

APPROVED

MINUTES OF OCTOBER 2, 2018 SPECIAL PROJECTS AND FACILITIES
COMMITTEE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:22pm and roll was called.

Committee Members present:

Josh Lutton, Chair/Commissioner
Lisa Brooks, President
Stefanie Boron, Vice President
Dudley Onderdonk, Treasurer
Bob Kimble, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Comm.

Members of the Public in attendance who signed in or spoke: Michael Covey, Dan Dorfman, Jim Nyeste

Matters from the Public: There were no matters from the public.

Discussion on Three Year Capital Projects including Old Green Bay Linear Parks Plan: Executive Director Sheppard presented the three-year capital plan with the committee. The Executive Director discussed the list of infrastructure needs (list attached). Committee discussion ensued.

Executive Director Sheppard asked the Board to take into account all the infrastructure needs of the District before deciding on adding new amenities. If new amenities are added, then commissioners may need to inform the community that they will need to wait for repairs on other items listed.

Fund 69 historical shows that we have been able to add additional monies to fund 69 through transfers from the Recreation department. However staff cautioned that we are expending more operationally to keep up with expectations and the District may need to increase hourly rates based on competition and potential minimum wage increase. This will all affect how much may be transferred in the future.

Discussion ensued.

After the discussion, the Board is leaning towards the following projects in 2019; Lincoln and Crescent Playground, Takiff Playground, North Overlook Stabilization, ADA Improvements, and design fees for the Green Bay Linear Park Trail. The Board also discussed the need to budget for a professional fundraiser to assist the District in raising funds for other components of the Green Bay Linear Park Design. The Board agreed to think about this and discuss further at the next Special Projects & Facilities Committee meeting.

Other Business: There was no other business.

Adjourn: President Brooks moved to adjourn the meeting at 9:04pm. Commissioner Kimble seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

PROPOSED 3YR Master Plan - Staff Recommendation

OCTOBER 2018

	Actual 2016/17	Actual 2017/18	Current 2018/19	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22 and later
Estimated Beginning Balance, 3/1/xx	2,480,432	1,500,569	1,673,805	1,096,095	(21,745)	(358,745)
Funding Sources:						
Transfer from Corp Fund	150,000	600,000	500,000	300,000	300,000	300,000
Transfer from Recreation Fund	250,000	1,100,000	500,000	700,000	500,000	500,000
Transfer from Impact Fund	24,040	28,313	8,000			
Donations	10,100	2,000				
Potential Sale of Linden house				TBD		
Interest Income	925	22,270	20,000	20,000	15,000	15,000
Annual ADA monies - Special Recreation Fund	150,000	Shown as reduction of expense moving forward				
New bonds (Non-Referendum - Watts Debt retires 12/1/2020)					TBD	
Total Funds Available	3,065,497	3,253,152	2,701,805	2,116,095	793,255	456,255
Projects To Be Funded:						
Design Services-Dog Park (for potential donor)	15,307					
Central Park/Berlin Project	824,593	41,524				
Shelton Park Playground	263,865					
Kalk Park Project	279,504					
Watts BB Court Project	9,823	47,603	25,000			
Design Services-Astor Park	3,246					
Design Services-Lakefront	1,383	35,636				
Design Services-West Playground Renovation	16,105					
Design Services-Takiff Parking Lot	1,102					
ADA Monies-Special Recreation Fund	150,000	(120,000)	(175,000)	(175,000)	(175,000)	(175,000)
Playground - West School (approved base bid)/design svcs		506,076				
Less: SD 35 contribution		(262,310)				
West Playground (Alternates 1, 2, and 3)		165,805				
Less: SD 35 contribution for Alternates 1, 2, and 3		(165,805)				
Playground - Astor Place (appvd bid/design svc/owner items)		162,987				
Fitness Center including Fitness Equipment		392,821				
Lakefront Park Improvements - tabled for this year - wait for geotech						
Takiff Parking - Phase A,B,C		637,495	113,500			
Takiff Parking-UST		40,453	15,000			
Beach Geotech and LT Maintenance Plan - moved from 18/19		951	80,000			
Shelton Pathway (grading and minor drainage)			20,000	70,000		
Playground Replacement- Lincoln & Crescent (By Camp Drop Off)		2,160		222,840		
Playground Replacement - Vernon and Jefferson		21,267	201,230			
Lakefront Park - Tennis Court				150,000		
Playground Replacement - Old Elm (Behind Takiff)		19,117	205,880			
Takiff Parking Lot-Phase D		9,102	447,000			
Playground Replacement - Lakefront Park				225,000		
Playground Replacement - Woodlawn		41,520	458,100			
Secret Garden Park and WLC Park Retaining Walls				200,000		
Everly Wildflower Sanctuary - moved to operating						
Playground Replacement-Milton Park and pathway (Off Dundee Rd)				130,000		
Playground Replacement-Takiff Early Childhood				300,000		
Playground Replacement-Surface Only				100,000		
Playground Improvements-Friends Park Phase 2			25,000		300,000	
Park Maintenance Garage						3,000,000
Lakefront-North Schuman Overlook					315,000	
Lakefront-Center/South Bluff					302,000	
Lakefront-Halfway House Architectual Survey					135,000	
Lakefront Park-Other						TBD
Watts Ice Rink-Total Board Replacement						300,000
Old Green Bay Linear Parks			65,000	365,000		
Less: Village Contribution						
Replacement Skate Park - TBD						350,000
Kalk Park - Phase 2						300,000
Sports Fields at West Park						800,000
Sports Fields at Watts Park						400,000
Veterans Park				275,000		
Annual ADATransition Costs				150,000	150,000	150,000
Contingency		2,945	25,000	25,000	25,000	
Design Fees for the FOLLOWING Year Projects			100,000	100,000	100,000	
Dog Park - Donation Item						
North Field (Takiff) Athletic Field-Donation Item						
Total Projects	1,564,928	1,579,347	1,605,710	2,137,840	1,152,000	5,300,000
Ending balance, 2/28/xx	1,500,569	1,673,805	1,096,095	(21,745)	(358,745)	(4,843,745)

