

**APPROVED**

MINUTES OF MARCH 13, 2018 SPECIAL PROJECTS AND FACILITIES COMMITTEE  
MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Committee Members present:

Lisa Brooks, Chair/Vice President  
Stefanie Boron, Commissioner  
Steve Gaines, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities

Commissioners present:

Dudley Onderdonk, President  
Josh Lutton, Treasurer

Members of the Public in attendance who signed in or spoke: There was no one from the public in attendance.

Matters from the Public: There were no matters from the public.

Discussion on Strategic Plan: Due to storms and flight cancelations in the Boston area, Barbara Heller was not able to attend the meeting. This agenda item has been rescheduled to March 20, 2018.

Discussion on Next Phase of Takiff Parking Lot: Director Sheppard reviewed the history from our 2015 Master Plan noting that parking has plagued our site through the planning phase from June 2016 – spring 2018. Sheppard continued with parking plan phase D approved by the Board in September 2017. The goals are better bike and walkability, main entrance access and safety for vehicles and pedestrians, drop off and pick up zone, ADA improvements, and an inviting place to sit for waiting children and adults. Sheppard introduced Josephine Bellalta of Altamanu and Jerry Pilipowicz of SMP Group who presented the design concepts for phase D attached to these minutes. Discussion ensued.

The budget is \$455,000 with a \$65,000 contingency; the area was recently renovated and underground surprises are not expected. Brick pavers would be an additional \$25,000 and \$8,000 for an additional bike area.

Commissioner Brooks, directed staff based on the discussion of the Committee, to advance to the Board the recommendation to approve the Phase D designs as presented and discussed. To include bike racks in three locations (walking trail adjacent, entrance adjacent, parking adjacent) and incorporating pavers into the front entrance plaza design.

Approval of the design will be added to the March Regular Board meeting.

Discussion on 233 Linden House: Executive Director Sheppard updated the Board on the staff re-zoning process of Linden house to date. Sheppard outlined the process to sub-divide the lot from the park in pursuit of the intended Board goal to sell the property. The recommended lot size is based on Village of Glencoe residential codes and a desire to ensure no large trees are split between the Park District property and this new sub-divided lot. Following the Zoning Board, the process of selling public land includes a community meeting and notifying neighbors, then on to Cook County for a hearing. Discussion ensued. The Board directed staff to move forward with this project.

Matters from the Public: There were no matters from the public.

Other Business | Friends of the Green Bay Trail SOSA Project: The Friends of the Green Bay Trail, Village, and Park District SOSA project, have neighbors objecting to the project who do not feel they were duly notified of the public meeting. The Village Board has decided to hear their concerns on Thursday night; Executive Director Sheppard and Director Leiner will represent the District. Neighbors are concerned that there will be no barrier from the railroad tracks causing a safety issue for their children, train noise, and view of the trains. The Friends have a planting plan that was designed with assistance from the Botanical Garden. The plantings will provide a screening in approximately five years. The Park District hand delivered letters to the neighbor's homes as well as signs posted onsite and posted to our website to inform the community and neighbors about the community meeting on this subject in December. It was also posted on the Board Agenda, which indicated that this project would be discussed by the Board in November. The Board indicated that they continue to support the Park District, Village and Friends of the Green Bay Trail's plan for the SOSA project.

Other Business | Park 13s Vernon and Jefferson Name and Signs: Park 13s Vernon and Jefferson park and playground, per the Board, will be renamed Vernon Playground.

Other Business | Woodlawn Park Sign Size: The Board discussed the size of the Woodlawn Park sign. The Board agreed unanimously that the medium size 72" x 22.5" will be used in Woodlawn Park.

Other Business | Football League Rental: Executive Director Sheppard indicated to the board that she requested a cost analysis of the nonaffiliated youth football organization use of our fields. The organization has 11 Glencoe residents out of 80 players (13%). They paid last year a rental fee of \$2,632.50. Total cost for the District minus lights and cutting grass is \$7,270. Soccer and baseball all pay direct costs through the affiliate agreement for their use. Director Leiner indicated that the damage to the fields from soccer and baseball is significantly less. It was also noted that the playing space for football is less this year due to the walking path. Staff recommended moving forward that the rental fee cover all associated costs of their usage in the amount of \$8,000-\$10,000. The committee directed staff to have the football league cover associated costs and to communicate with the Board if there were any comments from Glencoe residents.

Other Business | D35 West Thermal Energy Field Project: The school district passed a geo-thermal energy field project at West School located between the new playground and the natural playground. Executive Director Sheppard indicated to the Board that the Park District will be providing assistance to the school district to ensure the specification, construction, and restorations result in good playable turf.

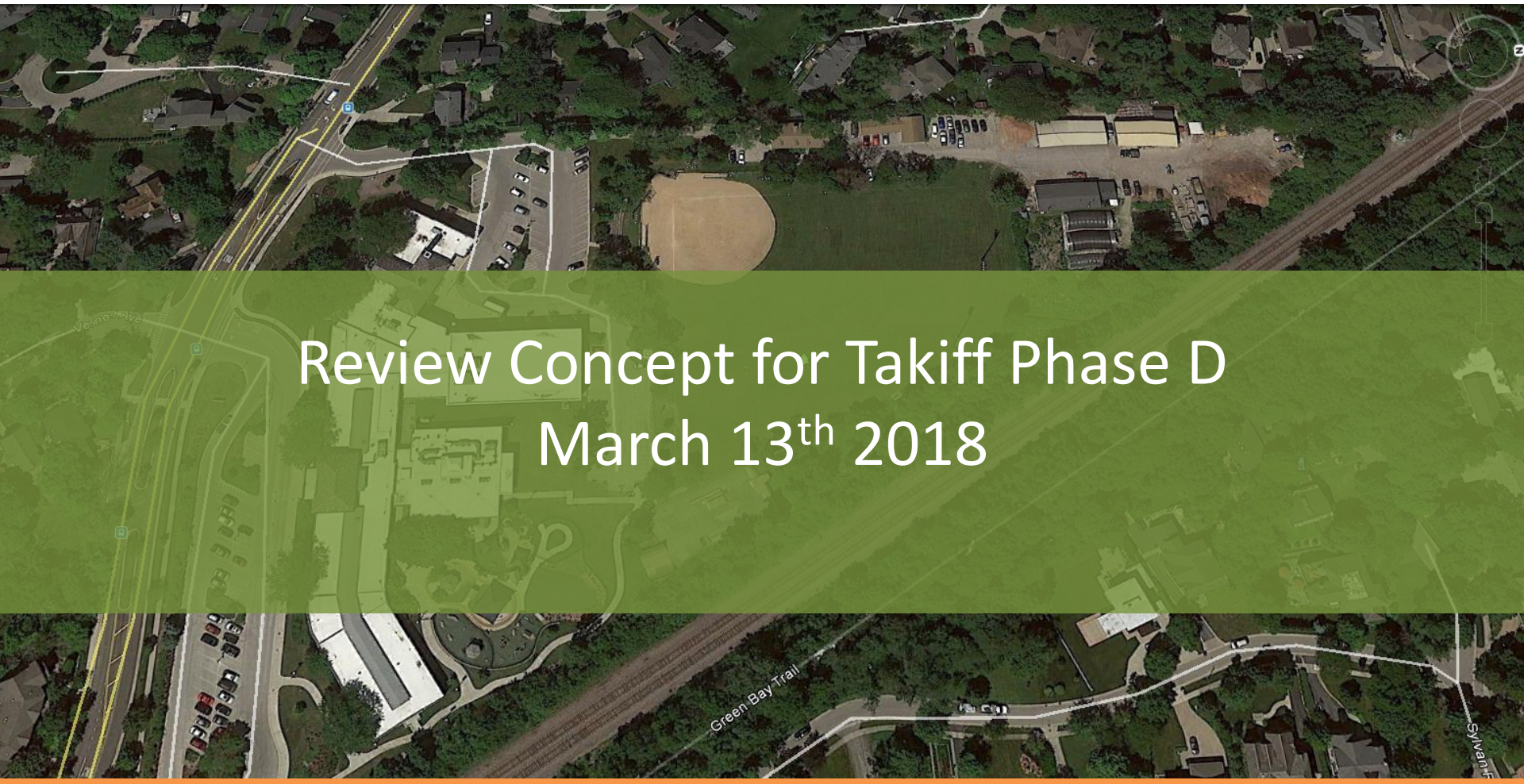
Other Business | April 3 Committee Meeting: The next committee meeting on Tuesday, April 3 is a brainstorming session for the linear parks along Old Green Bay.

