commissioner Brohman moved to give Glencoe Youth Services an increase in its stipend request by \$1,000, in addition to the previously approved amount. This stipend will be paid quarterly. Commissioner Retsky seconded the motion. The result of a roll call vote follows:

AYES: Kimble, Lee, Retsky, Brohman
NAYS: None
ABSENT: Stratton

2. *Tennis Court Signage Approval*

Commissioner Retsky asked about the tennis court signage. Director of Recreation DeClerck recommended that we allow private and semi-private classes at the Central School courts and prohibit them at other courts. Ms. DeClerck further noted that we would have to modify signage at all courts. Commissioner Lee would like to increase the maximum number of people allowed on the court to five, rather than four, due to the possibility of doubles being played.

Commissioner Retsky made a motion to approve the tennis court signage recommendations as presented with one amendment.

Recommendations as presented. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Kimble, Lee, Retsky, Brohman
NAYS: None
ABSENT: Stratton

Unfinished Business

A. *Community Center Renovation and Additions Update*

Director of Facilities Ward commented that he has the final signed Building Inspection Report and the Village has signed off on it. Bidding on the lighting is next. Commissioner Brohman asked about the lobby lighting. Mr. Ward commented that the lobby lighting would take an additional ten working days. Mr. Ward also mentioned that we now have WIFI in the lobby and that we can make each room a hot spot, depending on the need.

New Business

A. *Donation to Friends of Illinois Parks*

Commissioner Brohman made a motion to approve the \$100 donation. Recommendations as presented. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Kimble, Lee, Retsky, Brohman
NAYS: None
ABSENT: None

B. *Set Committee Meeting Dates*

1. *Real Estate*

Executive Director Van Arsdale stated that the Village is looking to remediate a section of Shelton Park for flooding issues. A meeting has been scheduled for March 24, 2010 at 7:30 p.m. to discuss this item, prior to the April Board meeting.

C. *Other Meeting Dates*

Ms. DeClerck mentioned having a Recreation Committee meeting to address AYSO's request which requires affiliates to obtain a criminal background check. Manager of Athletics Kraig Owens will send a memo to ASO prior to this meeting. Hence, a Recreation Committee meeting will be scheduled in late April regarding the above.

A Recreation Committee meeting will soon be scheduled to also discuss the scholarship policy. In addition, a Communications Committee meeting and a Special Projects and Facilities Committee will be held to discuss other pertinent items.

D. *Meeting Minutes*

Commissioner Retsky asked the Board to approve all meeting minutes on a monthly basis going forward. All approved.

Staff Reports Director of Parks Bold commented that he received the preliminary plan on possible drainage for the 3N proposed baseball field.

Closed Session At 8:15 p.m. Commissioner Kimble moved to adjourn into closed session to consider employment, discipline, performance or dismissal of specific employees under Section 2(c)1 of the Open Meetings Act. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Kimble, Lee, Retsky, Brohman
NAYS: None
ABSENT: Stratton

The meeting reconvened in regular session at 8:35 p.m.

Adjourn With no further business, the meeting adjourned at 8:37 p.m.

Respectfully submitted,

Donald P. Van Arsdale
Board Secretary