CURRENT ASSESSMENT OF FUTURE CAPITAL - OCTOBER, 2, 2018

All figures are estimates!

Projects listed in no particular order

PLAYGROUND REPLACEMENTS:

Playground Replacement- Lincoln & Cresnet (By Camp Drop Off)	275,000
Playground Replacement-Takiff Early Childhood	525,000
Playground Replacement-Milton Park and pathway (Off Dundee Rd)	130,000
Playground Improvements-Friends Park Phase 2 (fix poured and place and add one element)	325,000
Lakefront Park playground	225,000

SPORTS FIELD IMPROVEMENTS:

Sports Fields at West Park	800,000
Sports Fields at Watts Park	400,000
North Field Athletic Field	TBD

FACILITIES:

Watts 2nd Floor	750,000
Watts Ice Rink-Total Board Replacement	300,000
Watts Ice Rink System Replacement - 10 year out	TBD
Park Maintenance Garage	3,000,000
Takiff Roof Replacement	1,000,000

PARK IMPROVEMENTS:

Replacement Skate Park - TBD	350,000
Kalk Park - Phase 2	300,000
Dog Park	TBD
Secret Garden Park and WLC Park Retaining Walls	200,000
Everly Wildflower Sanctuary - <i>moved to operating</i>	
Shelton Pathway (grading and minor drainage)	70,000
Park Areas that retain water	TBD
Lighted Tennis Court	100,000

OLD GREEN BAY LINEAR PARKS:

Veterans Memorial and expanded entrance	275,000
Playground	315,000
Train	165,000
Interactive Water Feature	151,000
Children's Bike Circuit	122,000
Fitness Stations	77,000
Multi-Use Trail	845,666
Native Plantings	45,000

LAKEFRONT PARK AND BEACH:

Lakefront-North Schuman Overlook	315,000
Lakefront-Center/South Bluff	302,000
Lakefront-Halfway House	156,000
Bluff and Beach Surface Water Management	264,390
Lakefront Park-includes Entry and Pathways	1,250,000
Playground Replacement - Lakefront Park	225,000
Lakefront Park - Tennis Court	150,000
Pier Replacement	TBD
Beach House	56,000

Annual ADA Infrastructure Improvements	150,000
Annual Design Fee Costs (for the following year)	100,000
Annual Infrastructure Replacements	100,000

Recommend designating \$50,000 a year for next 10 years for future roof replacement.

While all items are important, there are items that need to be addressed in a certain timeframe or risk of failure.

Key:	Subtotal (by color):
Light Green = Items that should be done within the next 1-3 years or risk failure	2,020,000
Light Blue = Items that should be done within the next 4-6 years or risk failure	1,064,000
Orange = Potential new improvements	3,505,666
White = Current infrastructure that will require replacement or improvement within 10 years	7,224,390

GRAND TOTAL: 13,814,056