Adjourn: Commissioner Gaines moved to adjourn the meeting at 8:47pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary



# Review Concept for Takiff Phase D

## March 13<sup>th</sup> 2018





Delighted to be Here!!!



Goals of the Project

Review of Existing Conditions

Proposed Design



# Goals

## To Follow the Principals of Alternative Transportation and Complete Streets in our Public Spaces

### Complete Streets are for everyone

By adopting a Complete Streets policy, communities design and operate the entire right of way to enable safe access for all users, regardless of age, ability, or mode of transportation.

This includes children, people with disabilities, and older adults.

Complete Streets improve equity, safety, and public health, while reducing transportation costs and traffic woes.

Every project will make the public space network better and safer for all and make Glencoe a better more inclusive place to live.



# Project Limits





# Importance of Entry Experience

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Sets tone - make a good first impression

Projects “who we are”

Visitors should enjoy their experience  
Not be annoyed by it

Makes people feel instantly welcome

Relaxing & inviting

Clear & understandable approach to entry

# Existing Conditions : Entry with Sidewalk



## Sidewalk and Quality Landscape



# Existing Conditions : But Sidewalk Ends at the Project Limit



## Existing Conditions : No Sidewalks



# Existing Conditions : Exposed Dumpsters



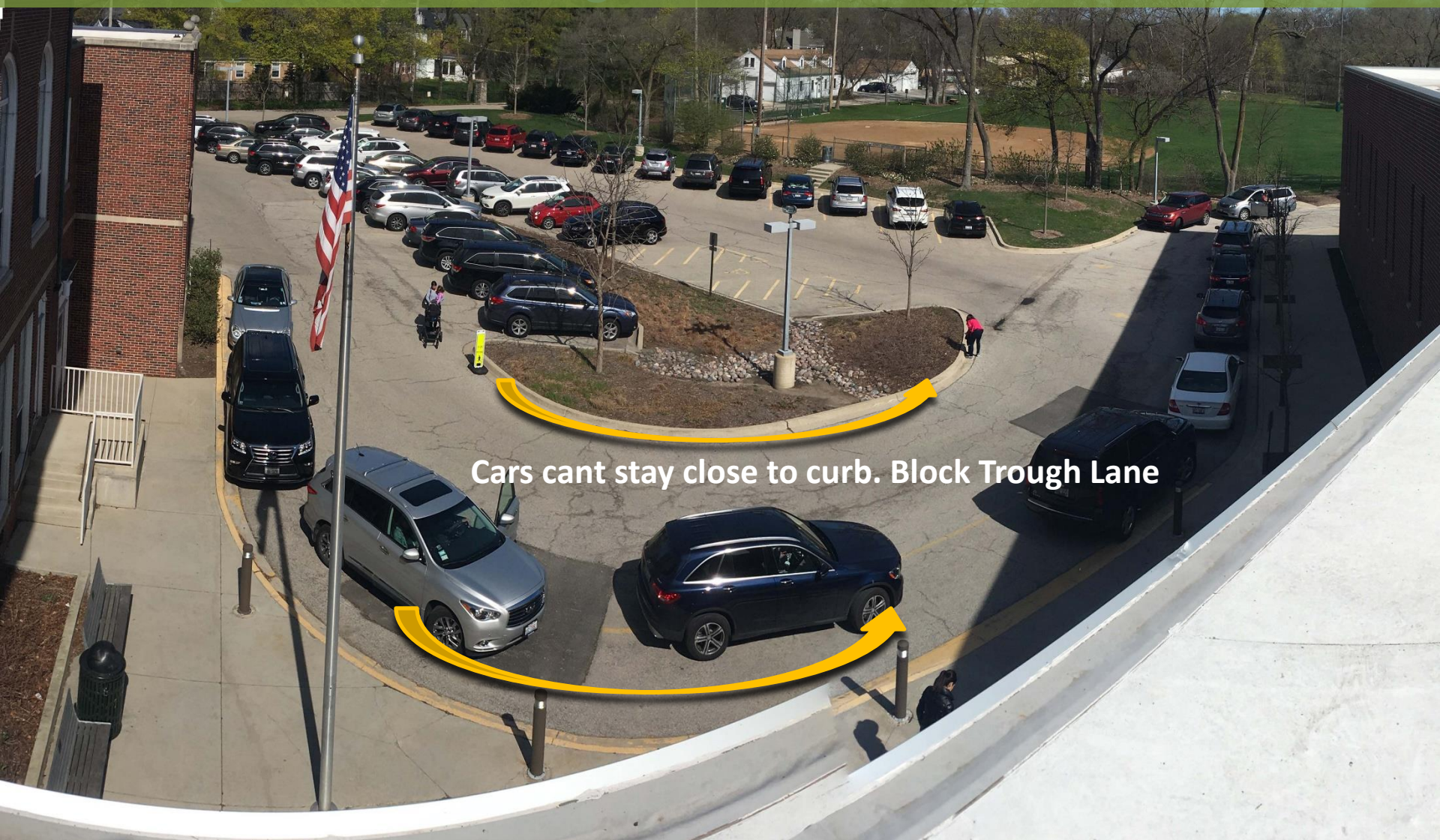
# Existing Conditions : No Sidewalks



# Existing Conditions



# Existing Conditions: Tight Radius of Drop-off



Cars cant stay close to curb. Block Trough Lane



# Existing Conditions: Tight Radius of Drop-off



# Existing Conditions: Planter Encroaches on Through Lane



# Existing Conditions: Cars Back into Traffic



# Existing Conditions : Desire Lines Through Planting



# Existing Conditions : Must Walk Through Parking & Planting

No sidewalk people walk along drop-off lane and through Parking Lot



# Existing Conditions : Non Peak Hours



# Existing Conditions : Peak Hours Crowded Drop-Off Area



## Existing Conditions : Cars Can Not Back Out of Spaces





# Existing Conditions : Planting Bed On-Route to Entry



# Existing Conditions : Planting Bed On-Route to Entry



Difficult ADA Route, People Walk Through Planter, Not functioning well as Green Space



# Existing Conditions : Entry Plaza-Children Wait Inside

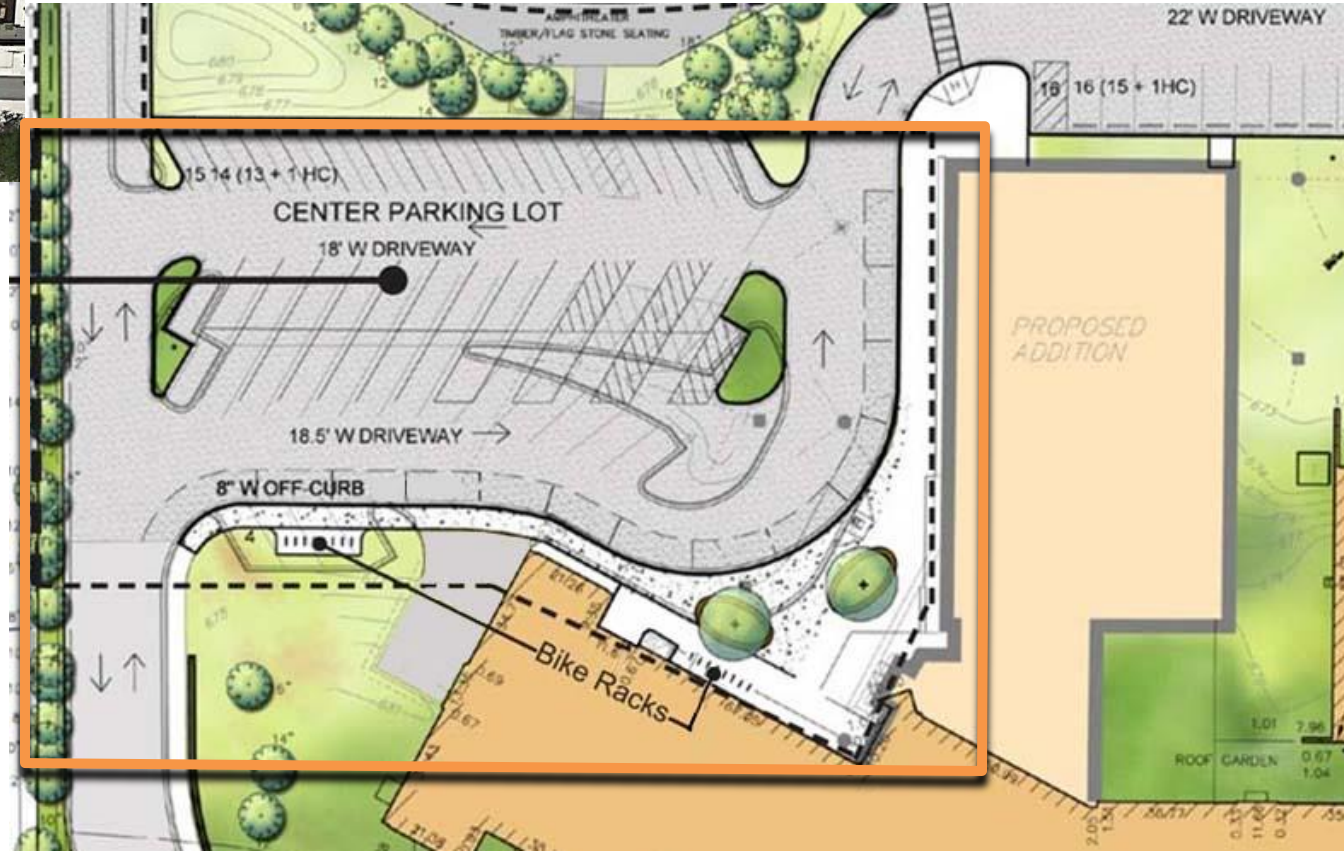


# Existing Conditions : Narrow Sidewalk and Bike Racks

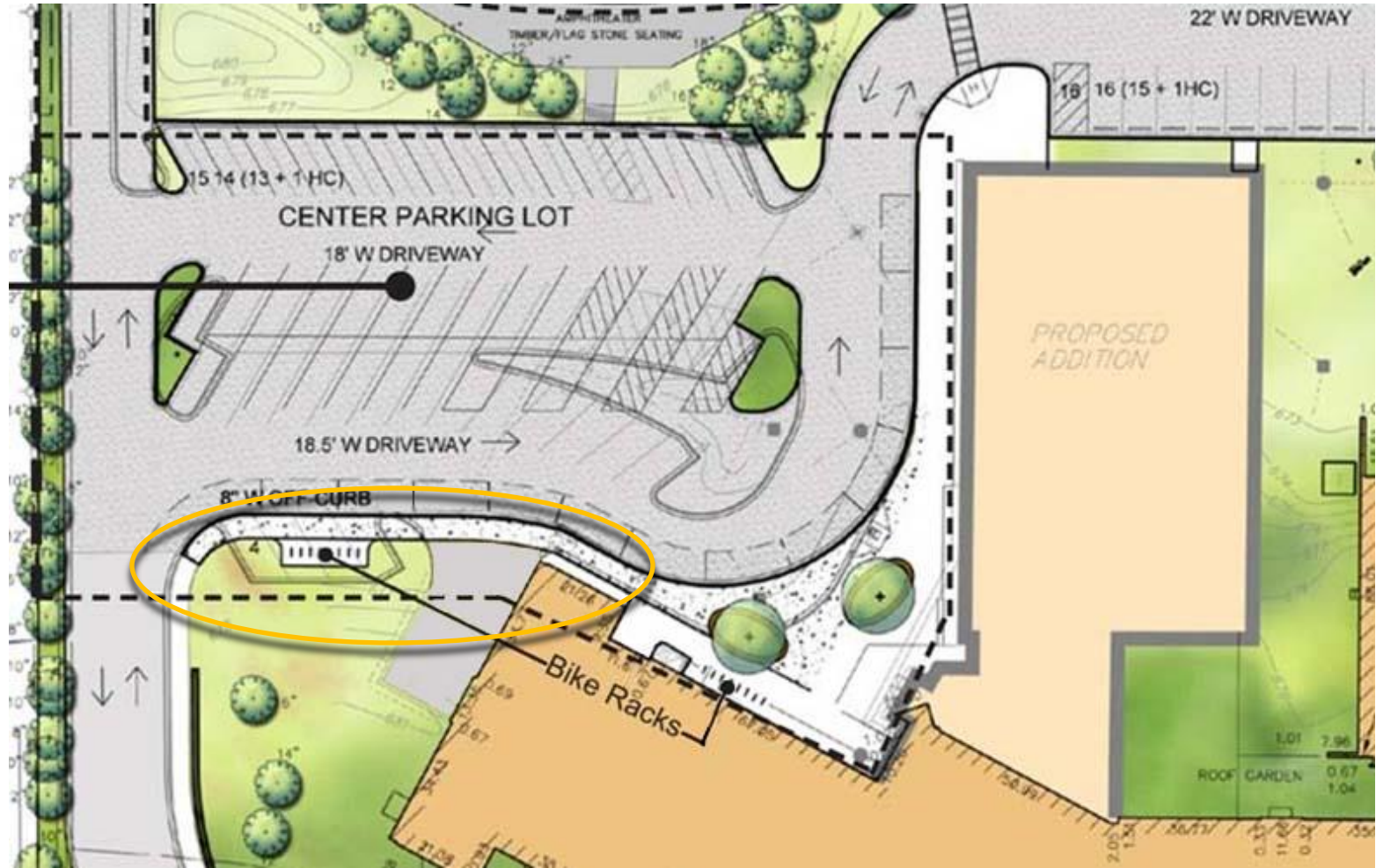


# Phase D Concept

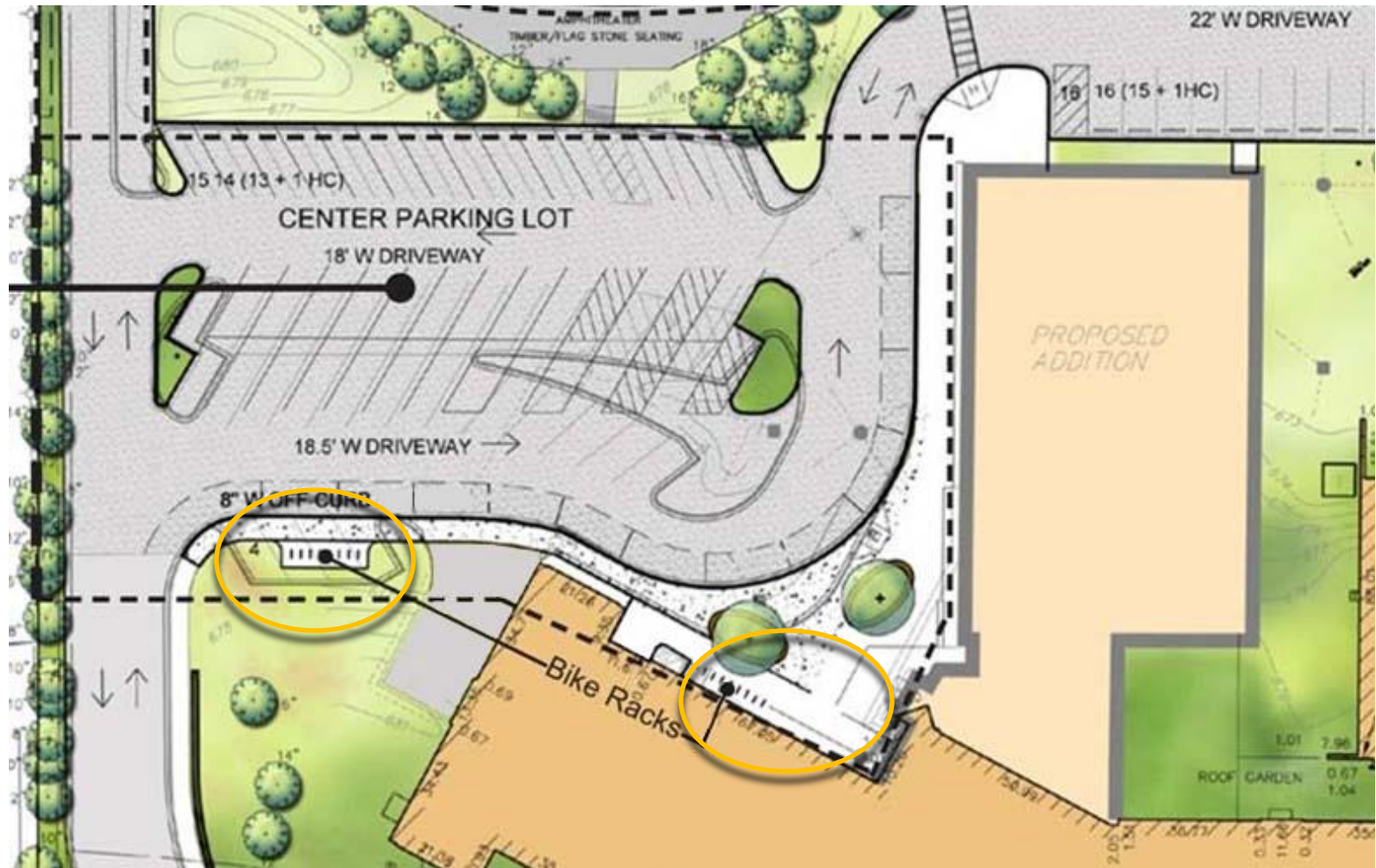
Center Parking Lot



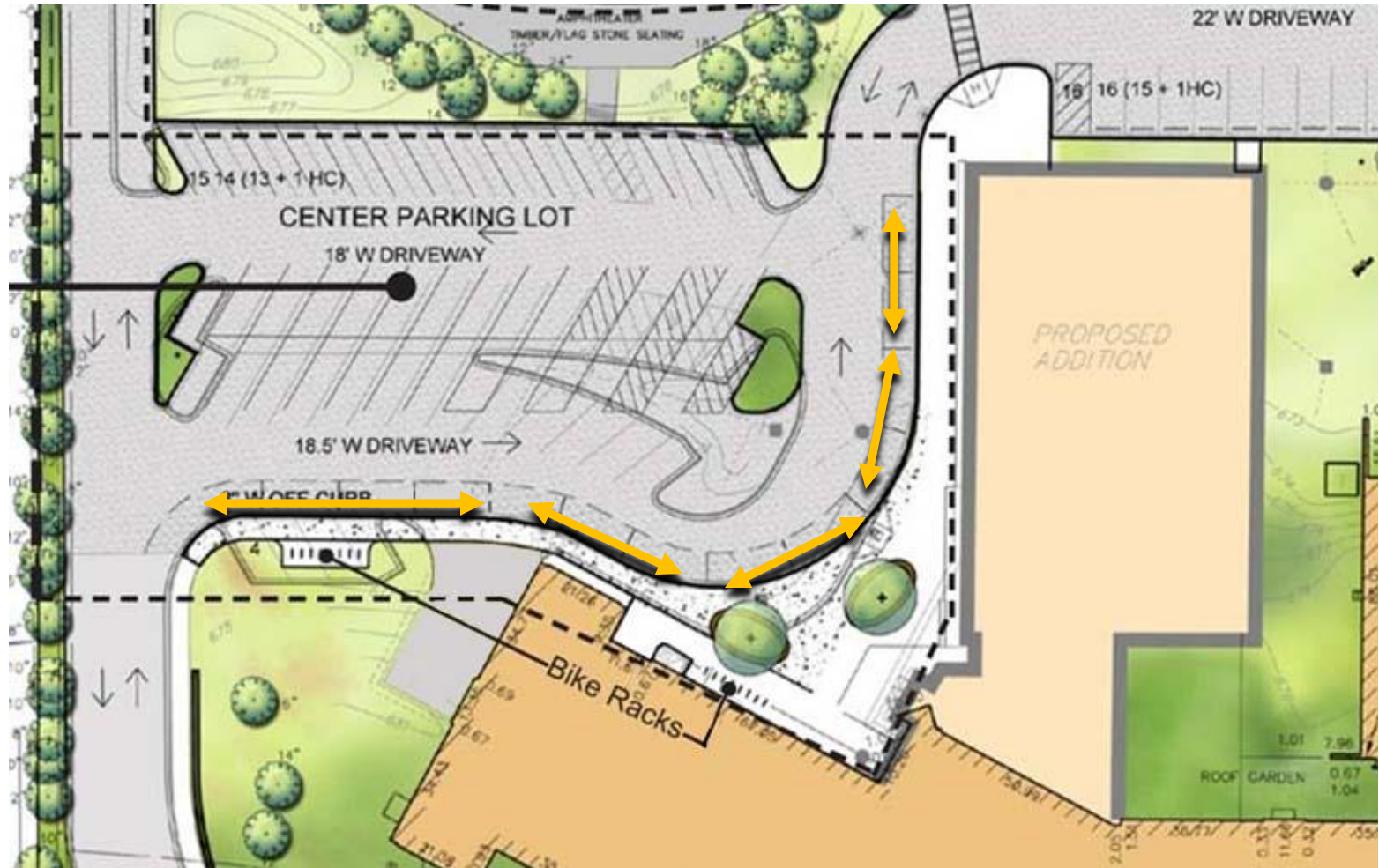
# Existing Conditions : Add Sidewalk



# Existing Conditions : Add Bike Racks in Two Locations

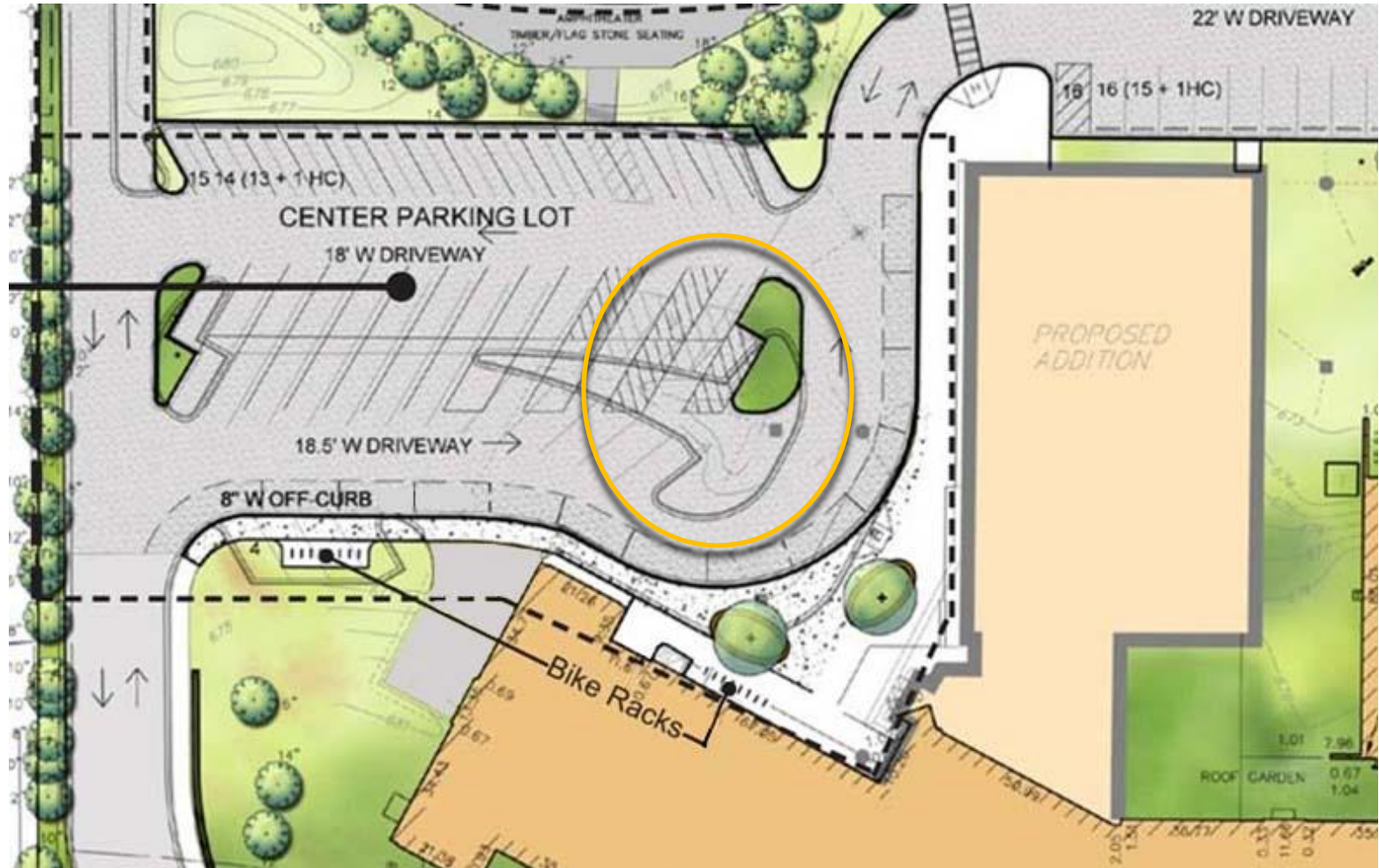


# Existing Conditions : Add Drop-Off and Pick-Up Lane

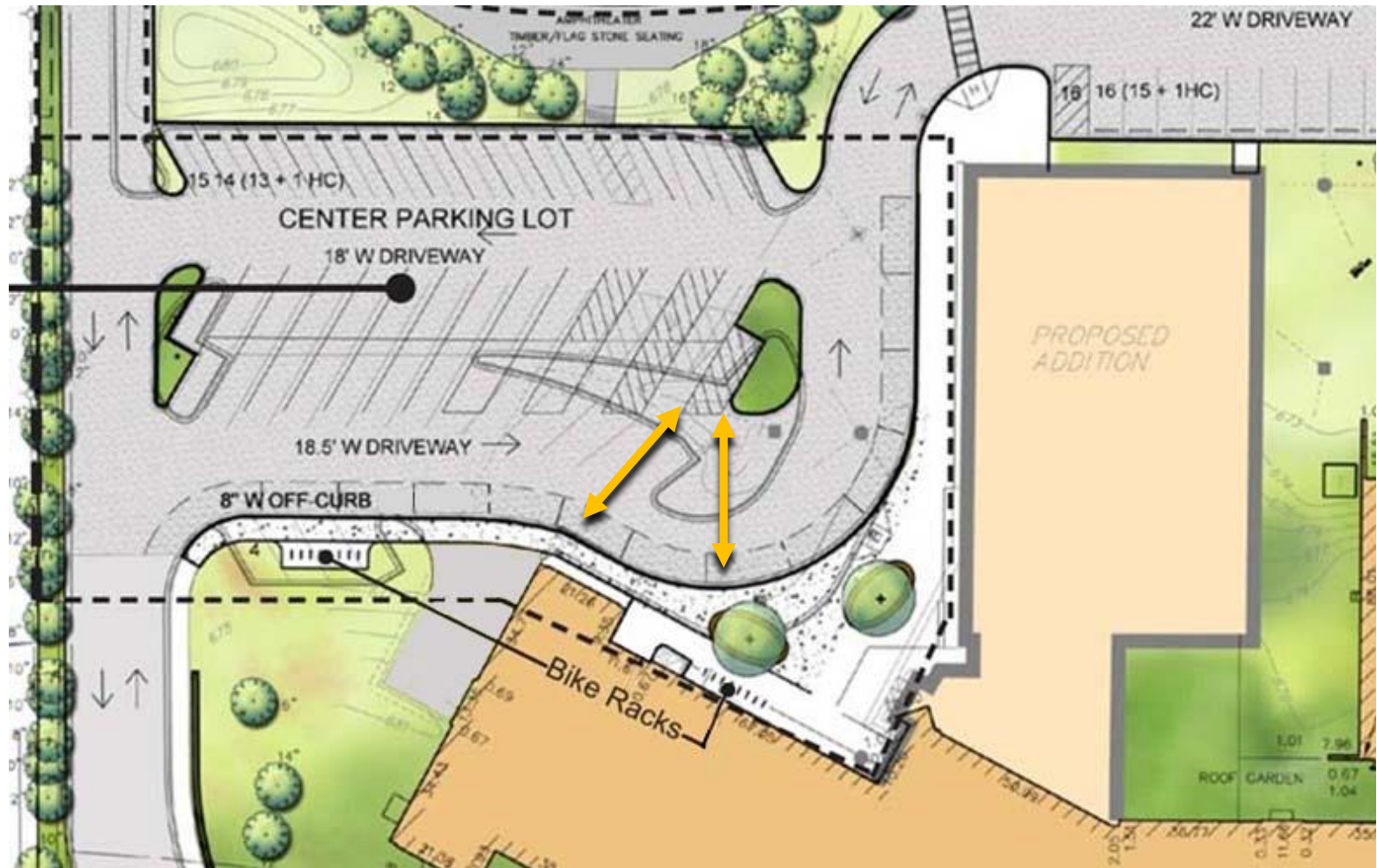




# Existing Conditions : Realign & Redesign Lot & Planting

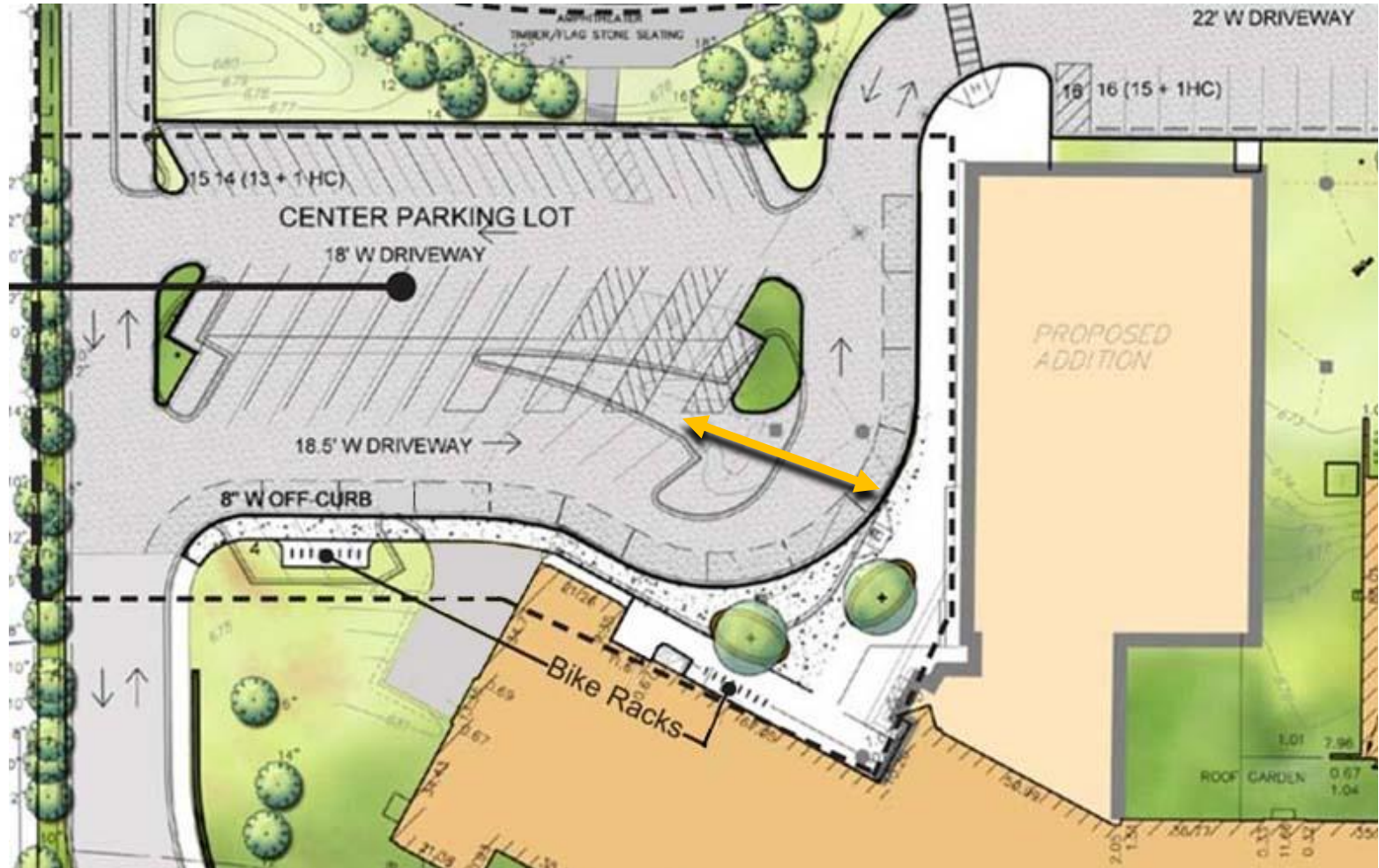


# Existing Conditions : Provides More Space

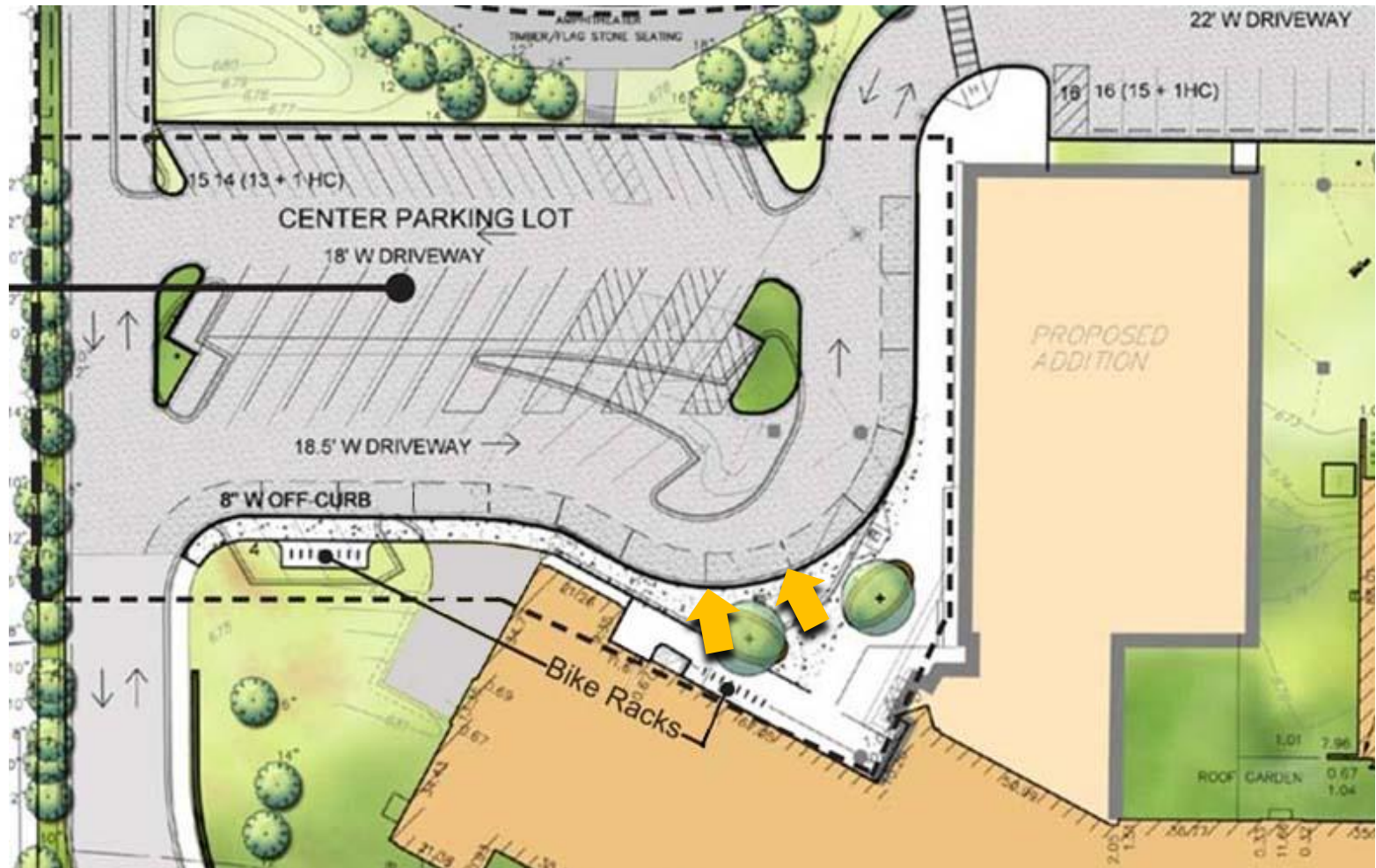


Assists in Removing Bottleneck, Adds Space for Backup,  
Provides More Space for Drop-off

# Existing Conditions : Easier Direct ADA Access



# Existing Conditions : Provides More Space



Expansion Provides a Usable Radius for Drop-off/Pick-Up  
Through Lane and Space for Plaza

# Entry Plaza

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“The entry might be the only outdoor space that people get to see during their visit, so it’s important to make it dynamic—something that they enjoy”

*Allan B. Jacobs*

Currently children wait inside for pick-up



# Concept 1



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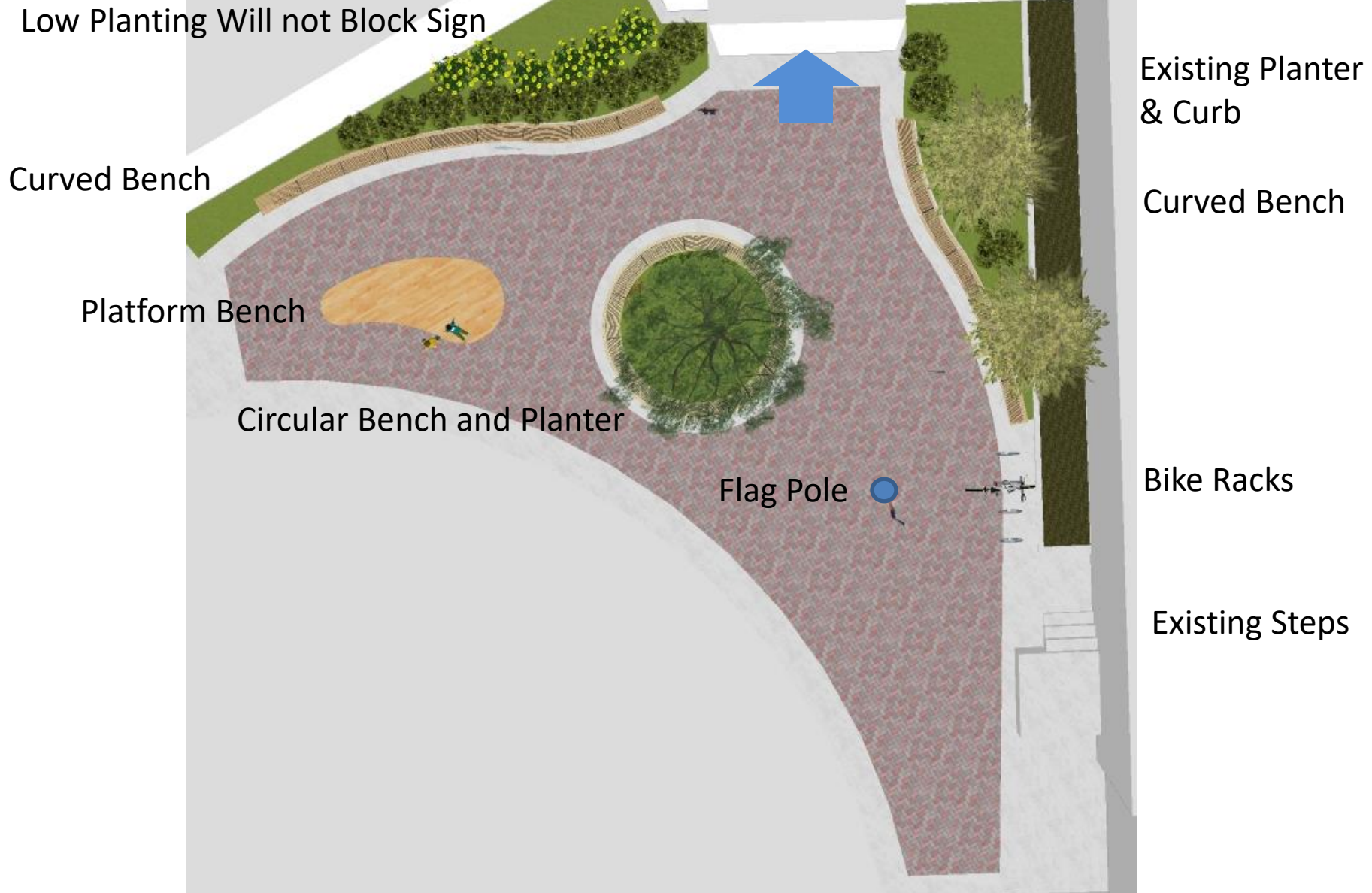




# Concept 1



# Concept 1 : Plan



# Concept 1 : Flow Diagram

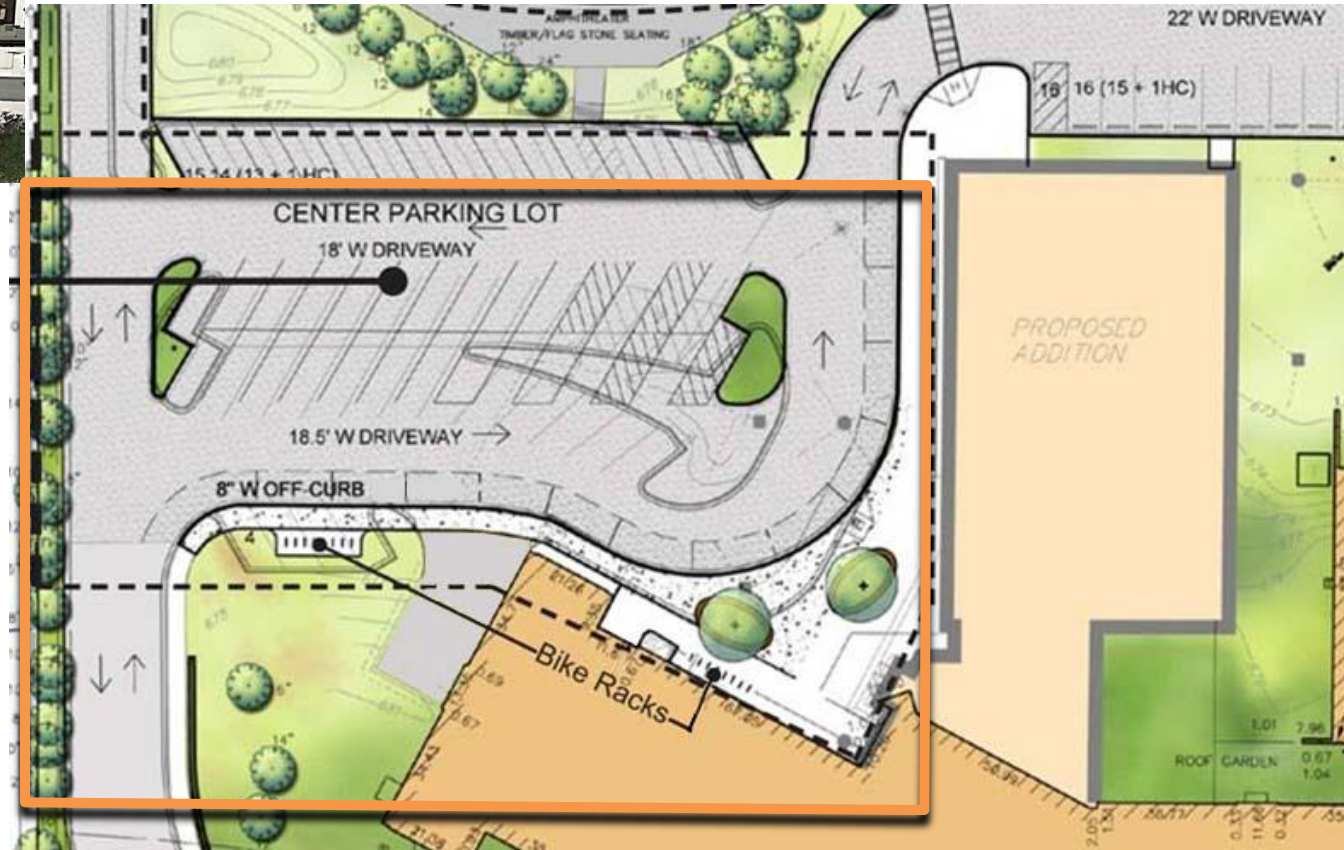


# Phase D Concept

Center Parking Lot

Existing 40 spaces 2 hc Total 42

Proposed 35 spaces 4 hc Total 39 spaces



# Phase D Concept



# Existing Conditions :





# Examples : Ridgeland Common Oak Park





# Examples : Ridgeland Common Oak Park



# Examples : Ridgeland Common Oak Park



# Scoville Park Entry



# Scoville Park Entry : Compression



# Opens Up to Park : How it is Used as a Place



# How it is Used

